

**ANNUAL REPORTS  
of the  
OFFICERS AND COMMITTEES**



**TOWN OF HUBBARDSTON  
2010**





### **Claudia Provencal**

This year's report is dedicated to a resident who has lived here with her family for over thirty years. Claudia has always been community and family oriented in her personal and professional life as a wife, mother, grandmother, hairdresser and business owner. Claudia was appointed to the Council on Aging in 2008 and due to her excellent organizational skills has revived the Senior Center's appearance and activities. With Claudia's leadership the Senior Center has been repainted, had new curtains hung, new flooring, carpeting and countertops installed, and received a new dishwasher donated by the Hubbardston Business Association. A widescreen television has also been donated. A new electric stove and microwave for the kitchen have been installed and a small flower garden has been planted outside the entrance to the senior center.

Claudia continues to enhance the center's appearance. Depending on the season or holiday, the room provides lots of atmosphere. Presently there is a tribute to our military forces being displayed through November.

Claudia continues to breathe new life into the center. A Thursday morning coffee hour brings seniors in for lively conversation and socializing. Claudia has organized several bus trips to Foxwoods Casino as well as other day trips to Boston and surrounding areas of interest. The Center now holds monthly Cribbage and Pitch card parties as well as rug braiding gatherings. We would like to thank Claudia for her endless energy, enthusiasm, and dedication to our seniors, the Center and the Town. Claudia was recently appointed as the Council on Aging Director. Thank you Claudia for all your accomplishments and hard work!

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## **HUBBARDSTON PROFILE**

YEAR INCORPORATED- 1767

POPULATION-4564      REGISTERED VOTERS- 3047

TAX RATE- \$10.69      OPERATING BUDGET- \$6,541,990.09

OPEN TOWN MEETING GOVERNMENT- 3 MEMBER BOARD OF SELECTMEN

AREA- 41.03 square miles      ROAD MILES- 88

BIRTHS-20      DEATHS- 19      MARRIAGES-11

BROUGHT TO TOWN FOR BURIAL- 3

### **RESOURCES FOR TOWN HISTORY**

History of the Town of Hubbardston, Volume 1 by Rev. J.M. Stowe

History of the Town of Hubbardston, 1881- 1976, by Leo J. Sullivan

Hubbardston, Mass Pictorial, 1829- 1982, by M. Sherback, M. Haynes, J. McCauley

Hubbardston Historic, Cultural Resources Survey 1994- 1995, by Margaret Helpe

Hubbardston, by Gary W. Kangas



## STATE & LOCAL OFFICIALS

### **Governor**

Deval Patrick  
Office of the Governor  
MA State House Room 280  
Boston, MA 02133  
(617) 725-4005  
[www.state.ma.us/gov](http://www.state.ma.us/gov)

### **Attorney General**

Martha Coakley  
Office of Attorney General  
One Ashburton Place  
Boston, MA 02108  
(617) 727-2200  
[www.ago.state.ma.us](http://www.ago.state.ma.us)

### **Massachusetts Congressional Delegation**

#### **Senate**

Scott P. Brown  
359 Dirksen Senate Office Building  
Washington, D.C. 20510  
(202) 224-4543

John Kerry  
304 Russell Senate Office Building  
Washington, D.C. 20510  
(202) 224-2742

#### **District Offices**

2400 JFK Federal Building  
Boston, MA 02203  
(617) 565-3170

One Bowdoin Sq. 10<sup>th</sup> Floor  
Boston, MA 02114  
(617) 565-8519

### **House of Representatives- 1<sup>st</sup> Worcester District**

John Olver  
1111 Longworth House Office Building  
Washington, D. C. 20515  
(202) 225- 5335

463 Main Street  
Fitchburg, MA 01420  
(978) 342-8722

### **State Legislators:**

#### **Senator**

Stephen M. Brewer  
State House, Room 212  
Boston, MA 02133  
(617) 722- 1540  
[Stephen.Brewer@masenate.gov](mailto:Stephen.Brewer@masenate.gov)

#### **Representative**

Kimberly N. Ferguson  
State House, Room 473B  
Boston, MA 02133  
(617) 722- 2263  
[Kimberly.Ferguson@mahouse.gov](mailto:Kimberly.Ferguson@mahouse.gov)

### **Hubbardston Board of Selectmen; Office phone number 978-928-1400 (x 201)**

Matthew Castriotta  
4 Parsons Road  
(978) 928- 5049

Dr. Michael Stauder  
22 Natty Pond Drive  
(978) 928-4299

Ernest Newcomb  
35 Brigham Street  
(978) 928-4478

## **ELECTED OFFICIALS**

### **Board of Assessors- 3 year term**

Albert Afonso-2011  
Diane Lanney- resigned April 2010  
Kurt Leslie- 2011  
John Prentiss- 2011  
Vincent Ritchie- resigned June 2010

### **Board of Health- 3 year term**

Hayden Duggan-resigned November 2010  
Sandra Knipe-2011  
Randy Mizereck-2013

### **Board of Selectmen- 3 year term**

Matthew Castriotta- 2011  
Ernest Newcomb- 2012  
Kristie Casey- resigned February 2010  
Michael Stauder- 2013

### **Cemetery Commission- 3 year term**

Phillip Halfrey- 2011  
Bruce Newcomb- 2012  
Ernest Newcomb- 2011

### **Constables- 3 year term**

Joyce Green- 2011  
Pamela Henning- 2013  
Dennis O'Donnell- 2012

### **Finance Committee**

Michael Araujo- resigned February 2010  
Edward Blanchard-2011  
Mark Connery-2013 (3 year term)  
Christopher Norcross- 2012 (2 year term)  
Jamie Pitney- 2011 (1 year term)  
Benjamin Prentiss-2012 (2 year term)  
David Simmerer-2013 (3 year term)  
Michael Stauder- resigned June 2010  
Jennifer Chase Williams-resigned April 2010

### **Housing Authority- 5 year term**

Dennis O'Donnell- 2012  
Theodore Curtis- 2011  
Judith O'Donnell- 2013  
State Appointee- Vacant

## **ELECTED OFFICIALS**

### **Moderator- 3 year term**

Edward Leonard- 2013

### **Park Commissioners**

Sanda Barry- 2011

Nia Carignan- appointed 7/12/2010 until next annual election

Todd Fitzgerald- resigned May 2010

Patricia Hall- resigned March 2010

Ernest Newcomb- 2013

Christopher B. Norcross- 2012

Kris E. Pareago- 2015

### **Planning Board- 5 year term**

James Crystoff- 2014

Mark Dymek- 2015

John Harden- resigned July 2010

Caleb Langer- 2013

Vincent K. Ritchie- 2011

Peter Carmosino- Associate Member- 2011

### **Quabbin Regional School District Committee- 3 year term**

Edward Leonard- 2012

Mark Wigler-2013

Timothy J. Williams- 2011

### **Town Clerk- 3 year term**

Joyce E. Green- 2012

### **Tree Warden- 3 year term**

Jeffrey Bourque- 2013

### **Trustees of the Public Library- 3 year term**

Josephine Amato- 2011

Mary Blanchard-2013

Catherine North-Erickson- 2012

Laura Foley- 2012

Judith McArthur- 2013

Camilla Thompson- 2011

## **APPOINTED OFFICIALS**

**(1 Year Term unless otherwise indicated)**

**Accountant-** Karen Chick

**Animal Control Officer-** Kim Landry  
Deborah Giordano-resigned February 2010

**Animal Inspector-** Ginny Allaby-resigned September 2010

### **Agricultural Commission**

David Allen- 2013  
Thomas Colyer- 2012  
James Crystoff-resigned March 2010  
Donna Nothe- Chioniere-2011  
Elaine Peterson- 2011

### **Board of Registrars**

Richard Cunningham- 3/31/2011  
William Fernekees-3/31/2012  
Marcia Howlett- 3/31/2013  
Joyce Green

**Building Commissioner/ Private Ways Trench Inspector -** Lawrence Brandt

### **Capital Improvement Planning Committee**

Edward Blanchard- Finance Committee  
Kristie Casey-resigned February 2010  
Karen Chick- ex-officio  
Brian Jette- Member At Large  
Caleb Langer- Planning Board  
Diane Lanney- Member At Large  
Kevin Motta- Member At Large  
William Murray- Member At Large  
Ernest Newcomb- Selectboard

### **Community Preservation Committee-term to expire June 30, 2013**

Sanda Barry- Parks Commission  
Jassy Bratko- Open Space Committee  
Donna Farrell- Member At Large  
Catherine Galbreath  
John Harden-resigned July 2010  
David Klinch- Conservation Commission  
Dennis O'Donnell- Housing Authority  
Jack Pierce- Member At Large  
Vincent Ritchie-Planning Board

## **APPOINTED OFFICIALS**

### **Computer Advisory Committee**

Kevin Motta  
Debra Roussel  
Jonathan Sturgis

### **Conservation Commission-3 year term**

Anthony Coppola- 2012  
Eric Gemborys- 2011  
David Klinch-2013  
Stephen Mossey-2012  
Allan Olly-Associate Member- 2011  
Michael Stephens- 2011

### **Council on Aging- 3 year term**

Carol Burke- 2012  
Bonnie Cunningham- 2011  
Richard Cunningham- 2011  
William Fernekees-2012  
Donna Fowler- 2012  
Mary Girouard- 2012  
Jeanne Mnoholitny- resigned April 2010  
Claudia Provencal- 2011  
Anne Richard-2012  
Jane Turcotte- 2012

### **Cultural Council (Arts Lottery) – 3 year term**

Carol Burke- 2012  
Barbara Cohen- 2012  
Karen DiFranza- 2012  
Stephanie Davolos Harden-resigned November 2010  
Emily Langer- 2012  
Renee Malowitz-2012  
Laura Milko- 2012  
Cynthia Nordstrom-2012

### **Election Workers**

Christine Aufiero  
Beverly Baxter  
Kellianne Becker  
Patricia Burke  
Andrea Colyer  
Richard Cunningham  
Christine DeGaetano  
Ann Gushue

## **APPOINTED OFFICIALS**

### **Election Workers (cont.)**

Marcia Howlett  
Maureen Hubbard  
Shonna Larson  
Laura Milko  
Christine Musante  
Donna See  
Amy Stevens  
Kathleen Vincent  
Cyndy Washburn Doane  
Carol Whitney  
Lynn Wilkinson

### **Emergency Management Planning Committee**

Lyn Gauthier  
Robert Hayes  
Dennis O'Donnell-**Emergency Management Director**  
Judith O'Donnell  
Police Chief Dennis Perron

### **Energy Committee**

Bradford Dewar  
Glen Gregory

### **EQV (Equalized Value) Committee**

Karen Chick  
Robert Hayes  
Diane Lanney  
Debra Roussel

**Fire Chief-** Robert Hayes

### **Ad Hoc Health Insurance Committee**

James Dunbar  
Cynthia Washburn-Doane  
Debra Roussel  
Fire-Robert Hayes  
Highway-Embert Fox  
Police-Ryan Couture

**Highway Superintendent/ Public Ways Trench Inspector-** Lyn Gauthier

## APPOINTED OFFICIALS

### **Historical Commission**

Charles Clark- 6/30/2012  
Kenneth C. Green Jr. - 6/30/2011  
Gary Kangas- 6/30/2012  
John Harden- resigned July 2010  
Martha Holgerson- 6/30/2011  
Ernest Newcomb- 6/30/2013  
David Simmerer- 6/30/2012

### **Housing Authority-State Appointee-term expires June 30, 2015**

Lyn Gauthier

### **Memorial Day Committee**

Thomas Colyer  
Jeanine Como  
Raymond LaJoie Jr.

### **Montachusett Joint Transportation Committee Representative- Lyn Gauthier**

### **Montachusett Regional Planning Commission - Ernest Newcomb**

### **Open Space Committee**

Dorothy Athens – 6/30/2011  
Jassy Bratko- 6/30/2011  
Charles Clark- 6/30/2010  
Joseph Cataldo- 6/30/2010  
Susan Fox- 6/30/2010  
Catherine Galbreath- 6/30/2012  
Leslie Grenier- 6/30/2012

### **Parking Clerk- Cynthia Washburn-Doane**

### **Plumbing/Gas Inspector- Thomas Monfreda**

### **Recreation Field Committee (Park Commissioners)**

Sanda Barry  
Todd Fitzgerald  
Patti Hall  
Ernest Newcomb  
Chris Norcross

### **Quabbin Regional School Council**

**School Representatives:** Joan Paula, Julie Mankowsky, Eileen Bohigian  
**Parent Representatives:** Pati Gregson, Stephanie Davolos Harden, Rhonda Zelnia  
**Community Representative:** Kristie Casey, Hubbardston Board of Selectmen  
**Clerk:** Janice Rotti

## APPOINTED OFFICIALS

### **Ad hoc Senior Center Design Committee**-term to expire June 30, 2011

Edward Blanchard-resigned December 2010

William Fernekees

Paul Hale

William Murray

Claudia Provencal

### **Tax Collector/ Asst. Town Clerk/Asst. Treasurer-** Cynthia Washburn-Doane

### **Town Administrator-** Debra Roussel

### **Ad hoc Town Charter Committee-** term expires June 30, 2011

Kristie Casey

Walter Ducharme

Thomas Howlett

Roger Knipe

Sandra Knipe- resigned November 2010

Judith McArthur

James Pitney

David Simmerer

William Withycombe- resigned September 2010

### **Town Counsel-**Kopelman & Paige, PC

### **Town Secretary-**Elaine M. Peterson

### **Town Common Committee** – term expires May 1, 2010

Charles Clark

Barbara Hubbard

Ernest Newcomb

Carol Whitney

### **Treasurer-**James Dunbar

### **Veterans Agent-**Phillip Buso

### **Wiring Inspector**

Darrell Sweeney

### **Asst. Wiring Inspector**

Glen Tattan

### **Ad hoc ZBA Subcommittee on Affordable Housing-**term to expire April 30, 2011

Andrew Baum

Edward Blanchard

Catherine Galbreath

Dennis O'Donnell

Judith O'Donnell

## APPOINTED OFFICIALS

### **Zoning Board of Appeals- 5 year term**

Andrew Baum- 6/30/2012

Edward Blanchard- 6/30/2014

William Fernekees- resigned November 3, 2010 Appointed Associate November 8, 2010

William Homans- 6/30/2013

John Prentiss- 6/30/2011





# ***ADMINISTRATION***



## BOARD OF SELECTMEN

### Board Organization

Matthew Castriotta, Chairman  
Kristie Casey, Vice Chairwoman (Resigned effective February 2010)  
Dr. Michael Stauder (effective February 16, 2010)  
Ernest Newcomb, Clerk

Pursuant to MGL, Chapter 138, Section 10A, the following pertains to all alcoholic licenses granted in the year 2010.

<u>Class of License</u>	<u>Fee</u>	<u># Issued</u>
Restaurant All Alcoholic	\$605.00	1
Wine & Malt Beverage	\$275.00	1
Package Store		
All Alcoholic	\$495.00	2
Wine & Malt Beverage	\$330.00	0
General on Premises Club		
All Alcoholic	\$500.00	1
Wine & Malt Beverage	\$220.00	1

There were no violations during the calendar year.

### Other Licenses issued:

Common Victualer	\$25.00	12
Lodging House	\$25.00	1
Class I Auto Dealer	\$100.00	1
Class II Auto Dealer	\$100.00	2
Automatic Amusement Devices	\$25.00	3
Sunday Sale of Alcohol	\$10.00	3

The Board held 59 meetings in 2010.

### Inventory

5 Files Cabinets  
1 metal desk  
1 desk chair  
2 wooden tables  
1 small rolling table  
1 Dell Computer  
1 Phillips Monitor  
1 Dell Mouse and 1 Keyboard  
1 Hewlett Packard LaserJet 1320 Printer

## REPORT OF THE BOARD OF ASSESSORS

**Based on Assessments for Calendar Year  
January 1, 2010 through December 31, 2010**

<u>TABLE OF AGGREGATES</u>	<u>NUMBER OF PARCELS</u>
Single Family Residences	1,356
Condominiums	126
Mobile Homes/ Multiple Houses on One Lot	13
Two Family Residences	42
Three Family Residences	4
Four to Eight Family Residences	4
Multiple Use Property	81
Land-Vacant/Accessory	596
<b>Chapter Lands</b>	
Forestry (61)	21
Agricultural (61A)	35
Recreational (61B)	18
Commercial	26
Industrial	18
Real Estate - Exempt	259
Personal Property – Taxable	169
Personal Property – Exempt	<u>252</u>
Total	3,020

<u>ASSESSMENT TOTALS</u>	<u>VALUATIONS</u>	<u>TAXES</u>
Residential	\$419,334,992	\$4,482,691.06
Open Space	-----	-----
Commercial	\$ 15,953,823	\$ 170,546.37
Industrial	\$ <u>7,178,900</u>	\$ <u>76,742.44</u>
Real Estate Subtotal	\$ 442,467,715	\$4,729,979.87
Real Estate - Exempt	\$ 42,950,400	\$ -----
Personal Property	\$ 10,082,343	\$ 107,780.25
Personal Property – Exempt	\$ 477,270	\$ -----
Omitted & Revised	\$ -----	\$ ----
Rollback (Chapter 61/61A/61B)	\$ -----	\$ ----

## REPORT OF THE BOARD OF ASSESSORS

	<u>ABATEMENTS</u>	
Personal Exemptions (Elderly, Veteran, Hardship)	48	\$ 25,200.00
Real & Personal Property	\$ 1,129,014,729	\$ <u>105,614.10</u>
	Total	\$ 130,814.10

### COMMUNITY PRESERVATION ACT (CPA)

**\$ 130,814.10**

Abatements/Exemptions	\$- <u>1,548.16</u>
Total	\$ 129,265.94

### TAX RATES FOR PRIOR FISCAL YEARS

1993	10.64
1994	12.48
1995	14.28
1996	14.65
1997	14.71
1998	15.56
1999	15.00
2000	16.41
2001	14.19
2002	14.64
2003	14.40
2004	10.86
2005	10.76
2006	10.61
2007	9.69
2008	9.43
2009	9.51
2010	10.69

### ***INVENTORY***

1 conference table and 5 wood chairs, 2 (2005) computer tables, 1 2x4 metal table, 2 typewriter tables, 1 typewriter, 2 metal desks, 1 (2002) Dell computer with 19" monitor, 1 HP Laser-jet 5M duplex printer, 1 (2002) 250MB zip drive, 1 (2005) Dell computer with 19" flat screen monitor, 1 (2005) Dell Server with 1 (1998) 19" Nimble monitor, 1 (2010) HP Office Jet Pro 8500 All-in-one printer/copier/fax, 1 (2009) 19" AOC lcd flat screen monitor, 1 Casio calculator, 1 (2004) Xerox calculator, 1 (2005) Fellows super paper shredder, 1 electric 3-hole punch, 1 (2010) Bostitch electric stapler, 1 Swingline electric stapler, 1 Swingline super stapler, 4 4-drawer file cabinets, 1 Uniden answering machine/cordless dual telephone unit, miscellaneous forms and supplies.

## REPORT OF THE BOARD OF ASSESSORS

Respectfully Submitted,

BOARD OF ASSESSORS

John K. Prentiss, Chairman

Albert Afonso, Member

Kurt W. Leslie, Member

Harald Scheid, Regional Assessor



**WHEELER STORE ON CORNER OF ELM AND MAIN STREET**

**TOWN ACCOUNTANT**

A        TRANSFER TO ANOTHER ACCOUNT  
B        BALANCE CARRY- OVER FROM FY 07  
C        FROM CASH RECEIPTS  
D        FREE CASH  
E        LOAN PROCEED  
F        FROM ANOTHER ACCOUNT  
G        GRANT  
H        JOURNAL ADJUSTMENT  
I        INTEREST  
J        FROM TRUST FUND  
M        RECAP  
R        TRANSFER FROM RESERVE  
T        FROM OVERLAY SURPLUS  
W        FEMA

INVENTORY

2    DELL COMPUTERS AND MONITOR  
1    ADLER TYPEWRITER  
1    5 DRAWER FILE CABINET  
1    METAL DESK AND CHAIR  
1    HP LASERJET PRINTER  
2    4 DRAWER FILE CABINETS  
1    SHARP COMPACT CALCULATOR  
1    PRINTER CABINET  
1    SMALL CHEST OF DRAWERS

ACCOUNTS	BUDGET APPROP. TOWN MEETING	BALANCE FROM FY09	FROM OTHER SOURCES	TOTAL	EXPENDED OR TRANSFERRED	UNEXPENDED TO REVENUE	CARRIED TO FY11
01-114-5100-0000 MODERATOR SALARY	\$310.03			\$310.03		\$0.00	
01-122-5100-0000 SELECTMAN SALARY	\$3,491.70			\$3,491.70 A	\$1,124.00	\$2,327.80	\$39.90
01-122-5105-0000 TOWN SECRETARY WAGES	\$19,640.87			\$19,640.87		\$19,631.69	\$9.18
01-122-5106-0000 SLADE BLDG. CUSTODIAL WAGES	\$7,471.62		F \$15.00	\$7,486.62		\$7,486.38	\$0.24
01-122-5200-0000 SELECTMEN EXPENSE	\$10,000.00		F \$410.00	\$10,410.00		\$10,409.83	\$0.17
01-122-5202-0000 TOWN OFFICE PHONE	\$9,500.00		R \$1,000.00	\$10,500.00		\$8,536.91	\$1,963.09
01-122-5202-0009 STM 6-3-09 ART#13 PHONE SYSTEM		B \$9,000.00		\$9,000.00		\$8,542.74	\$0.00
01-122-5203-0001 TRAFFIC ENGINEERING SERVICE							\$0.00
01-122-5204-0000 SLADE BLDG. UTILITIES	\$26,000.00			\$26,000.00		\$22,512.46	\$3,487.54
01-122-5205-0000 ART 17 STMSLA DE BLDG. IMPROV.							\$0.00
01-122-5206-0000 ART 16 ATM/605 CONSULTANT	\$20,000.00	B \$548.00	J \$3,183.50	\$23,731.50		\$23,225.66	\$503.96
01-122-5207-0000 COMPUTER MAINT.	\$3,700.00		R \$275.00	\$3,975.00		\$3,975.00	\$0.00
01-122-5211-0000 CABLE ADVISORY COMM SURVEY			F \$149.00	\$149.00		\$149.00	\$0.00
01-122-5400-0000 COOPER EXPENSE						\$4,122.82	\$1.18
01-122-5700-0000 BINDING OF RECORDS	\$100.00			\$100.00		\$100.00	\$0.00
01-122-5806-0000 LOAN PROCEED SKATEBOARD PARK							\$0.00
01-129-5100-0000 TOWN ADMINISTRATOR SALARY	\$53,000.00			\$53,000.00		\$53,000.00	\$0.00
01-129-5200-0000 TOWN ADMINISTRATOR EXPENSE	\$1,600.00	B \$0.46		\$1,600.46		\$1,595.47	\$0.46
01-135-5101-0000 TOWN ACCOUNTANT SALARY	\$34,245.44			\$34,245.44		\$34,245.44	\$0.00
01-135-5105-0000 MUNICIPAL FINANCE CLERK	\$4,651.48			\$4,651.48		\$4,460.73	\$190.75
01-135-5201-0000 TOWN ACCOUNTANT EXPENSE	\$1,040.00			\$1,040.00		\$918.43	\$121.57
01-135-5703-0000 AUDIT	\$15,000.00			\$15,000.00		\$10,000.00	\$5,000.00
01-141-5100-0000 ASSESSORS SALARY	\$3,491.70			\$3,491.70		\$3,416.05	\$75.65
01-141-5104-0000 DEPUTY ASSESSORS SALARY	\$33,366.85	B \$2,700.00		\$36,066.85		\$32,940.95	\$3,125.90
01-141-5103-0000 ASSESSOR CERTIFICATION	\$500.00			\$500.00		\$500.00	\$0.00
01-141-5201-0000 ASSESSORS EXPENSE	\$8,807.53	B \$5.46	R \$1,363.89	\$5,145.35		\$3,914.47	\$1,230.88
01-141-5105-0000 MUNICIPAL OFFICE CLERK II	\$8,807.53			\$8,807.53		\$8,798.36	\$9.17
01-141-5206-0000 ASSESS. PROPERTY UPDATE	\$8,150.00	B \$69,262.13		\$77,412.13		\$74,202.51	\$5,731.25
01-141-5400-0000 ASSESSORS MAPS	\$3,245.00			\$3,245.00		\$3,100.00	\$145.00
01-145-5100-0000 TOWN TREASURER SALARY	\$25,018.70			\$25,018.70		\$25,018.70	\$0.00
01-145-5200-0000 TOWN TREAS. EXPENSE	\$2,500.00		F \$1,500.00	\$3,500.00		\$3,005.99	\$494.01
01-145-5704-0000 PAYROLL SERVICE	\$2,500.00			\$2,500.00		\$2,373.28	\$126.72
01-145-5708-0000 TREAS. TAX TITLE	\$1,000.00			\$1,000.00		\$0.00	\$1,000.00

ACCOUNTS	APPROP. TOWN MITG	BALANCE FROM FY 09	FROM OTHER SOURCES	TOTAL	EXPENDED OR TRANSFERRED	UNEXPENDED TO REVENUE	CARRIED TO FY 11
01-146-5708-0000 TAX COLL. TAX TITLE	\$6,150.00			\$6,150.00	\$2,655.80	\$594.20	\$2,900.00
01-151-5200-0000 LEGAL	\$40,000.00		R \$10,000.00				
01-151-5201-0000 CHURCH LEGAL			F \$15,000.00	\$65,000.00	\$64,988.69	\$11.31	\$0.00
01-152-5101-0000 PERSONNEL BOARD WAGES		B \$1,095.25		\$1,095.25	\$1,095.25	\$0.00	\$0.00
01-152-5201-0000 PERSONNEL BD EXPENSE							\$0.00
01-152-5100-0000 PERSONNEL ASST. WAGES							\$0.00
01-155-5200-0000 DATA PROCESSING	\$2,700.00			\$2,700.00	\$2,700.00	\$0.00	\$0.00
01-161-5105-0000 TOWN CLERK-CERTIFICATION	\$32,371.46			\$32,371.46	\$32,371.46	\$0.00	\$0.00
01-161-5100-0000 TOWN CLERK SALARY							\$0.00
01-161-5101-0000 TEMP. MUNICIPAL CLERK I							\$0.00
01-162-5200-0000 TOWN CLERK EXPENSES	\$4,030.00	B \$162.16		\$4,192.16	\$3,567.69	\$624.47	\$0.00
01-162-5200-0000 ELECTIONS / REGISTRATIONS	\$3,210.00		R \$2,695.39	\$5,905.39	\$5,847.32	\$58.07	\$0.00
01-163-5101-0000 BD OF REGISTRAR WAGES	\$401.70			\$401.70	\$400.00	\$1.70	\$0.00
01-171-5100-0000 CONSERVATION COMM. SALARY	\$927.25			\$927.25	\$927.25	\$0.00	\$0.00
01-171-5102-0000 CON. COMM. CLERK WAGE	\$2,207.29			\$2,207.29	\$1,828.68	\$378.61	\$0.00
01-171-5200-0000 CON. COMM. EXP	\$1,500.00			\$1,500.00	\$1,165.65	\$328.66	\$5.69
01-175-5101-0000 PROFESSIONAL LAND PLANNING	\$3,069.40		H \$4,500.00	\$4,500.00	\$3,250.00	\$0.00	\$1,250.00
01-175-5102-0000 PLAN BD. CLERK WAGE	\$1,200.00			\$3,069.40	\$3,064.56	\$4.84	\$0.00
01-175-5200-0000 PLAN BD. EXPENSE	\$1,100.00			\$1,200.00	\$931.11	\$268.89	\$0.00
01-175-5202-0000 PLAN BD. ENGINEERING EXPENSE				\$1,100.00	\$0.00	\$1,100.00	\$0.00
01-175-5204-0000 MASTER PLAN							\$0.00
01-175-5700-0000 MONTREG. PLAN. DIST.	\$1,097.00			\$1,097.00	\$1,096.66	\$0.34	\$0.00
01-176-5102-0000 BD OF APPEALS CLERK WAGE	\$597.40			\$597.40	\$96.96	\$500.44	\$0.00
01-176-5200-0000 BD OF APPEALS EXPENSE	\$950.00			\$950.00	\$205.71	\$744.29	\$0.00
01-192-5100-0000 BUILDING INSP. SALARY	\$24,529.45			\$24,529.45	\$24,529.45	\$0.00	\$0.00
01-192-5102-0000 BUILDING INSP. CLERK WAGE	\$7,294.46			\$7,294.46	\$6,849.98	\$444.48	\$0.00
01-192-5200-0000 BUILDING EXPENSE	\$2,612.00			\$2,612.00	\$2,348.19	\$258.12	\$0.00
01-195-5200-0000 TOWN REPORT	\$1,000.00	B \$920.00		\$1,920.00	\$920.00	\$67.50	\$932.50
01-210-5100-0000 POLICE CHIEF SALARY	\$80,253.00			\$80,253.00	\$80,253.00	\$0.00	\$0.00
01-210-5102-0000 POLICE WAGES	\$315,632.65		F \$13,116.23	\$328,748.88	\$328,457.32	\$291.56	\$0.00
01-210-5103-0000 PD. TRAINING WAGES	\$6,054.80			\$6,054.80	\$6,054.80	\$0.00	\$0.00
01-210-5104-0000 POLICE DEPT. CLERK WAGES	\$14,518.00			\$14,518.00	\$14,506.67	\$11.33	\$0.00
01-210-5106-0000 DRUG ED FOR ELEM SCHOOL							\$0.00
01-210-5200-0000 POLICE MAINT.	\$11,629.88	B \$2,090.31		\$13,720.19	\$2,500.00	\$230.28	\$6.40
01-210-5201-0000 PD VEHICLE MAINT.	\$10,750.00			\$10,750.00	\$6,529.95	\$720.05	\$0.00
01-210-5403-0000 PD EQUIP. & OUTFIT	\$14,400.00			\$14,400.00	\$14,229.07	\$170.93	\$0.00
01-210-5800-0000 POLICE CRUISER	\$8,500.00		R \$2,428.55	\$10,928.55	\$10,928.55	\$0.00	\$0.00
01-210-5800-2008 ART #S/POLICE SUV, STM 12/07							\$0.00
01-210-5900-0000 STM16-2-09 ART#12 BLOCK HOUSE	\$65,260.00	B \$4,500.00		\$4,500.00	\$4,500.00	\$0.00	\$0.00
01-220-5100-0000 FIRE CHIEF SALARY	\$2,259.00		R \$9,501.62	\$74,761.62	\$74,761.62	\$0.00	\$0.00
01-220-5102-0000 FIRE CHIEF HOLIDAY PAY	\$2,259.00			\$2,259.00	\$2,259.00	\$0.00	\$0.00
01-220-5103-0000 FIRE CHIEF EMS STIPEND	\$118,832.13		F \$6,526.00	\$6,526.00	\$1,750.28	\$0.00	\$0.00
01-220-5101-0000 F.D. WAGES				\$118,832.13	\$113,712.67	\$3,012.51	\$0.00
01-220-5106-0000 F.D. TRAINING WAGES	\$8,424.00			\$8,424.00	\$7,398.92	\$25.08	\$0.00
01-220-5104-0000 AMBULANCE WAGES		B \$11,160.88	F \$83,316.96	\$94,477.84	\$11,160.88	\$83,316.96	\$0.00

ACCOUNTS	APPROP. TOWN MTG	BALANCE FROM FY 09	FROM OTHER SOURCES	TOTAL	EXPENDED OR TRANSFERRED	UNEXPENDED TO REVENUE	CARRIED TO FY 11
01-220-5200-0000	F.D. MAINT.	\$26,000.00		\$27,000.00	\$26,920.64	\$79.36	
01-220-5201-0000	AMBULANCE EXPENSE		F \$73,862.00	\$81,485.64 A	\$69,659.06	\$0.00	\$140.70
01-220-5203-0000	F.D. VEHICLE MAINT.	\$14,000.00		\$14,810.00	\$14,564.54	\$245.46	
01-220-5404-0000	F.D. EQUIP. & OUTLAY	\$23,750.00		\$24,443.00	\$24,442.91	\$0.09	
01-220-5410-0000	F.D. PARKING LOT PAVING			\$7,732.50		\$0.00	
01-220-5415-0000	FIRE FOND RECONSTRUCTION			\$8,190.00	\$8,190.00	\$0.00	\$7,732.50
01-220-5700-0000	EWS SPACE - RENT	\$8,190.00				\$0.00	
	FD/ PD COMPUTER A TM ART #1					\$0.00	
01-242-5100-0000	GAS INSP.SALARY					\$0.00	
01-243-5100-0000	FLUMB. INSP SALARY					\$0.00	
01-245-5101-0000	WIRE INSP.SALARY					\$0.00	
01-249-5100-0000	TREE WARDEN WAGES	\$1,143.30		\$1,143.30	\$1,143.30	\$0.00	
01-249-5200-0000	TREE WARDEN-OUTSIDE SERVICE	\$4,000.00		\$4,000.00	\$3,625.00	\$375.00	
01-291-5100-0000	EMERGENCY PLANNING DIRECTOR	\$200.85		\$200.85	\$200.85	\$0.00	
01-291-5200-0000	EMERGENCY PLANNING EXPENSE	\$1,435.00		\$1,435.00	\$1,425.36	\$9.64	
01-292-5100-0000	ANIMAL CONTROL OFFICER	\$9,365.00		\$9,365.00	\$7,983.76	\$1,381.24	
01-292-5200-0000	DOG OFFICER EXPENSES					\$0.00	
01-292-5300-0000	ANIMAL CONTROL SERVICES					\$0.00	
01-292-5901-0000	ANIMAL CONTROL VEHICLE			\$255.81		\$255.81	
01-299-5100-0000	DISPATCHERS WAGES	\$78,636.39		\$78,636.39	\$78,636.39	\$0.00	
01-299-5102-0000	DISPATCH TRAINING WAGES					\$0.00	
01-299-5200-0000	DISPATCH. MAINT.	\$12,222.24		\$12,222.24	\$12,128.34	\$93.90	
01-299-5202-0000	DISPATCH TRAINING EXPENSE					\$0.00	
01-299-5205-0000	DISPATCH UNIFORMS					\$0.00	
01-300-5700-0000	K-12 OPERATIONS	\$3,251,851.17		\$3,154,353.00	\$3,154,353.00	\$0.00	
01-300-5705-0000	MONTHY REG TECH VOC ASSESS.	\$260,060.00		\$260,060.00	\$259,396.00	\$664.00	
01-300-5800-0000	CENTER SCH CONST. ASSESS.	\$27,927.00		\$27,927.00	\$27,927.00	\$0.00	
01-300-5805-0000	QUAB. SCH CONST. ASSESS.	\$112,340.36		\$112,340.36	\$112,339.85	\$0.51	
01-300-5807-0000	OUT OF DISTRICT TUITION TRANSP	\$34,060.00	J \$17,000.00	\$51,060.00		\$51,060.00	
01-421-5100-0000	HIGHWAY SUPT. SALARY	\$60,788.43		\$60,788.43	\$60,788.43	\$0.00	
01-422-5101-0000	HIGHWAY WAGES	\$155,208.36		\$155,208.36 A	\$146,885.51	\$3,322.85	
01-422-5102-0000	HIGHWAY FOREMAN WAGES	\$46,130.61		\$46,130.61	\$44,760.95	\$1,369.66	
01-422-5103-0000	HIGHWAY SECRETARY WAGES	\$9,752.04		\$9,752.04	\$9,751.54	\$0.50	
01-422-5202-0000	STREET SIGNS	\$1,000.00		\$1,000.00	\$996.00	\$4.00	
01-422-5205-0000	HGWY UNIFORMS	\$4,688.00		\$4,688.00	\$4,404.31	\$283.69	
01-422-5206-0000	BRDGES & RAILINGS	\$500.00		\$500.00	\$499.95	\$0.05	
01-422-5207-0000	HGWY MACH. MAINT. MISC.	\$61,000.00		\$61,012.23	\$60,716.66	\$0.00	\$295.57

ACCOUNTS	APPROP. TOWN MTG	BALANCE FROM FY 09	FROM OTHER SOURCES	TOTAL	EXPENDED OR TRANSFERRED	UNEXPENDED TO REVENUE	CARRIED TO FY 11
01-422-5210-0000 GENERAL HIGHWAY	\$106,113.00		F \$5,000.00	\$111,113.00	\$110,588.92	\$0.00	\$524.08
01-422-5211-0000 ART 7 STM TRUCK PURCHASE							
01-422-5400-0000 HWY EQUIP & OUTLAY	\$7,000.00			\$7,000.00	\$5,257.53	\$1,742.47	
01-422-5402-0000 HWY MACH MAINT-FUEL	\$50,000.00			\$50,000.00	\$44,089.44	\$5,910.56	
01-422-5806-0000 ART #14 ATM6/07 DUMP TRUCK							
01-422-5807-0000 ART #13 ATM6/1907 '93 DUMP TRUCK							
01-422-5808-0000 ART #15 ATM6/19/07			J \$7,000.00	\$7,000.00	\$5,970.50	\$0.00	\$1,029.50
01-423-5101-0000 HWY WINTER WAGES	\$51,730.00			\$51,730.00	\$51,730.00	\$0.00	
01-423-5102-0000 WINTEROUTSIDE WAGES	\$7,000.00			\$7,000.00	\$7,000.00	\$0.00	
01-423-5200-0000 WINTER MACH. MAINT.	\$12,000.00			\$12,000.00	\$12,000.00	\$0.00	
01-423-5205-0000 PLOWING OF PRIVATE WAYS	\$3,500.00			\$3,500.00	\$3,500.00	\$0.00	
01-423-5400-0000 WINTER MATERIALS	\$96,000.00			\$96,000.00	\$96,000.00	\$0.00	
01-423-5402-0000 WINTER FUEL	\$28,000.00			\$28,000.00	\$28,000.00	\$0.00	
ART #5 STM6/308 Snow and Ice Deficit							
01-424-5200-0000 STREET LIGHTS	\$4,000.00	B \$318.77		\$4,318.77	\$4,130.67	\$188.10	
01-491-5100-0000 CEM.COMM. SALARY	\$860.00			\$860.00	\$698.02	\$161.98	
01-491-5101-0000 CEMETERY COMM. CLERK	\$1,155.66			\$1,155.66	\$603.86	\$551.80	
01-491-5102-0000 TOWN COMMON						\$0.00	
01-491-5103-0000 OLD CEMETERIES	\$2,698.00		J \$2,000.00	\$4,698.00	\$4,301.27	\$396.73	
01-491-5104-0000 LEONARD FIELD						\$0.00	
01-491-5200-0000 CEM.PEPTUAL CARE						\$0.00	
01-491-5201-0000 BROOKSIDE CEM.	\$1,500.00	B \$621.35		\$2,121.35	\$1,588.84	\$0.00	\$532.51
01-491-5203-0000 CEM.MAINT & IMPROVEMENT	\$2,765.00			\$2,765.00	\$2,546.45	\$18.63	\$199.92
01-491-5204-0000 CEMETERY REPAIR			J \$392.66	\$392.66	\$392.66	\$0.00	
01-491-5205-0000 EVERGREEN CEM.-NEW LOTS	\$500.00	B \$500.00		\$1,000.00	\$500.00	\$500.00	
01-491-5206-0000 PINE GROVE TRANS TO GF ACCT	\$300.00			\$300.00	\$300.00	\$0.00	
01-491-5207-0000 EVERGREEN CEN TRANS TO GF ACCT	\$400.00	B \$252.89		\$652.89	\$652.89	\$0.00	
01-491-5208-0000 RURAL GLEN TRANS TO GF ACCT	\$1,000.00			\$1,000.00	\$1,000.00	\$0.00	
01-491-5400-0000 CEM.EQUIP & OUTLAY	\$1,260.00			\$1,260.00	\$1,119.34	\$140.66	
01-491-5700-0000 VETERANS GRAVES	\$500.00			\$500.00	\$499.50	\$0.50	
01-510-5100-0000 BD OF HEALTH SALARY	\$1,625.34			\$1,625.34	\$1,625.34	\$0.00	
01-510-5102-0000 BD OF HEALTH CLERK WAGES	\$12,731.83			\$12,731.83	\$8,257.95	\$4,473.88	
01-510-5200-0000 BD OF HEALTH EXPENSE	\$2,853.00			\$2,853.00	\$2,327.05	\$525.95	
01-510-5400-0000 RABIES VACCINE & COMM.DISEASE		B \$3,077.73		\$3,077.73	\$136.32	\$2,941.41	\$154.95
01-510-5700-0000 LANDFILL CAPPING & MONITORING		B \$809.60		\$809.60	\$520.00	\$289.60	
01-519-5705-0000 ANIMAL NSP. MILEAGE	\$230.00			\$230.00	\$115.58	\$114.42	
01-519-5100-0000 ANIMAL NSP SALARY	\$751.90			\$751.90	\$751.90	\$0.00	
01-541-5100-0000 ELDERLY VAN WAGES	\$26,499.84		F \$550.00	\$27,049.84	\$27,042.63	\$7.21	
01-541-5105-0000 COA DIRECTOR	\$2,000.00			\$2,000.00	\$2,000.00	\$0.00	
01-541-5200-0000 COUNCIL ON AGING EXPENSE	\$1,550.00			\$1,550.00	\$1,499.42	\$50.58	

ACCOUNTS	APPROP. TOWN/MTG	BALANCE FROM FY09	FROM OTHER SOURCES	TOTAL	EXPENDED OR TRANSFERRED	UNEXPENDED OR TRANSFERRED	CARRIED TO FY11
01-541-5400-0000	ELDERLY VAN EXP.	\$100.00		\$100.00	\$68.68	\$31.32	
01-543-5100-0000	VETERANS AGENT SALARY	\$984.68		\$984.68	\$984.68	\$0.00	
01-543-5200-0000	VETERANS AGENT EXP.	\$35.00		\$35.00	\$35.00	\$0.00	
01-543-5700-0000	VETERANS BENEFITS	\$15,060.00		\$15,060.00 A	\$1,189.49	\$8,170.51	\$700.00
01-549-5100-0000	RECYCLING WAGES					\$0.00	
01-549-5200-0000	RECYCLING TRUCKING EXPENSE					\$0.00	
01-610-5100-0000	LIBRARY WAGES	\$31,420.00		\$31,420.00	\$29,052.58	\$2,367.42	
01-610-5200-0000	LIBRARY UTIL & MAINT.	\$15,732.00		\$15,732.00	\$15,142.31	\$0.00	\$589.69
01-610-5202-0000	LIBRARY TRUST INT.					\$0.00	
01-610-5400-0000	LIBRARY BOOKS & MATERIAL		\$746.45	\$746.45	\$15,049.19	-\$43.40	\$451.41
01-610-5705-0000	LIBRARY AIR CONDITIONER					\$0.00	
01-630-5200-0000	TOWN REC. EXPENSE		\$500.00	\$500.00	\$316.36	\$0.00	\$183.64
01-650-5200-0000	AGRICULTURAL COMMISSION EXP					\$0.00	
01-691-5200-0000	HISTORICAL COMM. EXPENSE					\$0.00	
01-692-5200-0000	MEMORIAL DAY	\$1,500.00		\$1,500.00	\$1,500.00	\$0.00	
01-699-5205-0000	PARKS COMMINTN & EXP	\$6,211.00	\$500.00	\$6,786.00	\$6,626.30	\$159.70	
01-700-5205-0000	CASH INT -GF					\$0.00	
01-700-5700-0000	RESERVE	\$30,000.00		\$30,000.00 R	\$27,764.45	\$2,235.55	
01-710-5900-0000	MATURING DEBTS	\$50,078.00		\$50,078.00	\$50,078.00	\$0.00	
01-751-5900-0000	INTEREST-LONG TERM	\$13,450.00		\$13,450.00	\$13,439.07	\$10.93	
01-752-5900-0000	INTEREST-SHORT TERM	\$9,000.00		\$9,000.00	\$7,562.97	\$1,437.03	
01-911-5100-0000	WORC.COUNTY RETIREMENT ASSESS	\$160,897.00		\$160,897.00 A	\$157,682.00	\$1,715.00	
01-912-5100-0000	WORKERS COMPENSATION	\$12,270.00		\$12,270.00	\$11,979.50	\$290.50	
01-913-5100-0000	UNEMPLOYMENT	\$31,000.00	\$35,000.00	\$66,000.00 A	\$31,128.08	\$29,871.92	
01-914-5100-0000	CH32 B	\$123,005.00		\$123,005.00	\$101,094.63	\$21,910.37	
01-916-5100-0000	FCA ASSESSMENT	\$24,150.00		\$24,150.00	\$20,848.40	\$3,301.60	
01-945-5700-0000	INSURANCE	\$103,000.00	\$3,900.00	\$106,960.00 A	\$99,775.10	\$2,184.90	
01-950-5200-0000	TOWN CLOCK		\$1,410.20	\$1,410.20		\$0.00	\$1,410.20
01-980-5621-0000	COUNTY TAX ASSESSMENT		\$2,536.00	\$2,536.00	\$2,536.00	\$0.00	
01-980-5640-0000	AIR POLLUTION ASSESS.		\$1,127.00	\$1,127.00	\$1,127.00	\$0.00	
01-980-5663-0000	MONT.REG.TRANSIT ASSESS.		\$13,115.00	\$13,115.00	\$13,115.00	\$0.00	
01-980-5699-0000	R.M.V. ASSESS.		\$3,620.00	\$3,620.00	\$3,620.00	\$0.00	
01-992-5965-0000	TRANSFER TO STABILIZATION ASSESSORS STAB A CCT	\$31,000.00	\$90,174.00	\$90,174.00	\$90,174.00	\$0.00	
01-996-5960-0000	TRANSFER TO TRUST						
<b>TOTAL GENERAL FUND</b>		<b>\$6,398,845.79</b>	<b>\$411,855.55</b>	<b>\$6,809,646.99</b>	<b>\$6,520,455.64</b>	<b>\$167,871.48</b>	<b>\$34,968.43</b>







## Fiscal Year 2010 Receipts

TAXES		LEVY OF	2010 RE	\$4,665,050.99
			2009 RE	\$3,292,228.41
			2008 RE	-\$98,905.66
			2007 RE	-\$612.41
		LEVY OF	2010 PP	\$84,613.34
			2009 PP	\$45,219.66
			2008 PP	\$1,334.62
	SUPPLEMENTAL		2009	\$9,267.36
	ROLL BACK			\$500.00
	TAX TITLE			\$14,784.23
	LITIGATION			
	RE TAX INT			\$25,914.95
	TAX TITLE LIEN INT			\$2,686.23
	BETTERMENT			\$536.25
EXCISE		LEVY OF	2010 MV	\$405,438.78
			2009 MV	\$77,123.19
			2008 MV	\$4,960.01
			2007 MV	\$2,018.86
			2006 MV	\$420.00
			2005 MV	\$312.19
			2004 MV	\$37.50
			2003 MV	\$72.50
			2002 MV	\$37.50
			PRIOR YR	\$73.75
				\$490,494.28
	MV INT			\$1,428.61
	OTHER EXCISE		BOAT	\$403.50
COMPREHENSIVE LOCAL RECEIPTS FY 09				
ACTUALS				
MV EXCISE				
FOREST EXCISE				
				\$0.00
FARM ANIMAL EXCISE				
				\$565.09

PENALTIES/INTEREST					
PAYMENT IN LIEU OF TAXES					
		DCR			\$249,984.33
		FITCHBURG			\$8,284.75
FEES					\$69,711.86
OTHER DEPT. REVENUE					\$0.00
LIC & PERMITS					\$47,324.60
FINES					\$20,135.90
INVESTMENT INCOME					\$7,131.28
MART/MISC RECURRING					\$29,475.58
SUPPLEMENTAL/ MISC NR					\$1,640.00
ALL GRANT RECEIPTS FROM THE COMMONWEALTH ARE NOTED IN THE TABLE OF ACCOUNTS/ USE THE KEY					
RECEIPTS FROM THE COMMONWEALTH NOT INCLUDED IN LOCAL RECEIPT TOTALS					
CHAPTER 70					\$6,311.00
LOTTERY					\$398,985.00
ELDERLY					\$6,526.00
STATE OWNED LAND					\$48,693.00
QUINN BILL					\$2,236.00
VETERANS					\$21,650.00
OUT OF DISTRICT SCHOOL					
			<b>TOTAL</b>		\$484,401.00
CASH BALANCE JUNE 2009					\$2,584,934.33
WITH TRUSTS					
CASH RECEIPTS					\$9,906,786.40
CASH EXPENDED					\$9,767,344.29
JUNE 2010					\$2,724,376.44
WITH TRUSTS					
CASH RECEIPTS IN SPECIAL REVENUE ACCOUNTS AND AGENCY ACCOUNTS ARE SO NOTED IN THE TABLE OF ACCOUNTS PLEASE USE THE KEY					

FISCAL YEAR 2010  
TRUST FUNDS

CEMETERY FUNDS

Brookside	\$ 126,366.09
Clark	2,398.74
Evergreen	17,126.45
Forest Hill	2,405.06
Greenwood	5,776.74
Lovewell	1,071.51
Pine Grove	16,170.95
Rural Glen	45,939.06
Warren	5,753.32
New Land	3,329.70

LIBRARY FUNDS

Freetown	\$ 34,036.65
Clark	1,795.48
A. Maria Buffum	8,453.61
Charlotte P. Fairman	11,817.70
Eliza Church	4,150.83
Capital Costs	5,394.77

STABILIZATION

Assessors Property Update	\$ 125,842.39
Fire Department Equipment	18,113.76
Highway Department Equipment	20,788.78
Municipal Facilities	5,837.96
Stabilization	159,394.89
Police Department Equipment	139.53

HONOR ROLL FUND 4,635.82

TOWN CLOCK FUND 123.66

SCHOOL FUND 9,765.59

HUBBARDSTON COMMUNITY PARK 23,434.13

C.A.S.H. FUND 114,504.83

HUBBARDSTON PRESERVATION 3,468.86

Total Trust Funds \$ 778,036.86

GENERAL FUND

Balance	7/1/2009	\$1,806,897.47
Cash Received	7/1/09 through 6/30/10	9,906,786.40
Cash Disbursed	7/1/09 through 6/30/10	<u>9,767,344.29</u>
Balance	6/30/2010	<u>\$1,946,339.58</u>

INVENTORY

Desk & chair  
Typewriter-word processor  
5 4-drawer filing cabinets  
1 2-drawer filing cabinet  
1 Dell Optiplex GX260 Computer  
1 Hewlett-Packard printer  
1 Calculator  
Miscellaneous office supplies

Respectfully submitted,

James J. Dunbar, Treasurer

THE FOLLOWING IS A SUMMARY OF THE COLLECTIONS OF TAXES FOR THE 2010 FISCAL YEAR ENDING JUNE 30, 2010

	REAL ESTATE	SUPPLEMENTAL	PERS PROP	BETTERMENTS	FARM ANIMAL	MOTOR VEHICLE	FOREST CUTTING	CPA	Boat Excise
<b>2004 TAXES</b>									
Outstanding 7/1/09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,924.38	\$ -	\$ -	\$ -
Abated						\$ 1,886.88			
Committed						\$ -			
Collected						\$ 37.50			
Tax in Litigation									
Balance 6/30/10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>2005 TAXES</b>									
Outstanding 7/1/09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,088.33	\$ -	\$ -	\$ -
Refunded						\$ -			
Abated						\$ -			
Tax Liens Collected						\$ 312.29			
Tax in Litigation						\$ -			
Balance 6/30/10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,776.04	\$ -	\$ -	\$ -
<b>2006 Taxes</b>									
Outstanding 7/1/09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,412.71	\$ -	\$ -	\$ 143.00
Refunded						\$ -			
Abated						\$ -			
Tax Liens Collected						\$ -			\$ 15.00
Tax in Litigation						\$ 505.00			
Balance 6/30/10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,907.71	\$ -	\$ -	\$ 128.00

	REAL ESTATE	SUPPLEMENTAL	PERS PROP	BETTERMENTS	FARM ANIMAL	MOTOR VEHICLE	FOREST CUTTING	CPA	Boat Excise
2007 Taxes									
Outstanding 7/1/09	\$ (612.41)	\$ -	\$ -	\$ -	\$ -	\$ 3,360.13	\$ -	\$ (9.19)	\$ 253.00
Committed									
Refunded	\$ 612.41					\$ 467.75		\$ 9.19	
Abated						\$ 417.00			
Tax Liens									
Collected						\$ 2,329.94			\$ 95.00
Tax in Litigation									
Balance 6/30/10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,080.94			\$ 158.00
2008 Taxes									
Outstanding 7/1/09	\$ 209.48	\$ -	\$ 1,823.72	\$ -	\$ -	\$ 6,927.43	\$ -	\$ 461.26	\$ 108.00
Committed						\$ 103.12			
Refunded	\$ 102,199.37					\$ 746.56		\$ 1,491.90	
Abated	\$ 100,137.16					\$ 911.87		\$ 1,491.90	
Tax Liens			\$ 1,220.18						
Collected	\$ 2,271.69					\$ 4,493.04		\$ 461.26	
Tax in Litigation									
Balance 6/30/10	\$ -	\$ -	\$ 603.64	\$ -	\$ -	\$ 2,372.20	\$ -		\$ 108.00

2009 Taxes	REAL ESTATE	SUPPLEMENTAL	PERS PROP	BETTERMENTS	FARM ANIMAL	MOTOR VEHICLE	FOREST CUTTING	CPA	Boat Excise
Outstanding 7/1/09	\$ 340,401.36	\$ 9,387.16	\$ 47,765.84	\$ -	\$ -	\$ 27,721.92	\$ -	\$ 3,176.57	
Committed									
Refunded	\$ 11,119.80				\$ 182.55	\$ 63,471.89			\$ 755.00
Abated	\$ 1,954.31					\$ 6,737.29		\$ 20.55	
Tax Liens	\$ 8,671.92					\$ 6,802.95		\$ 15.72	
Collected	\$ 339,801.38	\$ 9,387.16	\$ 44,363.70		\$ 182.55	\$ 85,008.85		\$ 28.38	
Tax in Litigation								\$ 3,168.17	\$ 697.00
Balance 6/30/10	\$ 1,093.55	\$ -	\$ 3,382.14	\$ -	\$ -	\$ 6,119.30	\$ -	\$ (15.15)	\$ 58.00
2010 TAXES									
Outstanding 7/1/09									
Committed	\$ 5,193,377.73	\$ 4,028.45	\$ 107,779.07	\$ 536.25	\$ 382.54	\$ 430,425.96	\$ -	\$ 47,486.52	
Refunded	\$ 11,819.40		\$ 813.32			\$ 3,602.00		\$ 22.17	
Abated	\$ 25,909.36					\$ 3,687.93		\$ 22.17	
Tax Liens	\$ 35,441.37							\$ 80.09	
Collected	\$ 4,676,959.88	\$ 2,600.45	\$ 83,844.57	\$ 536.25	\$ 382.54	\$ 405,600.36		\$ 43,229.19	
Tax in Litigation									
Balance 6/30/10	\$ 466,886.52	\$ 1,428.00	\$ 24,747.72	\$ -	\$ -	\$ 21,739.67	\$ -	\$ 4,177.24	\$ -

			2010 MISC RECEIPTS		
Interest received on all Taxes					\$ 27,452.10
Interest received from Collectors Account					\$ 20.79
Certificate of Municipal Lein Fees					\$ 4,525.00
Demands Fees					\$ 39,845.00
Return Check Fees					\$ 100.00
RMV Fees					\$ 4,180.00
Parking Violation Fees					\$ 35.00
Deputy Fees					\$ 11,787.00
Waterway Improvement Fees					\$ 140.00
			INVENTORY		
2 desks				Misc. Metal Cabinets	
1 chair				2 Adding Machines	
1 Typewriter				Misc. Office Supplies	
1 Computer, Keyboard				1 Safe	
1 Printer					
Respectfully submitted,					
C.W.DOANE					



## ***TOWN SERVICES***



## BUILDING DEPARTMENT

Purpose of Permit	# of Permits	\$ Value	\$ Fee
1 & 2 Family Dwellings	4	863,910.00	5,686.00
Additions	10	794,665.00	7,375.00
Alterations	11	352,517.00	3,024.00
Accessory Buildings	9	427,726.00	3,865.00
Pools	5	73,540.00	750.00
Commercials	1	450,000.00	2,500.00
Other (Roofs, Siding, Windows, etc.)	11	390,909.00	3,132.00
Demolitions	6	57,600.00	455.00
Total	120	32,576,670.00	26,787.00
Stove Permits	64		3,565.00
Safety Certificates	14		200.00
Totals	198	32,576,670.00	30,552.00

Effective March 1, 2008 a new fee schedule was approved to determine the value of each specific project while the cost per thousand dollars of value remained the same: \$8.00 per thousand of value (residential) \$10.00 per thousand of value (commercial). This new schedule was approved by the Board of Selectmen.

The Building Inspector has office hours from 5:30 p.m. to 7:00 p.m. Tuesday, Wednesday, and Thursday. The Building Inspector now schedules inspections between 3:30 p.m. to 5:00 p.m. before he opens the office.

Check our Website <http://hubbardstonma.us> for any changes

### **Building Department Inventory**

1 Pentium 4C 2.6 ghz PC  
 Monitor with Wireless Keyboard and Mouse  
 1 HP Deskjet 5150 printer  
 2 desks with chairs  
 3 filing cabinets  
 2 small cabinets on wheels  
 1 metal bookcase

## PLUMBING & GAS INSPECTOR

In 2010, I inspected the following:

- 16 new homes
- 6 remodeled homes
- 18 replacements
- 24 gas

Respectfully submitted,  
Thomas M. Monfreda, Plumbing & Gas Inspector

## CONSERVATION COMMISSION

All new construction in Hubbardston, including additions to existing homes, is subject to a site inspection by the Conservation Commission prior to obtaining a building permit. Projects are reviewed in accordance with M.G.L. Chapter 131, Section 40, and 310 CMR 10.00-10.99, the Wetlands Protection Act (including the Rivers Protection Act), and the Hubbardston General Wetlands Bylaw. The purpose of the Wetlands Protection Act is to provide a public review and decision-making process for projects that affect a resource area. The interests that the commission is most concerned with in Hubbardston are:

- ◆ Protection of public and private water supply
- ◆ Protection of ground water supply
- ◆ Protection of wildlife habitat
- ◆ Flood control
- ◆ Storm damage prevention
- ◆ Prevention of pollution

Resource areas that are subject to protection include any wetland, marsh, or swamp bordering on any river, stream, pond, or lake and include a 100-foot buffer zone. Other protected resource areas that do not have a buffer zone are land subject to flooding, land under any water body, certified vernal pools, and the riverfront area.

A **Notice of Intent** (NOI) is required for any proposed activity that will remove, fill, dredge, or alter a resource area. A **Request for Determination of Applicability** (RFDA) must be filed for all activities within 100-feet of a resource area.

The **Rivers Protection Act** prohibits activities within 200-feet of any perennial river or stream. Local regulations do not allow alteration of land within 50 feet of a wetland or 100 feet of a water body. This is referred to as a “no-build” zone.

State forms for RFDA and NOI are available from [www.state.ma.us/dep](http://www.state.ma.us/dep)

The Conservation Commission consists of a chairman and four regular members, all of who are appointed volunteers, and a clerk with regular office hours. There is one associate member. Current office hours are held on Thursdays from 9:00-11:00a.m. Meetings are held on the second Wednesday of each month at 7:00 p.m. in the Library Building at 7 Main Street.

## CONSERVATION COMMISSION

ACTIVITIES	2005	2006	2007	2008	2009	2010
Number of Public Hearings	15	11	14	6	7	7
Request for Determination	7	3	4	2	4	1
Notice of Intent	8	8	10	4	3	4
Order of Conditions	7	8	10	4	3	0
Other Site Inspections	56	67	64	38	43	46

### Conservation Commission Members:

Michael Stevens, Chairman  
Anthony Coppola  
Eric Gemborys  
David Klinch  
Stephen Mossey  
Associate Member: Allan Olly

### Conservation Commission Inventory:

Reconyx Rapidfire RC60 No flash Digital trail camera, 1 Gig Compact Flash  
1 Masterlock Python Cable and 1 Super Talet All-in-One USB Reader  
3 file cabinets, 3-100' tape measure

Respectfully submitted for the Commission,

Lucinda Oates, Clerk

## COUNCIL ON AGING

The Council on Aging has had an exciting year. We have encouraged quite a few new seniors to visit our Senior Center. We have enlarged our board from seven to nine members, and our meetings are held on the 4<sup>th</sup> Tuesday of every month at 6:30 p.m.

Claudia Provencal has taken the job of COA Director 4 1/2 hours a week, and will continue to volunteer personal time.

The COA board has undergone changes as well, with new members David Penttila taking the position of Chairperson and John Nason that of Co-Chairperson. Jane Turcotte fills dual roles as Secretary & Social Chair, and Florence Pervier is Treasurer. Bonnie Cunningham produces the Hubbardston Senior News, ably assisted by Judie O'Donnell and Nancy Roberts. Dick Cunningham, Donna Fowler and Mary Girouard are the other enthusiastic and supportive members.

MART Van drivers Eddy Bettez and Bill Fernekees, as always, are very helpful to all the seniors they serve.

Progress on the Senior Tax Work-Off Program is ongoing. Coffee hour and Egg Day take place every Thursday from 8 am to 11 am. Bingo is held every Monday at noon.

The Golden Agers meet on the first and third Thursdays of the month, while Movie Day is held the third Friday of the month.

The Council sponsored a number of trips to Foxwoods Casino, and Pitch card parties were held every third Friday of the month, with good attendance. A cookout and Award Luncheon honoring Judie O'Donnell for her volunteerism was held in June, with over fifty attending. A Soup & Salad Autumn Luncheon was held in October, and a Christmas trip to Rhode Island for a meal and holiday show was well-attended. The Christmas Craft Fair, held in conjunction with the Golden Agers, offered many tables filled with crafts made by seniors, and also had ten outside crafters participating.

Throughout the year, the Council has been working on a grant for a new Senior Center, and has also been working with the Barre Senior Center to combine our trips.

The Hubbardston Council on Aging provides its constituents a newsletter and programs and offers information on Fuel Assistance. It also is planning more educational programs, insurance information for those over 65, and information for veterans. The Council is opening new doors for all our seniors and those approaching their 60s who will soon join our ranks. There is a lot of information to be shared with all.

Respectfully submitted,

Claudia Provencal  
COA Director

## COMMUNITY PRESERVATION COMMITTEE

The Community Preservation ACT (CPA) is a mechanism for cities and town to raise capital for use in specific projects that improve the quality of life for all residents. With matching funds from the state, the money raised can be used for the creation of open space, historic preservation projects, affordable housing development, and certain recreational uses. Hubbardston passed the CPA in November 2006. Funds are administered through a Community Preservation Committee (CPC) created with representation from the three areas of allowed uses, as well as at-large members. Information and guidelines, as well as an application form, can be found on the town website under Town Services at [www.hubbardstonma.us](http://www.hubbardstonma.us)

Since 2006 CPA funds have been used to help:

- Purchase the Malone Road Conservation Area
- Restore the First Parish Unitarian Church of Hubbardston on the Town Common
- Fund historic preservation of the town cemetery
- Fund restoration work of the Williamsville Chapel
- Fund an Affordable Housing Study
- Fund an architectural study of the Hubbardston Library
- Fund an estimate of value for a potential land conservation project.

None of these projects would have been possible without the use of CPA funds.

The Hubbardston Housing Authority, the Hubbardston Library Trustees and the Hubbardston Open Space Committee are all working on projects that would require CPA funding in the near future.

Since the Town voted to accept the CPA, the Town has raised over \$154,000.00 from the property tax surcharge. The state has matched funds of the amount of almost \$110,000.00 for a total of over \$264,000.00. To date, Town Meeting has approved expenditures of over \$227,000.00 for seven projects.

Several of these projects have used CPA funds to leverage funding from other sources such as the Massachusetts Historical Commission, the Massachusetts Self Help Grant, the Fields Pond Foundation Inc, the William P. Wharton Trust and the North Quabbin Regional Landscape Partnership as well as private donations. The leveraged funds total \$393,000.00. The combined total of CPA generated and leveraged funding is over \$620,000. We have had an incredible return on our original \$155,000.

Town raised CPA funds	\$154,379.16
State match	\$109,928.66
Town CPA funds expended	\$227,572
Leveraged funds	\$393,000
Combined CPA state match and leveraged funding	\$502,928.66
2010 CPA Match \$12,442	27%.

Funds originally voted at the Special Town Meeting of December 2009 in the sum of \$26,000.00 for supporting the purchase of an Agricultural Preservation Restriction were rescinded at the STM of October 2010 and returned to the general CPA fund as the landowner chose not to proceed with the project. At year's end state legislation entitled 'Act to Sustain Community Preservation' was re-introduced which if passed will ensure that the State match remain at 75% and that funds can be used in ALL recreation projects and not just on land that has been purchased with CPA lands.

Respectfully submitted,  
Jassy Bratko, Chairman                      Sanda Barry  
Donna Farrell                                      Susan Fox  
Dennis O'Donnell, Secretary              Vincent Ritchie  
Lucinda Oates, Clerk

## HUBBARDSTON CULTURAL COUNCIL

The Hubbardston Cultural Council is part of a grass-roots network of 329 local councils that serve every city and town in the state of Massachusetts. The program is the largest, most decentralized one of its kind in the United States. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, which then allocates funds to each local council. For 2010, the Hubbardston Cultural Council distributed \$2,350.00 in grant money.

The Council received 33 applications requesting \$12,642.00. The Council was able to award 10 of the grants with the \$4,000.00 allocated by the MCC.

The Council awarded the following grants in 2010:

<b>Applicant</b>	<b>Project Title</b>	
<b>Award</b>		
First Parish Unitarian Church	United Ringers Handbells Choir Concert	\$175
Hubbardston Public Library	Summer Science	75
Hubbardston Public Library	Library Coffee House	400
Renee Malowitz	Paste Paper in the Style of Eric Carle	100
Renee Malowitz	Marbelizing Full Day Workshop	225
Renee Malowitz	Hand Manadals for Tweens, Teens & Adults	200
Renee Malowitz	Andy Warhol Style Self Portrait	325
Renee Carleen & Rhonda Hamer	Story Through Dance Workshop Series	300
Renee Carleen	Choreography Workshop	150
Hubbardston Community Theatre	“Beauty and the Beast”	400

The Cultural Council awarded local programs as well as brought in programs not otherwise available in Hubbardston. One of the focuses of the Cultural Council is to make as many programs as possible available to as many residents as possible through the grants it awards. We look forward to providing Hubbardston with quality cultural experiences again in 2011 and encourage residents to participate in and enjoy these programs.

Respectfully submitted,  
Laura Milko, Chair  
Barbara Cohen  
Karen DiFranza  
Emily Langer  
Renee Malowitz  
Cindy Nordstrom  
Christine Ruston

## **HIGHWAY DEPARTMENT**

### **Message from the Superintendent**

Once again it has been a pleasure to serve the residents of Hubbardston. As always the Department is committed to the safety of the motoring public including bicyclists and pedestrians in traffic.

This year we able to crack seal Route 68 from Williamsville Road to the Gardner line and other various side streets. We double stone sealed a section of Morgan Road, Simond Hill Road and Ed Clarke Road. The Town also constructed and repaired 3700 feet of drainage on New Templeton Road and finally had 6000 feet of used guard rail installed on Brigham Street, New Westminster Road, Evergreen and Williamsville Road.

The Highway Department responded to snow events. I would like to thank the Town residents for their continued support of the Highway Department. I would like to thank our town mechanic Mark Valis for doing the most mechanical assignments, and thank the Highway crew of Steve Fox, Mark Valis, Ernest Newcomb, James Dickie, and Al Blanchard for their continued hard work, especially the long and tiring hours during winter snow events.

I appreciate all the support and input of the Board of Selectmen, Town Administrator, Finance Committee, Town Accountant, Town Treasurer and other committees of the Town.

### **CHAPTER 90 PROJECTS**

- 1) Remove/Dispose cement guardrails and cables. Install 6,000 linear feet of used guard rail acquired from Route 62 project. Brigham Street, New Westminster Road, Evergreen Road, Williamsville Road, Old Princeton Road and Repairs on Barre Road; DeLucca Fence and the Highway Department worked on project.
- 2) Crack seal Route 68 from Williamsville Road to the Gardner Line, New Templeton Road, Rolling Woods, Woodview, Mt. Jefferson Road, Barre Road, Evergreen Road, and Brigham Street – 200,000 Sq. Yd.
- 3) Double stone seal Morgan Road – 1745', Ed Clark Road – 2400', and Simond Hill Road 5575'.
- 4) New Templeton Road Drainage Project from Rt. 68 to swamp area 3700' – 8 new structures, head walls and culvert pipe.

Project cost totaled \$294,971.50

### **WINTER OPERATIONS**

- 1) Responded to 18 Storm Events.
- 2) Mark off drainage locations with paint and marking sticks.
- 3) Stack 5,000 cubic yards winter sand screened and delivered by Brown's Trucking.
- 4) Stack & mix 5011 cubic yards of various mixes 50/50, 3:1, 7:1.
- 5) Sand blast and paint four 11' plows.
- 6) Received 2500 gals. of liquid calcium chloride.
- 7) Paint and adjust and test all sanders.
- 8) Wash & clean Trucks after storms.
- 9) Replace plow mold board on F-450.

## HIGHWAY DEPARTMENT

### PERMITS Issued

Four (4) driveway permits

One (1) storm drain permit

### MACHINE MAINTENANCE REPAIR

- 1) Service all Town vehicles including Police and Fire.
- 2) Replace calcium pumps on 1998 Ford L8000.
- 3) Repair air leaks on various trucks.
- 4) Hubb Equipment welds on a patch for Modine Furnace.
- 5) Replace pump & controls in 2000 Pickup.
- 6) Replace various hydraulic hoses.
- 7) Vehicle inspection stickers for all vehicles.
- 8) Replace hydraulic tank on 1997 Ford L8000.
- 9) Replace rear brakes and put new tires on 2003 Expedition.
- 10) Performed mechanical duties on Police cruisers and Fire Equipment.
- 11) Repair wing tower & cables on Grader & replaced alternator.
- 12) Replace rear springs on 1998 Ford L8000.
- 13) Repair wiring harness on 2000 Pickup.
- 14) Replace rear end on 2004 Mack.
- 15) Repair helper springs on 1993 Ford L9000.
- 16) Replace front & rear brakes on 2000 Pickup.
- 17) Replace brooms on Elgin Sweeper.
- 18) Replace water pump and exhaust on 1994 GMC.
- 19) Replace two (2) exhaust manifolds on 2000 Pickup.
- 20) Replace two (2) on J.D. Loader.
- 21) Replace oil pan on 1998 Ford L8000.
- 22) Replace master cylinder and wheel cylinder on Grader.
- 23) Replace starter and alternator on 1993 Ford L8000.
- 24) Replace water pump in Elgin Sweeper.
- 25) Replace flail head on Tiger Mower.
- 26) Repair drive shaft, yoke and universals on 1993 Ford L8000.
- 27) Had 25KW generator installed.
- 28) Yearly fuel tank certification.
- 29) Purchased 3000 lb. trailer for moving equipment.
- 30) Rebuild F-450 Sno King plow.

### General Highway:

- 1) Grade and gravel roads in Spring & Fall.
- 2) Sweep Town sidewalks, parking lot & Center School.
- 3) Weekly EPA report.
- 4) Replace various street signs.
- 5) Sweep all main roads, developments and dispose of sweepings.
- 6) Set up voting booths.
- 7) Advertise for yearly Bids and Procurements.
- 8) Beaver dam maintenance.
- 9) Pothole patches all roads with cold patch and hot top.

- 10) Attend Montachusett Regional Planning Commission (MRPC) committee meetings.
- 11) Line stripe all main roads.
- 12) Clean 1,000 drainage structures.
- 13) Scrape shoulders on Twin Hill Road & extensive Hot Top patching.
- 14) Keep storm drains and water ways clean.
- 15) Repairs to Healdville Road Bridge.
- 16) Replace various storm drain covers.
- 17) Various tasks for Town Offices.
- 18) Various meetings with Mass. DOT regarding paving of Rt. 62.
- 19) Submit NOI to move Rt. 68 from Rutland Town line to High Street on TIP list through MRPC and Mass. DOT.
- 20) Cut & remove various trees & brush.
- 21) Remove deceased animals from roadways.
- 22) Rebuild catch basins at Highway Dept., Rt. 68, Old Westminster Road, Ragged Hill Road
- 23) Install culvert pipes on Birches Road and Chicopee Drive.

**STREET SWEEPING**

Rt. 68, Dogwood North, Geordie Lane, Laurel Street, Dogwood South, Pitcherville Road to the Town pit, section of Morgan Road, High Street,

Main Street, Town office parking lot, Center School parking lot, Evergreen Road, Rolling Woods, Woodview Drive, Brigham Street, New Westminster Road, New Templeton Road, Cross Road,

Williamsville Road, Burnshirt Road, Mt. Jefferson Road, Adams Road, Bemis Road, Pinecrest Area, Lombard Road, Elm Street, Barre Road, Natty Pond, Mayo Road, Kruse Road, Root Road, Grove Street, Nestlewood Lane, Amber Lane, Hale Road Extension.

**ROADS MOWED**

Rt.68, High Street, Brigham Street, New Westminster Road, Lombard Road (section), New Templeton Road, Depot Road, Mayo Road (section)

**Materials Purchased:**

- 1) Winter Rock Salt 1526 Tons - \$102,257
- 2) De-Icing Liquid 2169 gals. - \$2,147
- 3) Winter Sand 5010 cu. Yd. -\$23,399
- 4) Cold Patch 411 tons - \$30,493
- 5) Hot top patching 181 tons - \$10,859

**HIGHWAY PERSONNEL**

**POSITION**

Lyn L. Gauthier	Highway Superintendent
Steve Fox	General Foreman
Mark Valis	Mechanic/Truck Driver
Ernest Newcomb	Truck Driver/Laborer
James Dickie	Truck Driver/Laborer
Alyre Blanchard	Truck Driver/Laborer
Dennis O'Donnell	Part-time Highway Clerk
Brian Sena	Winter Seasonal Driver (2009-10) (2010-2011)
David Lancey	Winter Seasonal Driver (2009-10)
Riker Excavation	Winter Contractor for Mile & Streeter Roads (2009-10)
Michael Macaruso	Winter Contractor for Mile & Streeter Roads (2010-11)

## HIGHWAY DEPARTMENT INVENTORY

Ingersol Rand G25 20KW Generator  
2009 Sterling 6 wheel dump truck with all season body and power angle plow  
2006 Ford F450 2 ton with dump body, 10' Snow King Plow & sander  
2005 Elgin SE Pelican sweeper (lease to own)  
2004 Mack with All-Season body  
2003 Ford Expedition  
2001 Morbark wood chipper  
2000 John Deere Wheel Loader  
2000 Ford F-250 w/ 8' snow king plows  
1998 Ford Expedition (out of service)  
1998 Ford L-8000 with all season body & wing plow  
1997 Ford L-8000 with all season body  
1997 New Holland tractor with flail & rotary heads  
1993 Ford with all season body  
1989 Champion grader w/wing plow  
1988 Mack dump truck (out of service)  
1985 Ford backhoe model 555A  
1984 Hough 540  
1968 Sidewalk tractor w/ V-plow and angle plow  
3000 lb. Tag along trailer  
2 V plows  
3 Frink snowplows  
3 Viking plows  
1 Warsaw plow  
1 Tenco plow  
4 11' Everest power angle plows  
1 2500-gallon calcium tank & pump  
1 70-gallon calcium tank & pump  
4 60-gallon calcium tanks & pumps  
1 100-gallon tank & pump  
1 6-yard sander  
1 2-yard sander  
20-ton hydraulic press  
Milwaukee 8" metal cutting saw  
Cutting torches  
1 Honda pump  
1 Shop air compressor  
1 9000 lb Weaver car lift  
2 Lincoln air jacks  
2 Power washers  
1 Transmission jack  
1 200-gallon oil tank with hose  
2 Battery chargers  
2 Base Radios  
14 Truck radios  
4 Portable radios  
1 Offset grinder  
1 Coleman generator  
1 Milwaukee electric chop saw  
1 Stihl gas powered cut-off saw

## HIGHWAY DEPARTMENT INVENTORY

1 Makita drill  
2 torque wrenches  
1 Transit, tripod, stick  
1 Schonstedt GA-52Cx Magnetic locator  
1 Tool chest with tools  
1 Road rake  
1 Sawzall  
1 Drill press  
1 Cement mixer  
1 parts cleaner  
2 Brush saw  
6 Chain Saws  
1 Stihl pole saw  
1 John Deere sweeper  
2 power brooms  
3 Truck jacks  
1 Hobart Mig Welder  
1 Lincoln welder  
1 Shop engine crane  
1 Material arm for John Deere loader  
1 wacker compactor  
1 walk behind sweeper  
1 DeWalt XR2 18v cordless drill with 2 DW9095 battery packs  
Various cones, barriers, signs  
1 Large bin of various size nuts and bolts  
1 Cabinet with various amounts of paints  
3 Stepladders  
30 Various shovels, hoses, hammers and road tools  
23 fire extinguishers  
3 desks  
2 desk chairs  
1 office chair  
2 large filing cabinets  
1 small filing cabinet  
1 HP P6110F computer with keyboard, mouse, monitor,  
DVD-RW drive and 2 speakers  
1 Digital camera  
1 Cannon Pixma MX700 printer, fax, copier, scanner  
1 Link monitor/computer with keyboard and monitor for Gasboy fuel system  
1 Okidata Microline 9 pin printer  
1 General Electric 19" color TV/VCR

Respectfully submitted,  
Lyn L. Gauthier  
Highway Superintendent

## HISTORICAL COMMISSION

We began our year with Kenneth Green as chairman. In September it was voted to have Gary Kangas replace him. In October Bonnie Cunningham was appointed to fill a vacant seat.

The Boston Post sign has been refurbished. The three Town Clock faces have been painted and some numerals replaced. The flagpole on the common has been painted. The Betsey Browning Monument which was in peril from tree roots has been removed and stored at a safe place until it can be reset properly.

We have hired a Clock Smith to restore the Town Clock. The work started in December 2010 and will be completed by February 2011.

A video program of Hubbardston's history was shown to the Boy, Girl and Cub Scouts. Other showings were done at the VFW in Gardner and at The Gardner Museum.

There are many other projects we are working on. One of them is removing the Main Street Center School flagpole, which is not in use, to Brookside Cemetery. Repair or replace the granite gate post and gate at Parish Cemetery. Also straighten leaning stones. Placement of house plaques on historical homes, displaying the year they were built. Plans have been made for an historical marker and monument marking the site where the first hydraulic backhoe was invented and manufactured.

Respectfully submitted,

Gary Kangas  
Historical Commission Chair

## REPORT OF THE LIBRARY DEPARTMENT

Over the past year the staff, trustees and supporters of the Hubbardston Public Library continued their endeavors to promote and support the habit of reading as a source of personal growth and education as well as a source of pleasure for the residents of Hubbardston. The library maintained a varied and current collection of materials to provide these experiences. Hubbardston Public Library was once again certified by the Massachusetts Board of Library Commissioners as meeting minimum standards for Massachusetts Public Libraries for 2010. As a certified library and a member of Central/Western Massachusetts Automated Resource Sharing (CWMARS) we were able to access the collections of other Massachusetts libraries for our patrons. We continue to offer programs that reflect the needs and interests of our community.

### Report of the Hubbardston Public Library

With the support of the Hubbardston Cultural Council Grants, the Library was able to offer the following programs during Calendar Year 2010:

**Coffee House Musical Series:** offered a variety of local musical talent on the first Thursday of each month at 6PM.

**Pop Art Self-Portraits:** a fun art project in the style of pop artist Andy Warhol

**ELECTRICITY GOES GREEN:** A Summer Science Program with instructor Paul McNiff. This program encouraged children to design wind turbines and test their designs for efficiency.

**Hand Mandalas:** spiritual art of creating a personal perspective of the inner self.

**Paste Paper in the Style of Eric Carle:** the creation of decorative papers using colored paste with artist Renee Malowitz.

**Marbelizing Workshop:** a two day program on the art of marbelizing papers and creating projects.

The Library was also able to offer these additional programs for 2010:

**Story Hour:** This library standard meets each Wednesday from 10:00 until 11:00AM from September through June. The program includes a story, songs and a related craft project.

**Statewide Summer Reading Program:** This year's theme of *Go Green @ Your Library* encouraged us to offer recycling projects such as Make a Dog Toy from an old T-Shirt, Creating Beads from Old Magazines and Decorative Magnets from Bottle Caps. Summer Reading participants were also treated to free ice cream from Calico and Crème. We again are so very grateful to the McKays for their ongoing support of the library and its mission.

**Hubbardston Book Discussion Group:** Our Book Discussion Group for adults met on the third Thursday of the month at 7:00PM to discuss a wide variety of genres.

The community support that has been provided to the Library over the past year has been wonderful. Just to mention a few of the ways the support has manifested:

In Memoriam donations by some of our longtime residents who passed away this year.

The Library was the recipient of a Community Preservation Act grant for an historical preservation and architectural study of the Jonas G. Clark Library Building.

The 13<sup>th</sup> Annual Library Road Race and Annual Holiday Raffle proceeds helped to make minor repairs to our building.

The library continued to offer the following hours for 2010:

Monday 1pm - 7pm  
Wednesday 10am - 4pm  
Thursday 1pm - 7pm  
Saturday 9am - 12pm

## REPORT OF THE LIBRARY DEPARTMENT

The Hubbardston Library Staff and Trustees wish to thank all those who worked so hard to keep the Library a part of Hubbardston's past, present and future. We hope you will continue to advocate for the future of this library.

Respectfully Submitted,  
Jayne Arata  
Hubbardston Public Library

### Hubbardston Public Library Circulation Statistics

	Adult	Children	Total
Books	2,737	5,494	8,231
Print Periodicals	386	90	476
Audio Materials	228	96	324
Video/DVD	1557	2001	3558
CD-ROM	4	8	12
Miscellaneous			6
Total Circulation			11,335

### SERVICE INFORMATION

	received	provided
Inter-Library Loans	1,445	337
Reference Transactions	780	
Number of Programs Held	101	
Attendance at Programs	1411	
Number of Volunteer Hours	280	

### LIBRARY HOURS

September through June		July & August	
Monday	2-8PM	Monday	2-8 PM
Tuesday	9 AM - 1PM	Tuesday	10 AM - 2 PM
Wednesday	9:30 - 11:30 AM 2 - 8 PM	Wednesday	10 AM - 12 NOON 2 - 8 PM
Thursday	1-5 PM		

**Hubbardston Public Library  
Treasurer's Report  
July 2009- June 2010**

<b>Account</b>	<b>Appropriated</b>	<b>Expended</b>		<b>Balance</b>
Wages	31420.00	29052.58		2367.42
Utilities & Maintenance	15732.00	15142.00		589.69
Books & Materials	14113.00	15049.19		408.01
<b>Other Library Accounts</b>				
	Beginning Balance	Credit	Debit	Balance
Dog Fund	0.00	597.75	597.75	0.00
Annual State Grant	9750.01	3062.00	2675.96	13164.05
Donation Fund	6918.55	8689.69	9770.14	6121.27
Arts Lottery	0.00	1550.00	1550.00	0.00
Trust and Endowment Income	2425	1102.55		

## **REPORT OF THE HUBBARDSTON VETERANS SERVICES**

As the Veterans' Agent for Hubbardston, I hereby submit the annual report for Fiscal Year 2010 ending June 30, 2010.

The following expenditures occurred during this reporting period. Salary \$968.68. This department assisted one veteran with financial assistance in the amount of \$367.83. \$35.00 was expended for professional development.

This department has and continues to assist Veterans or their widows/widowers in filing for various federal programs such as VA Compensation and or Pension as well as filing for military documentation, request for medals and ribbons and enrollment into the Veterans Affairs medical program.

Assistance has been provided in helping veterans file applications for burial in the Massachusetts Veterans Cemetery in Winchendon.

I am the full-time Veterans' Agent for Gardner where I can be reached Monday through Friday from 8 am to 4 pm.

My phone number is 978-630-4017 and I am located in Gardner City Hall, 95 Pleasant Street, Room 13.

I look forward to serving the Veterans of Hubbardston as your agent.

Respectfully submitted,

Phillip D. Buso

***PROTECTION OF PERSONS & PROPERTY***

## BOARD OF HEALTH

The mission of the Board of Health is to promote and protect the public health of all residents in the Town of Hubbardston. This is done through education and enforcement of environmental, public, medical and mental health laws and regulations. The Board of Health provides enforcement of the State Sanitary Code in the areas of housing, food sales and service, pools and camps. It is also responsible for the surveillance and reporting of communicable disease and the State Environmental Code for wells, septic systems, lead and asbestos abatement and ground water protection as well as the elimination of nuisances. These requirements reflect the principle that many critical health problems are best handled by local officials familiar with local conditions.

The year of 2010 has been a fiscal challenge for public health in general. With state budget cuts, many municipalities have seen major cuts in their budgets and staffing. Fortunately, the Hubbardston Board of Health has remained level funded with our budget and we have been able to continue to support our mission.

We have conducted several influenza clinics for our residents and have vaccinated over 350 adults and children with pneumonia and flu vaccine. We are always looking for creative ways to get the vaccine out to the public, so we do appreciate ideas and feedback from town residents.

Our Recycling Center operates under the general supervision of Bella Kaldera. It is open from April through November on the second Saturday of the month from 8 am to 12 pm. This year we provided vouchers for residents to use for hazardous waste drop off in surrounding towns. There is a “free store” on the premises that has a variety of items. Please feel free to drop by and look around. The Recycling Center generated the following statistics for 2010:

- Customers Served: 219
- Fees collected: \$1,814
- Gallons of used oil: 442.5
- Oil filters: 60
- Gallons of used antifreeze: 30
- Car batteries: 38
- Tires: 54
- Air Conditioners: 12
- Televisions: 52
- Microwaves: 14
- Computers: 8
- Bicycles: 15
- Flashlight batteries: 4 ¾ gallon
- Propane tanks: 14
- Dehumidifiers: 4
- Fridges: 2

Our annual rabies clinic was held in February at the Hubbardston Veterinary Clinic and was a success. Our office continues to be very active in local, state and regional emergency preparedness activities. We participate in drills and work with the Medical Reserve Corps and CERT teams to ensure that we are prepared in the event of a public health emergency. The elected officers of the Board of Health are proud to serve the residents of Hubbardston.

Respectfully Submitted,

Sandra Knipe, RN BSN, Chairman; Randy Mizereck, Vice-Chairman; Tomas Larson, Member

## **REPORT OF THE FIRE DEPARTMENT**

The Fire Department continued its dedicated service to the Town of Hubbardston in 2010. The men and women of the department again committed to many hours of training to prepare themselves for the various emergencies they face in the always changing world of Fire and EMS services. The department responded to 527 such incidents during the year, which is a thirteen percent increase from 2009. Response for the year included several structure fires in the months of November and December. The department also continued its efforts in fire prevention through public education programs and code enforcement on a daily basis.

The department responded to seven structure fires in the last six week of 2010. Six mutual aid responses were needed to surrounding communities and one response for a house fire in our own community. Fortunately all occupants were able to escape without harm and with a quick knock down of the fire by initial firefighter crew. The home will be able to be renovated.

Training remained a major focus of the department, with many hours spent drilling on Fire and EMS-related duties. Monthly drills were conducted to prepare members for a live burn training that was held in June at the Gardner Fire Department burn building. Following in December, the department started excepting applicants for the position of call firefighter. Qualified applicants will participate in the second fire training program put on by the department. This program is particularly important, as the department has had its membership drop from forty-two members in 2007 to twenty at present. These new members will be part of a continuing effort in our goal to rebuild the call staff of the department, representing the true spirit of the dedication to public service that is so essential in a town like ours.

The department continued its efforts to pursue grants and alternative funding during the year. We were awarded a DCR grant for \$2,000. The funds were used to purchase additional forestry hose line and portable radios.

In August the Select board appointed me to a three year term as Fire Chief. I look forward to continuing to serve my community to the best of my abilities.

I would like to thank all of the Town Officials, and members of the Police and Highway Departments; it has been a pleasure to work with them throughout the year. I would also like to express my appreciation to the residents of the community for their support. Finally, I would like to give a special thanks to the men and women of the Hubbardston Fire Department; they have done an excellent job serving their community and I am as always very proud to serve alongside them.

Respectfully submitted,

Robert F. Hayes Jr.  
Fire Chief

## Hubbardston Fire Department – Personnel

### Officers:

Robert Hayes	Chief	Paramedic
	Deputy	
Hayden Duggan	Chief	EMT-I
James Dixson	Lieutenant	EMT-I
Troy Casey	Lieutenant	Paramedic
Caleb Langer	Lieutenant	Paramedic
Erik Ares	Lieutenant	Paramedic

### Fire/EMS Personnel:

Martin Scott	Firefighter	EMT-I
Tina Dixson	Firefighter	EMT-I
Dennis Hamel	Firefighter	Paramedic
Thomas Power	Firefighter	EMT-B
Jeffrey St. Hilaire	Firefighter	EMT-B
Steffan Welch	Firefighter	EMT-B
Timothy St. Jean	Firefighter	First Responder
Mark Phillips	Firefighter	EMT-B
James Ares	Firefighter	EMT-B
John Demalia	Firefighter	EMT-B
Corey Hallock	Firefighter	EMT-B

### EMS Personnel:

Peter Laitinen	Paramedic
Edward Linhart	EMT-B
Patricia Hall	EMT-B
Adam Wickstom	EMT-B

### Hubbardston Fire Department – Apparatus Inventory

Engine 1	1993	International	Engine
Engine 2	2001	KME	Engine-Tanker
Engine 3	2007	Spartan	Rescue-Engine
Engine 4	1989	Ford	Engine
Ambulance 1	2000	Ford	Class I
Ambulance 2	2005	Ford	Class I
Car 1	2007	Ford	Command Unit
Forestry 1	1986	Chevy	Brush
Forestry 2	1996	Ford	Pickup Haz-Mat
Trailer	1999	AMC	

**POLICE DEPARTMENT  
&  
COMMUNICATION CENTER**

As the Police Chief for this department, I am pleased to submit the 2010 annual report for the Town of Hubbardston Police Department and the Regional Emergency Regional Dispatch Center.

The year brought about change within the Regional Dispatch Center, as the center hired a manager. Since the inception of this manager the center has run very smoothly and they have addressed our concerns on a timely basis. My concerns have always been the service to the townspeople of Hubbardston and the safety of my officers. I feel that we are achieving this at the present time. The center received a grant in excess of \$800,000 for an upgraded communications system. This upgrade to our radios has been sorely needed for many years and hopefully in the coming months we can benefit with state of the art radios and communications. The center also purchased mobile laptops for the cruisers. This allows our officers to have immediate access to necessary information and enhances their ability to perform their jobs. Although the regionalization of dispatch has seemed seamless, the officers of the Hubbardston Police have accepted their added workload this caused without complaint. The actions and cooperation of the officers has allowed this change to appear seamless. Improvements have been made to the issue of the front lobby. The hours of the police clerk are posted and an intercom system has been set up during her off hours. This has seemed to improve our ability to answer the door in a prudent manner.

FY 2010 brought further local aid cuts to the police department. The state Community Policing grant was once again unfunded. In the past the \$11,299 that was received from the state was utilized for citizen police academies, teen police academies, school talks and other community oriented activities. These cuts have limited the police department's ability to perform these programs within town. Other cuts have also adversely effected other departments.

For FY 10 the union had taken a 0 percent increase through collective bargaining. This allowed the police department to submit a workable budget and still provide necessary training to the officers. The collaborative efforts of the Selectboard, Finance Committee, and Department Directors made the budget process flow smoothly.

In July a full time officer resigned and the department hired Tim Miner. Tim was a part time officer and has shown great abilities as a full time officer for the Hubbardston Police Department. There was also some turnover in the part time ranks. The Hubbardston Police hired three new part time officers who completed their training towards the end of the calendar year, and are doing a great job in the community.

The Police (Slade Building's) water issues were addressed in the summer and a new façade and drainage system has been installed. Further evaluation of this work will need to be completed in the spring of 2011 to determine its effectiveness. Using money from a federal grant I was able to secure ID card access points to the police station. Further portions of the grant will be released in the coming year to provide identification cards to the officers and other town officials.

Despite the community policing budget cuts we were still able to run a bike rodeo and several child safety seat clinics. Additional law enforcement efforts were supported by funding through The Community Policing Grant, Governor's Highway Safety Council Grants for "Click it or Ticket" and "You Drink and Drive You Lose", and the efforts of the North Worcester County Drug Task Force.

**POLICE DEPARTMENT  
&  
COMMUNICATION CENTER**

This office remains an active participant in the Comprehensive Emergency Management Team, The Article 2020 Committee, and the North Worcester County Drug Task Force. In addition, this office administers funding for grants from the Executive Office of Public Safety and Homeland Security. From the Executive Office of Public Safety we were able to secure 75 bicycle helmets. These helmets were handed out at Hubbardston Field Day and upon request.

In 2011 the department faces the same challenges that seem to face us every year; that is increased demand for services, fiscal and budget constraints, and the administrative challenges to be creative and still meet the industry standards for training and professional enhancement. The officers under my command have done an incredible job in forgoing overtime to achieve many of these training goals and because of this I believe we are well prepared to meet these challenges and serve the residents of Hubbardston.

In closing, I would like to take this opportunity to thank the men and women of the department, along with community members, for their cooperation and support. The loyalty of my officers has been incredible, and I am honored to serve as the Chief of Police in the Town of Hubbardston. I will continue to work hard and earn the respect of the public and the officers that I supervise.

**“The police are the people, and the people are the police.”**

**OUR MISSION STATEMENT**

The mission of the Hubbardston Police Department is to provide the highest quality of police service, in cooperation and partnership with the business and citizen community emphasizing integrity, fairness, and professionalism. It is our goal to have a positive impact on the quality of life for the residents and businesses in Hubbardston.

Respectfully submitted,

Chief Dennis G. Perron

## 2010 Police Department Personnel



### Chief of Police

Dennis G. Perron

### Police Clerk

Debra Chamberlain

### Full-Time Officers

Sergeant Ronald Newton

Sergeant Robert Forte

Detective Hans Carlson

Officer Ryan Couture

Officer Timothy Miner

### Part-Time Police Officers

Ofc. Ronald Flynn

Ofc. James Halkola

Ofc. Thomas Perry

Ofc. Rowdy Hough

Ofc. Scott Tibert

Ofc. William Withycombe

Ofc. Nicholas Malnati

Ofc. Michael McGrath

**POLICE DEPARTMENT  
&  
COMMUNICATION CENTER**

**2008      2009      2010**

Total Calls for Service	<b>12151</b>	<b>8753</b>	<b>9596</b>
Criminal Offenses	<b>973</b>	<b>615</b>	<b>582</b>
Motor Vehicle Accidents	<b>115</b>	<b>96</b>	<b>83</b>
Motor Vehicle Civil Citations	<b>235</b>	<b>467</b>	<b>367</b>
Motor Vehicle Written Warnings	<b>477</b>	<b>519</b>	<b>246</b>
Motor Vehicle Verbal Warnings	<b>960</b>	<b>1040</b>	<b>676</b>
Stolen Motor Vehicles	<b>5</b>	<b>2</b>	<b>4</b>
Larceny/Fraud	<b>38</b>	<b>35</b>	<b>41</b>
Break & Entering	<b>23</b>	<b>31</b>	<b>19</b>
Disturbances	<b>40</b>	<b>30</b>	<b>51</b>
Domestic Disputes/Assaults	<b>35</b>	<b>35</b>	<b>74</b>

**2008      2009      2010**

Restraining/209A Orders	50	19	27
Restraining Order Violations	5	1	9
Vandalism	37	24	17
Aid to Public	618	610	641
Suspicious Activity	111	100	123
Fire Arms Permits	247	23	69
Narcotic Violations	38	33	35
Animal Complaints	324	249	229
Burglar Alarms	95	77	79
Medical Emergencies	233	152	245
Juvenile Runaways	0	6	5
Juvenile Criminal Offenses	47	41	25
Building/House Checks	2413	1,999	3372
Assist Other Police Departments	318	167	138
Burglary	25	19	18
Missing Persons	13	9	4
Investigations	228	322	491
Warrants Served	16	3	6
Summons Served	66	53	47
Total Criminal Arrests/Complaints	137	178	134

**POLICE DEPARTMENT  
&  
COMMUNICATION CENTER**

**POLICE & DISPATCH EQUIPMENT**

2 Desks	1 Training Room Tables	Misc. Chairs
21 File Cabinets		
Misc. Office Furniture	2 Copy Machines	1 Fax Machine
3 Stop Sticks		
1 Conference Table	1 VCR	
1 DVD/VCR	3 Mobile Data Terminals	
7 Lap Tops	9 Computers	
1 Server	2 Inkjet Printers	
1 LaserJet printer	1 Ammo Cabinet	
Misc. Office Supplies	Misc. Medical Supplies	
Paper Shredder	Leaps/NCIC Computer	
2 Police Network Computer System includes	Hardware and Software	
Breathalyzer	3 Portable Breath Tester	
2 Base Radios	4 Mobile Radios	
13 Portable Radios	2 Radio Repeater System	
Highway Base Radio	Fire Base Radio	
CB Radio	2 X26 Tasers with cartridges	
Telephone Recording System	Traffic Speed Monitor	
3 Mobile Radar Units	2 Handheld Radar Unit	
2005 Ford Crown Victoria Cruiser	2007 Ford Crown Victoria Cruiser	
2007 Ford Explorer 4x4	2009 Ford Explorer 4x4	
2003 Polaris ATV	2003 Utility Trailer	
Misc. Cruiser Equipment/Supplies	4 GPS handheld units	
2 Portable Defibrillator	4 Hand Held Weapon Detectors	
Misc. Flashlights	3 Mossberg 12ga shotguns	
18 Glock 45 Cal Handguns	4 Bushmaster AR-15 Rifles	
Electronic Weapon Cleaning System	Misc. Police Equipment	
35mm Camera	5-Digital Cameras	
1-Video Recorder	Misc. Lockers	
Misc. Crime Scene Equipment	Night Vision Goggles	
Infrared Camera	Undercover Body Wire System	
Power Point Projector	2 Speed minders	
1 LCD training TV	1 Trail Camera	
1 Gun Safe	1 Air Cleaner	
2 DVR recording system w/ 8 cameras	3 Digital voice recorders	
2 Tazers		

# *PLANNING*



## CAPITAL IMPROVEMENT PLANNING COMMITTEE

### FISCAL YEAR 2010

The primary purpose of the Capital Improvement Planning Committee (CIPC) is to develop and maintain a 10-year Capital Plan that insures sound fiscal planning. The CIPC facilitates coordination between capital needs and the operating budget, avoiding sudden changes in debt service requirements. We attempt to identify the most economical means of financing capital projects, focusing attention on community objectives and fiscal capacity. This process requires the involvement and cooperation of all municipal departments.

The CIPC follows CIPC Policies & Procedures that include a Planning Schedule, Capital Policies, and Debt Policies. The annual process begins in late fall, the CIPC reviews previously approved and new projects and purchases and the financial forecast. Department heads prepare and submit requests for any changes needed in their department ten-year plans. The CIPC meets and reviews submittals, interviewing the parties and then ranks the requests, prioritizing by need, availability, funds and any future effect on the operating budget. The CIPC with input from the CIPC Financial Team, made up of the Town Administrator, Town Accountant, and Town Treasurer then makes their recommendations for a capital budget that includes funding sources and submits their proposals to the Finance Committee and Selectboard. The Finance Committee and Selectboard review the proposals and make recommendations to Town Meeting for adoption.

FY2010 Capital Purchase Recommendations:

*The CIPC Financial Team was unable to provide funding source recommendations for CIPC capital considerations this year.*

- ~ Slade Building Renovation: \$125,000 Form C; Submitted by Selectboard.  
To approve as a debt exclusion.  
Motion: Sue 2<sup>nd</sup>: Kristie In favor: 4 Against: Diane Abstain: Caleb
- ~ Telephone System: \$9,000 Form C; Submitted by Selectboard.  
To approve as a debt exclusion or otherwise funded by the Ambulance Revenue account following positive input to do so from Acting Fire Chief Hayes.  
Motion: Sue 2<sup>nd</sup>: Kevin All in favor.
- ~ Public Safety Communication Building: \$4,500 Form C; Submitted by Selectboard.  
To approve as a debt exclusion or otherwise funded by the Ambulance Revenue account following confirmation to do so from Acting Fire Chief Hayes.  
Motion: Sue 2<sup>nd</sup>: Kevin All in favor.
- ~ Computer Upgrades: \$14,475 Capital Plan; Submitted by Computer Committee.  
To approve as a debt exclusion.  
Motion: Sue 2<sup>nd</sup>: Caleb In favor: 4 Abstain: Kevin, Computer Committee member
- ~ Emergency Generator: \$70,000 Capital Plan; Submitted by Emergency Planning Committee.  
To approve as debt exclusion unless a grant (Homeland Security) can be obtained.  
Motion: Greg 2<sup>nd</sup>: Kevin All in favor.
- ~ Voting Machine: \$8,000 Capital Plan; Submitted by Town Clerk.  
To approve as part of operating budget or debt exclusion.  
Motion: Greg 2<sup>nd</sup>: Diane All in favor.
- ~ Parks Tractor Package: \$27,075 (\$22,290.95 tractor only) Capital Plan; Submitted by Parks and

## CAPITAL IMPROVEMENT PLANNING COMMITTEE

Recreation.

To defer the FY10 request to FY2011.

Motion: Sue 2<sup>nd</sup>: Caleb All in favor.

- ~ Highway: Dump Truck \$128,000 Capital Plan; Submitted by Highway.  
To approve \$128,000 - \$115,200 as a debt exclusion, \$12,800 from Highway Targeted Stabilization.  
Motion: Diane 2<sup>nd</sup>: Caleb All in favor.
- ~ Highway: Ford F-450 \$65,000 Capital Plan; Submitted by Highway.  
To approve \$65,000 - \$59,000 as a debt exclusion, \$6,000 from Highway Targeted Stabilization.  
Motion: Diane 2<sup>nd</sup>: Sue All in favor.
- ~ Highway: Generator \$15,000 Capital Plan; Submitted by Highway.  
To approve \$15,000 Chapter 90 monies.  
Motion: Diane 2<sup>nd</sup>: Sue All in favor.
- ~ Highway: 1993 Ford Refurbish \$7,000 Capital Plan; Submitted by Highway.  
To approve from Highway Targeted Stabilization.  
Motion: Diane 2<sup>nd</sup>: Greg All in favor.
- ~ Roads \$150,000 Capital Plan; Submitted by Highway.  
To approve as a debt exclusion  
Motion: Sue 2<sup>nd</sup>: Diane All in favor.
- ~ Fire Pickup: \$17,500 Capital Plan; Submitted by Fire.  
To defer until after June 2009 Town Meeting.  
Motion: Diane 2<sup>nd</sup>: Sue All in favor.
- ~ Police: \$35,000 Patrol SUV Capital Plan; Submitted by Police.
- ~ Police: \$30,000 cruiser Capital Plan; Submitted by Police.  
To approve patrol SUV from the operating budget as a 5-year lease purchase \$30,000 and \$5,000 from Police Dept Targeted Stabilization.  
Motion: Caleb 2<sup>nd</sup>: Greg 5 in favor. Abstain: Sue
- ~ To approve the CIPC FY2010 10-Year Capital Plan as adjusted.  
Motion: Greg 2<sup>nd</sup>: Kevin All in favor.

### FY2010 Targeted Stabilization Recommendations:

A Targeted Stabilization account is a long-term planning tool established by MGL Chapter 40, Section 5B. Five Targeted Stabilization accounts were established at December 13, 2005 Special Town Meeting. These accounts were established to prepare for long-term revenue source, save money, better manage debt, build resident confidence in government, minimize sudden changes in debt service, and provide transparency for the planned use of the funds. The CIPC requires that each account have an associated ten year plan, funded annually in order to provide a ten percent down payment for all capital purchases. In some cases, the entire capital purchase is wholly funded via Targeted Stabilization monies.

- ~ Assessors Property Update: \$31,000 as raise and appropriate. 4 in favor, 1 abstain, Diane, Deputy Assessor.
- ~ Center School: \$5,000 as a debt exclusion. All in Favor
- ~ Library: Defer funding until such time as a 10-year plan is submitted. All in favor.
- ~ Facilities: Defer funding until such time as a 10-year plan is submitted. All in favor.
- ~ Fire: \$17,500 as a debt exclusion. All in favor.

## CAPITAL IMPROVEMENT PLANNING COMMITTEE

- ~ Highway: \$18,000 as debt exclusion. All in favor.
- ~ Police: \$5,000 as a debt exclusion. All in favor.

### Facilities Plan:

The Committee received Selectboard sanction to continue development of their Facilities Plan. The draft plan includes properties identified and evaluated by CIPC for acquisition as potential facilities and/or sites that would meet the town's current and future facility needs.

Those properties are:

**10 Gardner Rd** – Fire offices and EMS equipment. Lease to Purchase negotiations to begin March by the Selectboard. Retrofitting existing space to be done by the property owner and included in the cost of the agreement, costs covered by existing tenant-at-will rental appropriation for currently occupied space at Breezy Hill Corners. Utility costs covered by incoming ambulance revenues. Storage for Parks & Recreation Equipment (property abuts Curtis Field). Exempt from 30B procurement. Geographic center of town location. Future potential for fire apparatus building to reduce costs for customization of engines (size of existing fire apparatus garage), direct communication of fire/ems and police facilities (see Fire Station below) meeting space, and adjacent properties acquisition to expand the site to just over five acres.

**Worcester Rd** (Cronholm land) – Town septic expansion or conversion to waste water treatment (current town septic is adjacent), town water supply, waste treatment for Main Street, open space. Town has first right of refusal as property is held in Chapter 61/61B. Potential for state/federal funding. Potential state owned land acquisition of a portion of the land (abuts current state owned land and existing endangered species and protected wildlife areas).

**Fire Station** – Razing of the existing building and construction of a new building to house police department. Geographic center of town location. Does not have qualifying water supply or septic, potential contamination. Potential for state/federal funding. Direct communication of fire/ems and police facilities (see 10 Gardner Rd above).

*Note: other properties were identified and evaluated, but are not included here as they were disqualified; does not meet the Town's facilities need, slope and/or grade, undesirable location, lack of potential for waste water, lack of potential for water supply, inadequate upland, cost of retrofit and/or deferred maintenance in relation to built-new.*

Respectfully submitted,

Diane Lanney, Chair  
William Murray, Vice-Chair  
Kristie Casey, Selectboard Representative  
Caleb Langer, Planning Board Representative  
Sue Motta, Finance Committee Representative  
Greg Cravedi, Member at Large  
Kevin Motta, Member at Large  
Karen Chick, Town Accountant, Ex-officio Member

## **REPORT OF THE PLANNING BOARD**

The Planning Board is responsible for reviewing and approving land divisions and new subdivisions and for processing special permit applications and site plans for a variety of uses and activities. The Board's operating guidelines are the Town of Hubbardston Zoning By-laws and Subdivision Rules and Regulations, the state Zoning Act (Chapter 40A) and the state Subdivision Control Law (Chapter 41, Sections 81A to 81GG). There are five members and one alternate member each serving for a term of 5 years, with terms staggered so one seat is up for election each year.

### **ANR Plans Reviewed in 2010:**

January 6, 2010 – Hale Road

June 2, 2010 - 932 New Templeton Road

### **Site Plan Review**

March 3, 2010 / Leading Edge Attachments

March 3, 2010 / 36 Main Street

### **General Bylaws**

May 19, 2010 Earth Removal

### **Special Permits**

January 6, 2010 / 21 Pitcherville Road Solar Farm

July 7, 2010 / 17 Cross Road – kennel license

September 1, 2010 / 55 Old Boston Turnpike – modification kennel license

### **GIS Study on Affordable Housing continues**

### **Zoning Bylaws**

May 19, 2010 Article 9: Site Plan Approval revision to bylaw

May 19, 2010 Article 20: Use of Large Scale Solar Photovoltaic Installations

June 2, 2010 Adoption of Rules and Regulations pertaining to Earth Removal Bylaw

## **INVENTORY**

Computer and Printer

Desk and Chair

One table with book shelf

Four (4) file cabinets

Miscellaneous Office Supplies (pens, pencils, stapler, etc.)

Respectfully submitted,

Vincent Ritchie, Chairman

Caleb Langer

James Crystoff

Mark Dymek

Peter Carmosino

Lucinda Oates, Clerk

## 2010 REPORT OF THE BOARD OF APPEALS

### Message from the Chairman

The Zoning Board of Appeals listens to all zoning appeals and variance requests. Applications are submitted through the Town Clerk's office. The Board stands ready to assist in any zoning matters on behalf of the applicant. I would like to thank the Board for all their work this year and for their attendance at hearings. We look forward to serving the town on zoning matters in the next fiscal year.

### Report of the Board

The Board of Appeals consists of 5 voting members and 1 associate member who may exercise full voting rights in the absence of any regular member. All members are appointed by the Board of Selectmen. The Hubbardston Zoning Bylaws, Article 12, Section 12.2, gives the Board the power to hear and decide on appeals, and to hear and decide petitions for variances.

Variances: As an extraordinary remedy with respect to particular land or structures, the Board of Appeals has the power to grant a variance from the Hubbardston Zoning Bylaws. The petitioner must show a substantial hardship based on specific circumstances in order to be granted a variance. (M.G.L. Chapter 40A, Section 10)

Appeals: Any person who feels they have been wrongfully denied a permit or has been served with an enforcement order may appeal that decision to the Zoning Board. An appeal must be filed with the Town Clerk within 30 days from the date of denial or enforcement order. (M.G.L., Chapter 40A, Section 8)

For either an appeal or a variance, the petitioner must file an "Application for a Public Hearing Before the Board of Appeals" at the office of the Town Clerk with the required fee and additional documents as listed on the application. The application form and instructions are available from the Town Clerk or online at [www.hubbardstonma.us](http://www.hubbardstonma.us). When a complete application package has been received, a public hearing is then held according to state laws.

### 2010 in Review

Officers for 2010 were Chairman Edward Blanchard, Vice Chairman John Prentiss, and Scott Janssens, Clerk.

The consultant hired last year to write a Housing Production Plan, Karen Sunnarborg, has completed her task. The plan was submitted to the Mass. Dept. of Housing and Community Development and was subsequently approved. The plan identifies solutions to fulfill the town's quota of affordable housing units in a manner consistent with residents' desire to maintain the rural character of the town.

### Public Hearings and Meetings Held in 2010

Three meetings were held by the Board of Appeals during 2010 resulting in one variance being granted.

**May 13:** A public hearing was held and a variance with conditions was granted to John and Sanda Barry for property owned by them at One Nestlewood Lane to allow construction of a garage no closer than four feet from the East lot line. The Barrys must provide proof of the location of the East lot line to the Building Inspector as a condition of receiving a building permit and a border of six arborvitae four feet high must be planted on the East lot line side of the garage following construction.

**October 19:** A public hearing had been advertised for this date but due to unforeseen circumstances, a quorum could not be obtained. The applicant agreed to a new hearing date and time of November 1 at 7:00 pm. All abutters and concerned parties present for the hearing were notified of the new date.

**November 1:** A public hearing for Callie DiVico for property off Selfridge Lane was opened with the applicant looking for variances from Zoning Bylaw Article 2, Section 2.29 and Article 5, Section 5.3e. The hearing was continued to December 7.

Officers for 2010 were elected and remain the same as last year. Regular member William Fernekees expressed his desire to take on the role of Associate Member and asked if Andrew Baum could

## 2010 REPORT OF THE BOARD OF APPEALS

become a regular member in his place. The Board voted in favor and the Town Secretary was to notify the Board of Selectmen for the appropriate appointments.

**December 7:** Applicant Callie DiVico requested an extension over the 100 days that the Board has by law to act on a variance application. This case will be continued in 2011.

Respectfully Submitted for the Board by

Joyce Green, Secretary

Edward H. Blanchard, Chairman

John Prentiss, Vice Chairman

Andrew Baum

William Fernekees, Associate Member

William Homans

Scott Janssens, Clerk

**Inventory:** 1 - GE Model #3-5364A Battery Operated Cassette Recorder

# ***EDUCATION***



*Quabbin Regional School District  
Superintendent of Schools  
2009-2010 Annual Report*

Due to the continued impact of the deep economic recession, the 2009-10 school year presented significant financial challenges. Disagreements with local communities regarding the operational budget bottom line forced the school district and the member towns to continue financial deliberations well into the fall months of the school year. A final FY10 budget was eventually passed by all five towns in November.

In order to reduce the operational budget enough to meet the concerns of the member towns, the district reduced administrative costs by entering into an intergovernmental services agreement with the North Middlesex Regional School District. Specifically, the agreement allowed for the sharing of a superintendent and an executive secretary. This novel approach to reducing central administrative costs was greeted with both optimism and reservation. Any reservations were overshadowed by the school committee's determination to address the serious impact of the recession on the environment within the school district. With courage, the District chose not only to consider creative ways to direct scarce resources directly to teaching and learning, but to take action to do so. While the concept of sharing administrative services required more delegation and changes in management style, it enabled both districts to keep more teachers in classrooms. Hopefully, this adjustment will be short lived and modified as the state and nation recovers from this deep recession.

In addition to the operational budget discussions, the administration prepared and received a construction grant from the Massachusetts School Building Authority (MSBA) for the replacement of the roof at the Oakham Center School. The Town of Oakham unanimously supported the project and raised and appropriated sufficient funds to ensure its completion. Unfortunately, the Oakham roof was not the only roof within the school district in need of attention. The atrium roof at the middle/ high school had also failed. In order to address the problem, the school administration made application for a construction grant to financially assist the towns with this project. Once again, all five towns of the Quabbin Regional School District voted to raise and appropriate the funds needed to complete this important and necessary work. Fortunately, due to the efforts of the school administration, once again the District was awarded a grant by the MSBA to fund 57% of the cost of the replacement of the middle/high school roof. Clearly, the need to address capital projects like those noted here challenged the finances of the five towns. However, as has always been the case, the towns demonstrated their concern for their children's schools.

During the 2009-10 school year, Principal Patricia Worthington led an effort to merge the elementary schools within the town of Oakham and New Braintree. Her proposal to house grades PK-1 in New Braintree and grade 2-6 in Oakham focused on how best to improve and/or to better meet the educational needs of all students. Her dogged efforts to inform parents and community members regarding how reorganizing the grade level distribution of the schools would allow all students to maximize educational benefits was admirable, but more importantly successful. The changes she espoused were approved by the school committee and implemented in the fall of 2010. Efforts like Principal Worthington's continue to ensure that Quabbin remains a school district that puts its students first.

While the issues of finances sometime seem to consume too much time and attention, the efforts within our schools' classrooms continue to warrant our collective admiration. Our teachers and students work hard and as a result all students at our high school pass the state mandated MCAS test required for graduation. A large majority chose to continue their education well beyond a high school diploma. Our students reflect well on our schools and communities. As has always been the case, the Quabbin communities support their children in both the best and worst economic times. I am always amazed, proud, and appreciative of the level of community support for schools.

Respectfully submitted,

Maureen M. Marshall

## QUABBIN REGIONAL HIGH SCHOOL END OF YEAR REPORT 2009-2010 SCHOOL YEAR

### Opening of School

The school year opened smoothly. The teachers returned on August 31, 2009 with all members of the district for opening day activities. The faculty and staff participated in professional development that day and prepared for the students' arrival. Classes began for all students in grades 9, 10, 11, and 12 on September 1, 2009. The Freshmen participated in a LINK Crew program for the day. Faculty and staff were in place; and we were ready for another exciting year. The facility was in pristine condition thanks to Clare Barnes and her staff. They worked very hard during the summer to repair and refresh the high school.

Below is a summary of our opening day statistics for the past two years:

	2009 – 2010	2008 – 2009	Inc/(Dec)	% Change
Grade 9	262	278	(16)	(5.76)%
Grade 10	250	254	(4)	(1.57)%
Grade 11	228	259	(31)	(11.97)%
Grade 12	242	216	26	12.04%
Total	982	1007	(25)	(2.48)%

### Staffing

We have a number of new employees at the high school who are replacing staff who retired, resigned, or took a new position within the district:

James Anderson, Science  
 Michelle Bock, Social Studies  
 Nathan Gateley, Long Term Substitute  
 Anne Goewey, Guidance Secretary  
 Rory Harrity, English  
 Shelly Hoekstra, Adjustment Counselor  
 Lindsay May, Social Studies  
 Jeffrey Scheminger, Math  
 Brynne Stark, Special Education  
 Jaimee Taborda, Art

# QUABBIN REGIONAL HIGH SCHOOL END OF YEAR REPORT 2009-2010 SCHOOL YEAR

## School Council

The High School Council met several times during the course of the year. The council reviewed the progress made toward meeting the goals of the 2008-2009 school improvement plan and developed a school improvement plan for the 2009-2010 school year. In addition, the council also worked to review the Student Handbook changes, as well as review the FY 2009 budget and its impact on the high school. As always, school council meetings are open to the public and we encourage anyone who is interested in serving on the council to call the high school office and make their interest known.

## Massachusetts Comprehensive Assessment System (MCAS)

At the time of graduation this year, 100% of the members of the class had passed MCAS and met that state-mandated graduation requirement. Congratulations to all students and faculty for that great accomplishment.

### MCAS Results Review

		Percentage Break Down							
		Failing		Needs Improvement		Proficient		Advanced	
		QRHS	State	QRHS	State	QRHS	State	QRHS	State
<b>ELA</b>									
	2009	1%	4%	12%	18%	55%	52%	32%	26%
	2008	1%	4%	14%	21%	53%	51%	32%	23%
	2007	0%	6%	17%	24%	49%	49%	34%	22%
	2006	3%	7%	23%	24%	62%	53%	12%	16%
	2005	2%	11%	24%	25%	40%	42%	34%	22%
	2004	4%	10%	21%	27%	51%	44%	23%	19%
	2003	3%	12%	25%	28%	55%	41%	17%	20%
	2002	6%	14%	21%	27%	48%	40%	25%	19%
	2001	7%	18%	25%	31%	49%	35%	20%	15%
<b>MATH</b>									
	2009	1%	7%	12%	17%	31%	25%	57%	50%
	2008	3%	9%	18%	19%	31%	29%	48%	43%
	2007	3%	9%	15%	22%	29%	27%	53%	42%
	2006	6%	12%	17%	21%	30%	27%	47%	40%
	2005	4%	14%	27%	24%	27%	27%	43%	35%
	2004	4%	15%	21%	28%	36%	28%	39%	29%
	2003	5%	21%	21%	28%	39%	27%	35%	24%
	2002	13%	25%	40%	31%	30%	24%	17%	20%
	2001	11%	25%	35%	30%	38%	27%	15%	18%

## **QUABBIN REGIONAL HIGH SCHOOL END OF YEAR REPORT 2009-2010 SCHOOL YEAR**

We met the AYP Goal for the May 2009 MCAS Administration.

### **Student Accomplishments for school year 2009/2010**

September 17, 2009 marked the 222<sup>nd</sup> anniversary of the signing of the United States Constitution. To commemorate this day, the Quabbin High School Social Studies Department members created mini lessons to illustrate the importance of this very special date in history. In addition, interesting facts about the signing of our Constitution were shared with all Quabbin students via the morning announcements. Once again, we were pleased to be able to contribute to such an important anniversary in our country's history.

The Quabbin Music Department begins its season of concerts with their annual Faculty Recital on Thursday, October 15 at 7:00 PM in the Quabbin auditorium. The season continued by featuring the Quabbin Singers, the Concert Chorus, the Symphonic Winds, and the Orchestra in the Octoberfest concert on Thursday, October 22 at 7:00 PM.

The music department is very excited to announce that eight of our music students were selected to participate in the 2010 Central District Music Festival. Band members included Stephanie Clark, bass clarinet, Daniel Knobel, clarinet, Zac Curylo, snare drum, Michael Norton, timpani and Nicole Goguen, oboe. Stephanie Clark and Daniel Knobel received the highest scores for the festival on the bass clarinet and clarinet. Jessica Latta, alto, and Adam Oulette, tenor, were both selected to participate in the chorus. Sean Rosati was selected for the jazz band. This is a great accomplishment as only one guitar player is selected from the Central Massachusetts to play with this group. Daniel Knobel, Stephanie Clark, Nicole Goguen, Adam Oulette and Sean Rosati were all selected to audition for the All-State Music Festival in January, 2010.

Quabbin Music students also participated in the Quabbin Valley Music Festival in February of 2010 in Palmer, MA. Students from schools in Central and Western Massachusetts worked together for two rehearsals to present an outstanding concert for the public on February 27, 2010 at Palmer High School. Students were selected for this festival based on their teacher's recommendations and participation in their school's ensembles.

The Quabbin Regional District Choral Department presented their annual Choral Festival on March 10<sup>th</sup> and 11<sup>th</sup> in the Quabbin Auditorium. Choruses from all five elementary schools, the middle school and the high school performed on one of each of the two nights.

The Music Department, in conjunction with the Drama Club, presented the musical "Guys and Dolls" in April and May of 2010. Auditions will be held in February for everyone interested in performing in the show.

On Tuesday, November 17, 2009, the Guidance Department, in conjunction with the Massachusetts Educational Financing Authority (MEFA), sponsored a college financial aid information night which was very well attended by parents, guardians, and students. An Ambassador for MEFA, JoEllen Soucier, Director of Financial Aid at Mount Wachusett Community College presented the various aspects of the financial aid process including the FAFSA (Free Application For Federal Student Aid), the CSS/Financial Aid Profile, how to compare financial aid award letters, and alternative financial aid options. In addition, the Guidance Department presented information on outside and local scholarships.

## **QUABBIN REGIONAL HIGH SCHOOL END OF YEAR REPORT 2009-2010 SCHOOL YEAR**

The Alternative Energy Systems Trailer was put in place and became a major part of the new elective Environmental Science class. A solar hot water heating panel, 170Watts of photovoltaics, a 400Watt wind turbine, 4000Watts of batteries and a 2000Watt inverter are some of the systems that students operated and evaluated this year.

The NJROTC unit conducted its annual inspection on November 7, 2009 with the guest of honor, Captain Sharon Campbell, Dean of Students of the Naval War College, as our inspecting officer. The proceedings included a detailed inspection of each Cadet's personal appearance and NJROTC knowledge. The Inspecting Officer was most impressed. During the ceremony in the presence of a filled gymnasium, many awards and promotions were awarded, culminating with a traditional change of command between Cadet Lieutenant Jessica LaBelle and Cadet Lieutenant Charles Brosnan. Along with a review of the unit's administrative and supply procedures, Captain Campbell also received a brief, prepared and delivered by the Cadets, on the goals of the unit and what makes the Quabbin unit so special. It was a long day, and Captain Campbell was most impressed as she provided positive feedback to Dr. Marshall during her "out brief." Well Done Cadets!

On Saturday December 5, 2009, two teams from Quabbin Regional High School competed against 42 high school teams in a Vex Robotics Competition held at Quinsigamond Community College. At the end of the first round of competition the team of Brandon Malloy and Steven Tambolleo were in 29<sup>th</sup> place and the team of Melissa Chisholm and Benjamin Misiuk were in 21<sup>th</sup> place. The team of Chisholm and Misiuk entered the quarter finals in an alliance that was ranked 9<sup>th</sup> overall. In what was called the upset of the competition, Melissa Chisholm and Ben Misiuk, along with their alliance, defeated the 1<sup>st</sup> place team. Melissa and Ben went on to an overall second place finish in the completion earning a slot at the international Vex Robotics Competition held April 22-24, 2010 at the Dallas Convention Center in Dallas, Texas. Over 150 teams from around the world would compete at this event. If this was not enough, Melissa and Ben won the Engineering Excellence Award for the engineering notebook that they created during the design and build phase of their project. Congratulations to Melissa Chisholm and Ben Misiuk along with Brandon Malloy and Steven Tambolleo for all their hard work and dedication.

The Quabbin Composting and Organic Gardening Program realized some of its major goals this past year. During the summer, student volunteers spent Saturday mornings selling garden produce at the Barre Farmers' Market and distributing information about home composting. Customers gratefully bought sugar snap peas, baby carrots, herbs and cucumbers, and often stopped to talk about the Quabbin program or discuss composting techniques. Beginning in August, compost/garden volunteers delivered bushels of organic produce fresh from the Quabbin garden to the Barre Food Bank each month and helped staff there distribute food into bags. Also in August, QCOCP members spent a day at the Hardwick Fair demonstrating good composting with our student-made model compost bin. Many fair-goers who were already composting said they learned helpful information they hadn't known before. The group also set up compost-collection stations throughout the fairgrounds to avoid having people trash their food scraps and give the fair a greener footprint. We offered similar demonstrations at the annual Garlic and Arts Festival in October, and at the fall conference of Massachusetts Agriculture in the Classroom, where we gave a workshop to thirty teachers and collected all compostables from the conference luncheon. We also attended two more conferences, including the Northeast Organic Farming Associations Annual Winter Conference where we offered a workshop and composting at lunch. These conferences brought

## **QUABBIN REGIONAL HIGH SCHOOL END OF YEAR REPORT 2009-2010 SCHOOL YEAR**

groups from several Massachusetts schools for a visit to Quabbin's program, including Amherst, Greenfield and Worcester. This past fall, students continued to spend two afternoons a week tending the garden, just as they did all summer. In addition to garden vegetables, students cared for flowers and natural dye plants, which they hope to develop into a "cash crop" to help fund the program. As winter approaches, we will move indoors where we'll package the garden seeds we have saved this season to sell for spring planting.

Quabbin worked on piloting an advisory program, a popular innovation in education nationwide, in the spring of 2010 at the high school. Advisories consist of small groups of students who meet with one faculty member frequently throughout their four years of school. The program aims to provide each student with an adult member of the school community as a supportive resource. A steering committee, led by faculty member Lori Montiverdi, wrestled with logistical details, such as scheduling and potential grouping options.

On Friday, June 6<sup>th</sup>, under a beautiful, sunny sky, Quabbin Regional High School issued diplomas to 237 students. The total value of scholarships for next year amounted to \$241,550.00 with a value of \$694,250.00 over a four-year period. Of the 237 graduating seniors, 197 (83%) plan to continue their education; 139 (59%) plan to attend a 4-year college; 53 (22%) plan to attend a 2-year college or institution; 5 (2%) plan to attend a certificate program; 5 (2%) plan to enter the military; 35 (15%) plan to enter the work force full time.

## **QUABBIN REGIONAL MIDDLE SCHOOL END OF YEAR REPORT 2009-2010**

We are pleased that Todd Stewart has been named to the position of Assistant Middle School Principal. Mr. Stewart has been a member of the administrative team since November, 2008.

This year there were three new staff members added to the middle school faculty. Christopher Nosek is replacing Sue Flagg as the middle school alternative room teacher. Teaching grade 8 Earth Science is Michael Donofrio. Mr. Donofrio was a long term substitute at Ruggles Lane School the previous year. Replacing Bob Pereira as a district-wide instrumental teacher is Joseph Janack.

To welcome students and parents to the Middle School, 7<sup>th</sup> grade orientation night was held on Monday, August 31. Student schedules were distributed and a mock schedule was followed so that parents and students could meet teachers and learn classroom expectations. Attendance was extremely high with 98% of seventh graders attending. Parents and students look forward to the orientation nights, which seem to lessen the anxiety of a new school year.

For 8<sup>th</sup> grade students and parents "Welcome Back Night" was held on Wednesday, September 23, 2009. Student schedules were distributed and a mock schedule was followed so that parents and students could meet teachers and learn classroom expectations. Information about the spring Washington, D.C. trip was given during this night.

**QUABBIN REGIONAL MIDDLE SCHOOL**  
**END OF YEAR REPORT**  
**2009-2010**

On Tuesday, September 1st, we welcomed 249 seventh graders and 250 eighth graders. This made the total Middle School student enrollment 499 on opening day.

To address a need for middle school students to receive additional math instruction, Danielle Stankaitis was transferred from a grade 7 math classroom to establish a numeracy class. In addition, many students are using their time during homeroom or SSR to participate in Fast Math; a program to strengthen math skills.

Middle School Extracurricular Activities

Jonathan Alger won the Geography Bee and represented Quabbin at the state level of the National Geographic Bee in April at Clark University. Though Jon did not move on to the next level, we are extremely proud of his accomplishment.

The Middle School has continued its community involvement through “Trick or Treat for UNICEF”, which raised \$706.91, and donations of canned goods, collected at middle school dances, to benefit local food banks.

The arts are an important part of the curricula and co-curricula activities at the middle school. Artwork from middle school students was entered into the Boston Globe Scholastic Art Competition. Danielle St. Pierre was awarded a gold key. Paige Herzog and Chantel Tom won silver keys. Cameron Fletcher won honorable mention in this competition. Works by Rachel Perry, Amber King, Christina Gustafson, and Angel Bourgeois were also submitted. Kelsey Boudreau and Hailey Scott had pieces exhibited at the Worcester Art Museum. Student art decorates the halls and office of the middle school. Several vocal and instrumental concerts are held throughout the year. Middle School Central District Music Festival Auditions were held in February. Congratulations to Miriam Wood who was selected to the Central District Band. Also in February, sixteen middle school students participated in the Quabbin Valley Music Festival in Palmer. These students were chosen by their music directors and attended two rehearsals to prepare for this concert. This was an excellent opportunity for students to play or to sing with a larger ensemble and to work with a new conductor without having to go through the audition process.

May and June saw numerous awards and honors programs. The Honors Breakfast, prepared and served by staff, honored 165 students who achieved honor roll status for three marking terms. This program included a brief awards presentation for outstanding grade seven and eight students. June 17 was the grade eight graduation program, held in the high school gym, which marked the passage of students from grade eight to grade nine.

Eighth Grade Activities

In October, five buses of eighth grade students rotated through five stations at the Quabbin Reservoir. Included in these stops were The Quabbin Cemetery, Windsor Dam, the fish hatchery, the Goodnow Dike, the lookout tower, and visitor center. We were fortunate to have wonderful weather for this great outdoors trip.

In December, Steve Hammond from the Aldrich Foundation gave a presentation on Mars exploration. Mr. Hammond is a volunteer representative from NASA.

**QUABBIN REGIONAL MIDDLE SCHOOL  
END OF YEAR REPORT  
2009-2010**

In November, Ray Zalneraitis, a four wheeler stunt driver and 1996 Quabbin graduate, presented an outdoor assembly for 8<sup>th</sup> grade students. Students heard Ray speak about riding safety and the physical science necessary for him to complete his stunts. He then demonstrated many of his tricks.

In February, Matthew Marino and Bill Short treated our students to an assembly of Viking history which included demonstrations of Viking weapons. This is an extension of their volunteer work with Higgins Armory.

On Monday, March 23, 60 students were inducted into the National Junior Honor Society in a candle lighting ceremony. To be inducted, students had to maintain a 90% average for six marking terms and show leadership, character, citizenship, and service. Mr. Gregory Devine, guidance counselor and parent of an inductee, was the guest speaker.

The Sixth Annual Craft Fair was held in the Quabbin cafeteria on Saturday, April 10. This is a major fundraiser for the eighth grade Washington, D.C. trip. Over forty crafters filled the cafeteria of Quabbin. The eighth grade staff and parents worked on the bake table, food booth, cake walk, children's table, rock wall, and silent auction. This year we added a gently used formal dress sale. There is a great deal of hard work that goes into this event. Our profit was approximately \$2,000. We want to thank all those in the community who support our Craft Fair.

On Monday April 26, 2010, 219 students and 30 chaperones traveled to Washington, D.C. Annual stops on the trip included the Smithsonian Museums, a tour of Arlington National Cemetery, the Holocaust Museum, a night bus tour of Washington, D.C., the World War II monument, and the Air and Space Museum at Dulles airport. Buses returned to Quabbin on Thursday, April 29.

#### Seventh Grade Activities

In place of the December field trip to Worcester for the Chamber Repertory Theater production of five short stories, the Chamber Repertory Theater came to Eagle Hill in Hardwick. The Cultural Center at Eagle Hill is an excellent facility and makes for a much shorter trip for our students.

In June, Yoko Kawashima Watkins, author of So Far From the Bamboo Grove, visited with our social studies classes to discuss her life as a young Japanese girl who was forced to flee North Korea at the end of World War II.

May 27 through May 28 was the date for the grade seven overnight. Students began the evening moving through stations where they experienced elements of Chinese culture, Ecuadorian music, a tour of the inside of a giant National Geographic globe in the high school gym and African dancers. Activities later in the evening included competitive games in the gym, a talent show, a geography bee and a movie.

June 15 was the date of the seventh grade field trip to Canobie Lake Park. Before the trip students studied the "math of an amusement park".

#### MCAS TESTING

On March 23, 2010, students in grade seven completed the long composition portion of the MCAS tests. On March 24 and 25 both seventh and eighth graders completed the ELA MCAS tests. The testing resumed on May 12 through May 22. Grade seven completed the math test. Areas tested in grade eight were Mathematics and Science & Technology/Engineering. We received the results of these assessments in the spring and summer of

**QUABBIN REGIONAL MIDDLE SCHOOL**  
**END OF YEAR REPORT**  
**2009-2010**

2010. We are pleased to report that we made Adequate Yearly Progress in both math and ELA and were recognized by the Department of Elementary & Secondary Education as a commended school.

Mrs. Susan Flagg, longtime middle school teacher, and Mr. Robert Pereira, district-wide music teacher, retired at the end of the 2008-2009 school year. We wish them well in their retirement.

To help with the transition from grade 6 to grade 7, parent orientation nights were held in the elementary schools in the district. The purpose is to give parents an overview of the academic program, extracurricular activities, and to give some pointers before their children enter the middle school. The second transition activity was “Step Up Day” on June 11<sup>th</sup>. During this day students followed a mock schedule which included pictures and measurements in math, a tour of the building, and friendly competition in the middle school gym. August 30<sup>th</sup> was the orientation night for both parents and students.

The staff of the middle school would like to thank the Quabbin Regional School District community for the support that has been given to our students and our school.

Respectfully submitted,

Susanne R. Musnicki  
Principal

**Principal's Report  
Hubbardston Center School  
School year ending June 2010**

The enrollment history at the close of the school year for the past five years is as follows:

**Enrollment history**

2005 – 2006	483 students
2006 – 2007	472 students
2007 - 2008	471 students
2008 – 2009	450 students
2009 - 2010	434 students

**Average class size and grade configuration**

Average Class Sizes 2009 - 2010		
Grade	# of sections	Average number of students per section
K	3	16
1	3	20
2	3	19
3	3	21
4	3	22
5	3	24
6	3	23

**Staffing**

We increased staffing in our special education department and hired a new guidance counselor. These positions provide needed academic, social, emotional and behavioral support to students.

**Hubbardston Center School Parent/Teacher Organization**

The Hubbardston Center School Parent/Teacher Organization, PTO, is the parent – teacher organization for the Hubbardston Center School. This year marked the first year of the name change and transition from F.O.H.E. The group focused its energy on a “Year of Giving Back” by hosting many free events for the children and families of HCS. Through the fundraising efforts of the PTO, students were able to resume field trips which had come to an end due to lack of funds. Meetings are noted on the school’s website and listed in the monthly school newsletter. If you would like more information about the PTO please contact the school.

**Principal's Report  
Hubbardston Center School  
School year ending June 2010**

**SCHOOL COUNCIL**

Meetings are held four or more times per year as needed. Regular agenda items include discussions about budget issues, student assessment and the annual School Improvement Plan. Meetings are always open to the public. They are posted at the Town Office and publicized in the weekly school news and the Hubbardston Center School calendar on the District website at [www.qrsd.org](http://www.qrsd.org)

**CURRICULUM AND LEARNING**

**MCAS Performance 2010**

I am excited to share with you that the Hubbardston Center School has made substantial progress and gains this year in its Adequate Yearly Progress (AYP) status. Hubbardston Center School's MCAS performance based on the spring of 2010 results show the aggregate performance in ELA to be *high* with an *on target* improvement rating and a *Corrective Action-Subgroups* designation in NCLB accountability status. Mathematics shows a performance rating of *high* and an improvement rating of *on target* with an *Improvement Year I* designation for the NCLB accountability status.

Data was analyzed and an action plan was developed and implemented in September to address the need for improvement in MCAS performance. Data from the MCAS, curriculum benchmarks and formative assessments were used to determine grouping and instructional needs. Professional development and trainings focused on instructional best practices, ELA and Math instruction, Response to Intervention (RTI) and curriculum standards. Students and staff in grades K-6 participated in a MCAS pep rally by creating and performing skits, songs, poems and inspirational quotes, aimed at easing test taking anxieties and encouraging students to always do their very best work.

**Extra-Curricular Activities, Programs & Events**

A committee was formed to investigate and implement the Hubbardston Stars Positive Behavioral Interventions & Supports program. PBIS is a systems approach that brings together both evidence-based practices and effective implementation strategies that result in increased social and academic competence by all learners.

In the month of October, seventy-three fifth graders attended Nature's Classroom in Charlton, MA. Nature's Classroom is a residential environmental education program where students spend five days living and learning together. Students develop a sense of community, a confidence in themselves and an appreciation for others that carries over to the school community. While at Nature's Classroom, students take an active role in their education by participating in exciting hands on motivational activities which are both academic and fun.

Students in two 5<sup>th</sup> grade science classes participated in HCS's science fair. Forty-eight students created visual displays, researched topics of interest, conducted experiments and orally presented their projects to parents, friends and staff.

**Principal's Report  
Hubbardston Center School  
School year ending June 2010**

The band, chorus and orchestra lead by Russell Killough-Miller and Nancy Afonso have again this year performed many concerts, competed in music festivals, and entertained us at assemblies. As always, the students have amazed all with their musical talents and performances.

The Hubbardston Center School Composting and Organic Gardening Program has approximately forty student volunteers in grades 3-6 who collect leftovers each day from 4 lunches and take this organic material out to the composting bins. There they mix the leftovers with dead leaves from the school grounds or wood shavings to create the perfect balance for microbes who will feast on the pile. The outcome of this feast is the world's best garden fertilizer. Since 2005, over 6 tons of leftovers a year are composted from the school's lunches and recycled into rich compost used in the school's garden. The composting program is lucky to have Karen DiFranza to direct the program along with several other supportive community volunteers who come into the school to oversee the students as they perform their composting duties.

After school enrichment activities such as chess, cooking, Lego building, homework club, Destination Imagination competitions, student council, art shows, plays, yearbook, and music lessons are just some of the tremendous extensions being offered to students beyond the classroom. Staff and community volunteers give of their time to facilitate and advise these activities allowing students to challenge themselves and find new interests.

My first year as principal of the Hubbardston Center School has been a positive and rewarding experience. I look forward to many more years of working with the staff, students and community of Hubbardston to build on these successes and provide the opportunities that come from a quality education.

Respectfully submitted,

Maureen Donelan

# **Montachusett Regional Vocational Technical School**

## **Annual Report – 2010**

The Montachusett Regional Vocational Technical School District Committee presents this report to the citizens of the District. The Committee consists of twenty-two members – four from Fitchburg, represented by LeRoy Clark, Mark Louney, Robert Campbell and Brian Walker, two from Gardner, represented by Helen Lepkowski and Eric Commodore, and one from each of the communities of Ashburnham – represented by Diane Swenson, Ashby – represented by Warren Landry, Athol – represented by Toni L. Phillips, Barre – represented by John Scott, Harvard – represented by Sue Tokay, Holden – represented by James Cournoyer, Hubbardston – represented by Jacqueline B. Kaminski, Lunenburg – represented by Barbara Reynolds, Petersham – represented by Ed Simms, Phillipston – represented by Eric Olson, Princeton – represented by John Mollica, Royalston – represented by Mary Barclay, Sterling – represented by Dr. Kenneth I.H. Williams, Templeton – represented by James M. Gilbert, Westminster – represented by Jeff Schutt and Winchendon – represented by Burton E. Gould, Jr.

### **FINANCIAL REPORT**

Numerous challenges were faced during the development of the fiscal year 2009-2010 budget including rising health insurance, student transportation, and utility costs coupled with a decrease of State Aid Chapter 70 of \$246,009 and a decrease in State Transportation Aid of \$406,008.

Considerable effort was put forth by the School Committee, administration and staff to develop a cost-effective budget. The final fiscal year 2009-2010 Educational Plan totaled \$22,104,281, which represents a \$284,389 decrease from the 2008-2009 Educational Plan.

The District was audited in August 2010 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and an “excellent” report is anticipated.

### **STUDENT BODY**

Monty Tech’s October 1, 2010, enrollment included 1,401 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (46), Ashby (42), Athol (122), Barre (37), Fitchburg (394), Gardner (193), Harvard (3), Holden (46), Hubbardston (53), Lunenburg (63), Petersham (6), Phillipston (20), Princeton (14), Royalston (21), Sterling (53), Templeton (104), Westminster (57), and Winchendon (115).

The Guidance/Admissions Department received 736 applications for admission for the class of 2014. Of these, 636 were for the available ninth grade openings. Due to the retention rate of our upper classes, there were a limited number of openings for upperclassmen. Monty Tech admitted 28 students to the tenth and eleventh grades.

## **Montachusett Regional Vocational Technical School**

Monty Tech continued to offer a variety of opportunities for students, parents and community members to learn about and visit the school. In October, 1,340 district eighth graders participated in Tour Days. Students toured many of our twenty vocational/technical areas and learned about the challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return at night, with their family members, to explore the facilities and talk with staff members. Career Awareness Night, as well as last spring's Open House, was attended by an estimated one thousand individuals per event, comprised of students, parents, and community members from throughout the district.

The Vocational Interest Program (V.I.P.) continued to attract large numbers of seventh and eighth grade students during the 2009-2010 school year. Due to the high enrollment, a third five-week session was implemented. Participants had opportunities to attend hands-on after-school sessions in a variety of vocational/technical areas. A satisfaction survey rated this program 4.8 out of 5. The 2009-2010 enrollment is the second highest ever at 742 seventh and eighth graders.

The Scholarship Committee awarded approximately \$37,560 in scholarships to members of the class of 2010. In addition, they awarded \$6,000 to the practical nursing graduates. Once again, local (Business Education Enrichment Foundation) and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges continue to play an important role in helping our graduates enter college through credits earned at Monty Tech. Approximately 65% of our graduates entered a two-or four-year college. This number has continued to grow over the years.

### **ACHIEVEMENT**

Based on the tenth grade MCAS scores, Montachusett Regional Vocational Technical School continued to see an improvement during the 2009-2010 school year in student achievement in both English/Language Arts and Mathematics. In the spring of 2010, Monty Tech's passing rate on the mathematics portion of the test declined slightly from 99% to 97% while the percentage of students scoring in the proficient and advance categories in math went from 78% to 80%. The school's passing rate on the English portion of the test was 100% in 2008, 99% in 2009 and 99% in 2010, while the students scoring in proficient and advanced categories in English went from 81% to 83%.

The following data represents the percentage of students who met the competency score in English/Language Arts and Mathematics at the time of graduation:

## Montachusett Regional Vocational Technical School

	<u>English/Language Arts</u>	<u>Mathematics</u>
Class of 2010	100%	100%
Class of 2009	100%	100%
Class of 2008	100%	100%
Class of 2007	100%	100%
Class of 2006	100%	98.3%
Class of 2005	100%	98.6%
Class of 2004	100%	94.8%

### **FACULTY AND STAFF**

In the 2009-2010 fiscal year, Monty Tech was again affected by the slowing economy. Our Chapter 70 aid was reduced by 2%. As a result of this, our staff was reduced by four positions, due to retiring employees not replaced.

The current staff includes 56 vocational teachers, 2 vocational teaching assistants, 44 academic teachers, 4 guidance counselors, 1 school social worker, 1 school adjustment counselor, 1 school psychologist, 1 speech and language therapist and 1 media specialist.

### **SKILLS USA**

SkillsUSA is a partnership of students, teachers and industry, working together, to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills.

SkillsUSA Massachusetts has the second largest membership in the nation, boasting 19,300 students and 800 professional members. The state has 42 secondary schools and one post-secondary school, 34 of which are total participation SkillsUSA Chapters.

The 2009-2010 school year was an extraordinary one for our chapter of SkillsUSA. The students met the challenges of district competitions, performed well at state-level competitions and took back to Monty Tech five national medals and four top-ten placements. Serving as co-advisors were First Sergeant Paul Jornet, JROTC instructor, Timothy Gately, English teacher, and Anne Marie Cataldo, Early Childhood Education instructor.

## **Montachusett Regional Vocational Technical School**

Highlights of the year included:

A total of 51 medals were captured at the District Competition held in March at Bay Path Regional Vocational Technical School – 20 gold, 17 silver and 14 bronze. Students in four contests swept the events, obtaining all three medals. These included: Dental Assisting, Medical Assisting, Preschool Teaching Assistant and Technical Drafting.

Forty-five District Medalists and qualifiers, 24 local Leadership contestants, 1 state officer candidate and 14 voting delegates, for a total of 84 students attended the State Leadership and Skills Conference, held in April at Blackstone Valley Vocational Technical School and the Best Western Royal Plaza (Marlboro). Monty Tech finished the competition with 27 Medals of which 15 earned the right to compete at the National Leadership & Skills Conference held in Kansas City, Missouri, in late June. In addition, Victoria Holbert was elected to the State Executive Council and Paula Araujo was selected as a National Voting Delegate.

Of the nine students competing at the National Conference, five earned medals and the remaining four earned a spot in the top ten in the nation. Michelle Gosselin, Early Childhood Education, earned her second Gold Medal in a row in the Action Skills Competition. Arielle Maddocks, also from Early Childhood Education, earned a Gold Medal in the Job Skill Demonstration – Open Competition. Eunice Gonzalez, Dental Assisting, earned a Silver Medal in the Job Skill Demonstration – A Category. Matthew DiBara, Masonry, earned a Silver Medal in the Masonry Competition. Conner Bailey, Drafting Technology, earned a Silver Medal in the Extemporaneous Speech Competition.

Victoria Holbert, state officer elect, attended leadership training over the summer. Following the training, she was elected to the position of State President by her peers on the officer team.

Monty Tech's SkillsUSA Chapter completed the restoration of Moran Park in Fitchburg, through the generosity of a grant from Lowes, Inc.

### **WOMEN IN TECHNOLOGY**

During the 2009-2010 school year, Monty Tech had one of its largest groups of young ladies participate in the eighth year of the North Central Massachusetts Women in Technology Program, also known as Project WATCH (Women Achieving Technical Career Heights).

Our enrollment included: nine Business Technology students, five from Drafting Technology, and one from Engineering Technology, for a total of fifteen students. The students participated in a variety of high-tech, real-world work projects, under the mentorship of professionals at SimplexGrinnell and Tyco Safety Products. The projects covered a wide range of business and technology areas, such as finance, software development, IT hardware and software, event planning, marketing intelligence and video screening.

## **Montachusett Regional Vocational Technical School**

Through the program, qualified students from four area high schools – Monty Tech, Gardner High School, Leominster’s Center for Technical Education and Narragansett Regional High School – have the opportunity to spend two days a month exploring career opportunities in high-tech fields, at Tyco Safety Products Co. and SimplexGrinnell, two Fortune 500 companies located off Route 2 in Westminster.

The Greater Gardner Chamber of Commerce, serving as fiscal agent for the program, provides transportation to the industry site through a private-sector grant.

Students interested in participating in the program must first pass a pre-screening process at their sending schools, and then attend an all-day Orientation Program, where they are interviewed by company personnel.

Of the six scholarships awarded at the program’s annual Final Projects Presentation, held in May, Monty Tech students received four. Their selection was based on their outstanding performance during the year.

In addition, three Monty Tech graduates were hired to work in SimplexGrinnell’s Monitoring Call Center this summer. All three graduates will be attending college this fall. Two of the students participated in the WIT Program, and the other student, a male, worked as a Co-op student in Monty Tech’s Technology Department the past two years.

Monty Tech, with the support of Superintendent-Director James R. Culkeen, has played a pivotal role in the WIT Program the past three years by hosting three of the program’s major annual events: the annual Orientation Day, the Final Projects Presentation, and the all-day rehearsal the day before.

### **CURRICULUM**

In addition to the house building projects, the vocational/technical programs continue to provide communities in the Monty Tech District with a range of services as a component of the curricula. The projects listed below are a sampling of services provided during the 2009-2010 school year.

#### **Auto Body/Collision Repair Technology**

Gardner, MWCC - security car repairs  
Winchendon, YMCA - rebuilt & painted Ford truck  
Templeton, Cemetery Department – repainted car

#### **Automotive Technology**

Winchendon, YMCA - Repairs

## **Montachusett Regional Vocational Technical School**

### **Cabinetmaking**

Fitchburg Police Department- podium  
Fitchburg Moran Park – sign  
Athol/Orange Boy Scouts – birdhouses  
Fitchburg, nursing home – cutting boards

### **Cosmetology**

Gardner High Rise – Cosmetology Services

### **Culinary Arts**

Fitchburg Art Museum - “Art in Bloom” pastries  
Gardner Relay for Life – Pastries  
Holden - “Taste of the Town”  
Fitchburg, Nashua River Watershed Association – pastries  
Independent Restaurant Group – hors d’oeuvres - Fundraiser

### **Dental Assisting**

Lunenburg, Winchendon, Westminster, Ashburnham - CHIP Program  
Westminster, Winchendon - Dental Health Fairs

### **Drafting Technology**

Barre, Farmers Market - Banner  
Fitchburg, Silver Sponsors - Banner  
Fitchburg, Design of Shed for Moran Park  
Fitchburg, Police Department –podium design  
Fitchburg, Montachusett Challenger Little League Field – vinyls  
Fitchburg, Street Hockey - Banner  
Fitchburg, Christian Fellowship Youth Group - Banner  
Fitchburg, Jump Off Program - Designs  
Gardner, Relay for Life - Banner  
Fitchburg, Soccer League - Banner  
Gardner, Festival of Trees - Banner  
Westminster, Historical Society - Banner  
Westminster, 250<sup>th</sup> Anniversary - Banner  
Winchendon, Toy Town Elementary - courtyard design

### **Early Childhood Education**

Fitchburg Community Partnership - Math/Literacy Fair  
Montachusett Association for Education of Young Children

### **Electrical**

Templeton, Fire Station - installation of lights  
Gardner, Fire Station - data wiring  
Winchendon, Toy Town Elementary School - light fixtures

## Montachusett Regional Vocational Technical School

### Graphic Communications

Westminster, Forbush Memorial Library - posters and flyers  
Interfaith Hospitality Network - bookmarks  
Gardner, Relay for Life - posters  
North Central – tickets  
Gardner, Memorial Lights - booklets/envelopes  
Ashburnham News - postcards  
Peoples Church - Letterhead/cards/envelopes  
Ashburnham, Friends of Senior Center - logo  
Ashby, Middlesex Camp – flyers  
Athol, Athletic Association - tickets  
Athol, District 33A Lions Club - Ad Book  
Athol, New England Select - tickets  
Athol/Orange, YMCA - dinner tickets  
Baldwinville, Elementary School - Race and Carnival tickets  
Fitchburg, St. Anthony's Church - Tickets  
Fitchburg, St. Bernard's – Dance Tickets/Programs  
Fitchburg, High School – Tickets/Programs  
Fitchburg, Senior Center - Writing Project Book  
Fitchburg Longsjo School - poster/yearbooks  
Fitchburg, Boy Scouts - envelopes/letterhead  
Fitchburg, Forge Inn - tickets  
Fitchburg, Art Museum - brochure  
Fitchburg, St. Denis - tickets  
Fitchburg, MOC kindergarten - calendars  
Fitchburg, Troop 17 - decals  
Fitchburg, Police Academy - pamphlets  
Gardner, H.O.P.E. - tickets  
Gardner, MWCC - Handbook and booklet  
Gardner, Holy Rosary School - tickets/yearbook  
Gardner, High School - raffle tickets  
Gardner, Heywood Hospital - tickets  
Gardner, CAC - envelopes/letterhead/postcards, GALA Programs  
Gardner, Golf Commission - brochures/membership  
Gardner, Knights of Columbus - tickets  
Gardner, Athletic - Certificates  
Gardner, Doug Flutie Autism - posters  
Gardner, Public Health – pamphlets  
Westminster, Agriculture Commission – flyers  
Westminster, Pumpkinfest - flyers  
Westminster - placemats  
Winchendon, Ahimsa-Haven - Letterhead/brochures  
Winchendon - By-Laws Booklet

## **Montachusett Regional Vocational Technical School**

Winchendon - Senior Center  
Winchendon, North Central Pathways - pamphlets

### **Health Occupations**

Blood Drive  
Haiti donations  
Pediatric Day

### **House Carpentry**

Holden Police Dept. – 20 sawhorses made  
Fitchburg, Moran Park - Refreshment stand

### **Industrial Technology**

Fitchburg - Baseball shelters  
Fitchburg, Historical Society - bronze markers  
Phillipston - Build/fabricate offices, DPW Barn

### **Machine Technology**

Fitchburg, Cogshall Park - manufactured plates and columns

### **Masonry**

Barre - repaint steps at Town Hall  
Fitchburg, High School - dugouts  
Winchendon Public School - concrete sidewalk repairs

### **Welding/Metal Fabrication**

Fitchburg, Fire Dept. - ladder brackets  
Winchendon, YMCA - modify brackets for showers

### **SPECIAL SERVICES**

During the 2009-2010 school year, the Montachusett Regional Vocational Technical School District provided special education services to over two hundred students. In September 2009, the Student Support Services Department is actively providing services to approximately two hundred and eighty-seven students identified with disabilities, both on 504 plans and Individual Education programs (IEP's).

## **Montachusett Regional Vocational Technical School**

The federal special education law, the Individuals with Disabilities Education Act (IDEA), was reauthorized in December of 2004 and came fully into effect on July 1, 2005. In August 2006, the U.S. Department of Education released new Regulations for Part B of IDEA, which went into effect on October 13, 2006. The 2004 Amendments to IDEA expand upon the 1997 reauthorization and include new requirements. The reauthorized act continues to emphasize the role of parents and expands opportunities for parents, general educators and special educators to work together in partnerships that support student learning and the success of students in adult life.

The Student Support Services Department at Montachusett Regional Vocational Technical School provides support to all students. We have full-time nursing staff that administer medications, perform state mandated health screening exams, and provide, when necessary, health information to the TEAM for a student's IEP meeting. We employ a full-time school social worker that is able to participate in TEAM meetings and assist students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. Our students have access to the services of a full-time adjustment counselor, part-time school psychologist and school social worker. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention. We do have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech pathologist that is available to service students with disabilities, assess these students and consult the teachers within the building.

The Special Education Program at Montachusett Regional Vocational Technical School District is reviewed annually in May, in accordance with regulatory requirements. The results of this evaluation are used to improve the special education procedures and programs at Montachusett Regional Vocational Technical School. The Parent Advisory Council participates in this review and evaluation.

The Montachusett Regional Vocational Technical School District adheres to federal and state laws regarding confidentiality of personally identifiable student information.

### **STUDENT ATHLETICS**

The Monty Tech Athletic Program enjoyed successes again in the 2009-2010 school year. Our numbers keep increasing every year. We had sixteen teams compete in the fall of 2008, eleven in the winter of 2008-2009, and seven last spring.

Last fall, the Varsity Football team broke a long losing streak and won three games in a row during a good stretch in October. They improved every week and gave their all during practice and games. They finished the year at 3 – 8 and 2 – 4 in Division 3A. The Varsity Boys Soccer team finished at 8 – 7 – 4, qualifying for the post-season tournament, where they lost to Northbridge 3 – 1 in an exciting game.

## Montachusett Regional Vocational Technical School

The JV Boys Soccer team was 5 – 11. The Golf team was 10 – 2 – 2, playing in the Central Mass Division 3 Tournament where they finished 4<sup>th</sup>. They placed 5<sup>th</sup> in the State Vocational Tournament. We had three JV Golf tournaments at the Red Farm Golf Course in Upton and played five other matches in an attempt to improve our program. The Field Hockey team was 3 – 15. The Monty Tech faculty held their annual Teacher vs. Student Field Hockey game to raise money for a scholarship for a deserving Monty Tech female athlete. It was very successful. The Boys Cross Country team was 3 – 6 and the Girls Cross Country team was 3 – 3. The Girls Volleyball team had a 5 – 15 record. The JV Girls Volleyball team was 5 – 12 and the Freshmen Girls team 5 – 6, as they continue to improve. The Varsity Girls Soccer team was 7 – 9 – 2, just missing the post-season berth. The JV Girls Soccer team finished at 8 – 4 – 3, with most of the girls moving up this fall. Our girls' program looks very promising.

The Girls Varsity Basketball team finished at 10 – 10 and made the Central Mass. Division 3 Tournament, where they lost to Littleton 57 – 34. The JV Girls were 9 – 10 and the Freshmen Girls were 10 – 5, as they prepared to move up to the JV Program this year. The Varsity Boys Basketball team finished at 8 – 12. The JV Boys Basketball team was 15 – 3 and played with a lot of desire and pride. The Freshmen Boys were 9 – 6 and showed vast improvement over the year. The Wrestling Team participated in many dual meets and tournaments and finished at 3 – 11. The Co-op Ice Hockey Team did very well, as they participated in the District Tournament, losing in the finals to Oakmont. The JV Hockey team played very well as the younger players look to improve their skills. We participated in a Co-op Swim Team with Leominster and again, it went very well. They swam at the Fitchburg State University pool, one of the best in the area.

In the spring, the Varsity Softball team again gave Monty Tech a lot to be proud of, as they won 23 straight games before losing to Blackstone Valley Tech in the Central Mass. Division 3 semi-finals. They won the Colonial Athletic League Championship for the 21<sup>st</sup> time in 25 years. They won the State Vocational Tournament for the 4<sup>th</sup> time since it started in 2000, as they beat Greater New Bedford Voc. 11 – 1 and Shawsheen Tech 5 – 1. They finished the year at 23 – 1. The JV Softball team was 6 – 12. The Boys Volleyball team was 7 – 11. The Varsity Baseball team finished at 10 – 8 and qualified for the Central Mass. Division 2 Tournament for the first time in many years. They played a good game against Millbury before losing 7 – 0. The JV Baseball team was 3 – 12. The Boys Track and Field team was 4 – 5, while the Girls Track and Field team was 8 – 2.

The outstanding Male and Female athletes for 2009 – 2010 were:

Male: Chris LaPlante of Westminster

Female: Ivette Tejada of Fitchburg

## **Montachusett Regional Vocational Technical School**

### **TECHNOLOGY**

Monty Tech is fortunate to have the support of School Committee and the administrative team that recognize the need to provide our staff with the tools to prepare our students for the workforce, military, or college. Monty Tech's technology spending could have been severely affected by the economic downturn in recent years. Fortunately, a portion of ARRA (American Recovery and Reinvestment Act) funds was directed toward technology spending. We were able to purchase computers and software for our students with reading and learning difficulties. We were able to purchase software that standardized the applications used in several vocational programs. We were also able to implement a portion of our disaster recovering planning needs.

Monty Tech's electrical department has made improvements to the infrastructure of the building by completing the replacement of old network wiring in the original academic wing of the building. As we look to the future, we will need to evaluate the need for wireless access throughout the building.

Data continues to be an important tool for timely administrative decisions at the school and state level. The Massachusetts Department of Elementary and Secondary Education implemented online testing for MEPA (Massachusetts English Proficiency Assessment), and Monty Tech participated as a pilot school.

### **GRANTS AND CONTRACTS**

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2010, state and federal grant sources provided the school with \$1,616,244. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Drug Free Schools, Perkins Occupational Education, and Summer Academic Support.

In addition to state and federal grant sources, Monty Tech was also the recipient of private and competitive grant awards totaling \$140,990. For Fiscal Year 2010, Monty Tech received \$26,175 in grant funds to support instructional services and equipment in the Auto Body/Collision Repair Department, The Community Foundation of North Central Massachusetts awarded the school \$20,000 to pursue a biodiesel project (project end date June 30, 2010), while the Massachusetts Clean Energy Center and the Massachusetts Department of Elementary and Secondary Education awarded competitive funds to support the construction of a renewable energy center at Monty Tech. Funds awarded for the Monty Tech Renewable Energy Center (REC) project total \$94,815.

Total grant awards for fiscal year 2010 was \$1,757,234.

## **Montachusett Regional Vocational Technical School**

### **CONCLUDING STATEMENT**

Again, on behalf of the School Committee, administration, students and staff of the Montachusett Regional Vocational Technical School, I thank all the member communities for their continued support of Monty Tech.

***TOWN CLERK***



## **2010 REPORT OF THE TOWN CLERK**

The position of Town Clerk is elected with a term of 3 years. The office is located in the basement of the library building at 7 Main Street using the rear entrance. Office hours are Monday 2pm-8pm and Tuesday, Wednesday, and Thursday 8am-4pm. Other hours are available by appointment.

### **SERVICES PROVIDED**

A variety of services are provided including voter registration, Notary Public, dog licenses, fishing and hunting licenses, marriage licenses, business certificates, and certified copies of vital records (births, marriages, deaths). Most of these items are also available online through the town website [www.hubbardstonma.us](http://www.hubbardstonma.us).

### **NEW OPEN MEETING LAW**

Changes to the Open Meeting Law were implemented by the State in 2010. The purpose of the Open Meeting Law is to ensure transparency in the deliberations on which public policy is based. Requirements for the Town Clerk include yearly distribution of copies of the law and accompanying regulations and guide to all municipal employees.

### **2010 FEDERAL CENSUS**

The Federal Census was conducted throughout the country but had minimal impact on the clerk's office this year. Most of our preparation work had been completed in 2009. This included verifying street addresses, updating maps, and adding new households to the Federal list. Hubbardston's return rate of 88% was far above the national average of 72%.

### **ELECTIONS AND TOWN MEETINGS**

It was a busy year for elections. The Special Senatorial Election in January between Scott Brown and Martha Coakley created much anticipation among voters as our 67% turnout suggests. Due to the resignation of Selectmen Kristie Casey, in February Hubbardston held a Special Local Election to fill that vacancy. Michael Stauder was elected to serve until the Annual Town Election and was subsequently voted in for a full 3-year term. The Annual Town Election included 5 override ballot questions, none of which passed. Once again I'd like to thank the poll workers for a job well done.

Following the failed ballot questions and the confusion of voters with respect to the wording of the questions presented, an article was put forth at Special Town Meeting requesting the Board of Selectmen to petition the General Court. This special legislation will allow explanations of the consequences of a "yes" or "no" vote to be printed and distributed to voters. Currently this is not allowed for local ballot questions under State Law. It is hoped that providing this information to voters will give them a more thorough understanding of their choices on Election Day. At the time of printing, the petition has been referred to the Joint Committee on Election Laws for review.

## 2010 REPORT OF THE TOWN CLERK

### *Elections Held in 2010*

<u>DATE</u>	<u>TYPE</u>	<u>VOTER TURNOUT</u>	<u>TOTAL COST</u>
January 19	Special State Senatorial	67%	<b>\$1,347.20</b>
February 10	Special Local – vacancy Board of Selectmen	15%	<b>\$2,251.67</b>
June 8	Annual Town	17%	<b>\$3,616.04</b>
September 14	State Primary	16 %	<b>\$2,187.93</b>
November 2	State	68 %	<b>\$1,767.32</b>

### *Town Meetings Held in 2010*

<u>DATE</u>	<u>TYPE</u>	<u>VOTER TURNOUT</u>
June 1	Special	113 (4%)
June 1	Annual Town Meeting	121 (4%)
November 9	Special	93 (3%)

### *Reminder to Voters*

If you have recently moved into Hubbardston, please be aware that your voter registration does not automatically follow you. You must re-register any time you move to a new city or town. It is not necessary to re-register to vote each year if you have not moved. You can register to vote in person at the Town Clerk's office or at the Registry of Motor Vehicles when renewing your driver's license or by mail using a voter registration card available at many post offices. Your voter registration remains current when you respond to the Annual Town Census, vote at any election or Town Meeting, or sign a petition or nomination papers.

### LICENSES

#### *Dog Licenses*

Massachusetts General Laws require that all dogs over the age of 6 months must be licensed each year and have a current rabies vaccination. The number of licenses issued in 2010 was:

- 940 Dog Licenses
- 5 kennel licenses for 4 dogs or less (pet kennel)
- 1 kennel license for 6 dogs only
- 4 kennel licenses for 10 dogs or less
- 3 kennel licenses for more than 10 dogs

## 2010 REPORT OF THE TOWN CLERK

### *Hunting/Fishing Licenses*

The office continues to have licenses available for the convenience of our residents. A previous year's hunting or sporting license or a certificate of completion from a basic hunter education course is required to purchase a hunting or sporting license. The numbers of licenses sold during 2010 were:

- 22 Fishing
- 6 Hunting
- 23 Sporting (Hunting & Fishing)
- 10 Archery stamps
- 3 Waterfowl stamps
- 17 Primitive Firearms stamps

Please call the office anytime with questions or concerns. Thank you for your support.

Respectfully Submitted,

Joyce E. Green, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF HUBBARDSTON**  
**SPECIAL STATE ELECTION**  
January 19, 2010

Number of Registered Voters as of Registration Deadline (December 30): 3036  
Time Polls Opened: 7:00 am Time Polls Closed: 8:00pm

Number of Ballots Delivered to Polling Place: 2200 Absentee Ballots delivered: 61  
Number of Ballots Cast Today: 2027 (including 1 Provisional Ballot)  
Number on Public Display at Opening of Polls: 0 At Close of Polls: 2026  
Final Number of Voters on: Check-In List: 2028 Check-Out List: 2028  
Number of Hand-Counted Ballots (due to malfunctions, etc): 0  
Number of Provisional Ballots Counted: 1 (of 2)  
Final Number of Voters: 2027  
Two Provisional Ballots were given. No Challenged Voters recorded.

The following election workers were present during the election: Town Clerk/Warden, Joyce Green; Beverly Baxter, Ann Gushue, Shonna Larson, Andrea Colyer, Kellianne Becker, Patricia Burke, Marcia Howlett (Warden), Kathleen Vincent, Carol Whitney, Lynn Wilkinson. Police Officer/Constable on duty: Timothy Miner, Dennis O'Donnell, Pamela Henning.

6:20am – Ballot box was opened and verified that it was empty.  
7:00am – Announced that polls are opened with 16 voters waiting. Number on Public Display=0  
7:25am – 2 spoiled ballots already – voters took red pencil from check-in table and used it to mark ballot; pencils were moved off check-in table  
7:40am – Town Clerk voted using AutoMark; ballot would not return out; key would not turn machine off or to test mode; had to unplug machine and wait for it to reset; then ballot was returned and put thru tabulator  
7:45am – Inactive voter, Timothy Hubbard, completed affidavit of continuous residence  
8:00am – 180 votes cast; steady stream of voters, especially in first half hour of being open  
8:45am – light snow falling since 7:15am; shoveled and sanded walkway; called for janitor to spread salt  
10:00am – 485 votes cast  
11:00am – 640 votes cast  
11:10am – started processing absentee ballots  
12noon – 745 votes cast  
12:15pm – 60 absentees processed including several that had been delivered by family members to Town Clerk at the polls; 833 votes cast  
1:30pm – Town Clerk delivered 1000 additional ballots to polling place  
2:00pm – 1050 votes cast; received phone call from resident at 116 Williamsville Rd who thinks she is registered; not on list; advised her to come and vote provisional  
3:00pm – 1167 votes cast; checked mail at Post Office, drop box, and mail slot for absentees; none found

**COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF HUBBARDSTON**  
**SPECIAL STATE ELECTION**  
January 19, 2010

3:45pm – Provisional Ballot #119-1; Benjamin Bogen, 35 Healdville Rd, says he went through the provisional voting process at the last election and was sent letter saying his vote counted; name is not on list; he completed a voter registration card (was later found not to be registered)

3:45pm – Family member delivered 1 absentee ballot to Town Clerk at polls

4:30pm - still snowing; shoveled and sanded walkway again; plugged in exterior portable light provided by Fire Department

4:53pm – 1500 votes cast

5:21pm – 1600 votes cast

5:47pm – 1700 votes cast

6:10pm – 1800 votes cast

6:35pm – 1900 votes cast

6:43pm – Provisional Ballot #119-2, Raphael J. Cody, 128 Williamsville Rd, says he registered at RMV but not on list.

7:29pm – 2000 votes cast.

7:40pm - Took down Automark and returned it to Town Clerk's office. No voters used the AutoMark.

8:00pm – Announced that polls are closed. Number on Public Display=2026

8:02pm – Turned away 1 late voter

8:40pm – All ballots checked for write-ins; none found. 1 write-in vote in front bin was for a non-candidate and was counted as a blank vote. Check-in/out books were totaled and matched the number on the Public Display plus 2 provisional voters.

January 26, 2010 – RMV responded to requests regarding Provisional Voters. Raphael Cody was found to have been registered at the RMV on Dec. 4, 2009; his ballot was opened and added to the final tally. Benjamin Bogen was found to be not registered. His ballot was left sealed in the envelope.

Respectfully Submitted,

Joyce E. Green  
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS**

**TOWN OF HUBBARDSTON**

**Special State Election, January 19, 2010**

**OFFICIAL Election Results**

**Total # Registered Voters = 3036**

(Registration Deadline December 30, 2009)

**TOTAL VOTES CAST: 2027 (67%)**

(including 1 Provisional Ballot)

**SENATOR IN CONGRESS**

Scott P. Brown	1389
Martha Coakley	607
Joseph L. Kennedy	30
Write-Ins	0
Blanks	1

(Town seal)

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HUBBARDSTON  
SPECIAL TOWN ELECTION  
February 10, 2010**

Number of Registered Voters as of Registration Deadline (January 21): 3036  
Time Polls Opened: 7:00 am Time Polls Closed: 8:00pm  
Number of Ballots Delivered to Polling Place: 600 Absentee Ballots delivered: 18  
Number of Ballots Cast Today: 455  
Number on Public Display at Opening of Polls: 0 At Close of Polls: 455  
Final Number of Voters on: Check-In List: 455 Check-Out List: 455  
Number of Hand-Counted Ballots (due to malfunctions, etc): 0  
Number of Provisional Ballots Counted: 0  
Final Number of Voters: 455  
No Provisional Ballots were given. No Challenged Voters recorded.

The following election workers were present during the election: Town Clerk/Warden, Joyce Green; Beverly Baxter, Ann Gushue, Shonna Larson, Kellianne Becker, Patricia Burke, Marcia Howlett (Warden), Kathleen Vincent. Police Officer/Constable on duty: Ryan Couture, Dennis O'Donnell, Pamela Henning.

6:45am – Ballot box was opened and verified that it was empty.  
7:00am – Polls opened with 2 voters waiting. Number on Public Display=0  
7:30am – Began processing absentee ballots (18)  
7:40am – Officer Couture arrived late; he thought detail started at 8am  
8:00am – 32 votes cast  
8:10am – completed processing 18 absentees  
9:00am – 96 votes cast  
11:00am – 201 votes cast  
11:30am – checked Post Office for absentees; none found  
2:00pm – 295 votes cast 2:45pm – checked mail again after final delivery; no other absentees received  
6:00pm – 411 votes cast  
7:00pm – 437 votes cast. Took down Automark and returned it to Town Clerk's office. No voters used the AutoMark. Also shoveled path back to office and sanded it in preparation for bringing back election materials  
8:00pm – Announced that polls are closed. Number on Public Display=455  
8:07pm – Announced results of election to those waiting (1 reporter, 2 candidates)  
8:15pm – All ballots checked for write-ins; none found. 2 write-in votes in front bin were for non-candidate and were counted as blanks. Check-in/out books were totaled and matched the number on the Public Display.

Weather had been predicted to be a severe snowstorm which failed to materialize. Preparations had been made in case the election had to be cut short/postponed to another date, but that was not necessary. Snow started about 10:30am, continuing lightly throughout the day with high winds in the afternoon and evening. Accumulation was only about 2 inches when workers left the polls.

Respectfully Submitted,  
Joyce E. Green  
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS**

**TOWN OF HUBBARDSTON**

**SPECIAL TOWN ELECTION – Wednesday, February 10, 2010**

**OFFICIAL RESULTS**

**Number of Registered Voters=3036**

**Votes Cast Today=455 (15%)**

**\*\*=Elected**

**BOARD OF SELECTMEN**

Term to expire June 10, 2010 (1 position)

Chris P. Giglio	180
<b>Michael S. Stauder**</b>	<b>273</b>
Write-In	0
Blanks	2



**COMMONWEALTH OF MASSACHUSETTS**

**TOWN OF HUBBARDSTON**

**ANNUAL TOWN ELECTION**

**June 8, 2010**

The polls opened at 7:00a.m. with these election workers: Town Clerk/Warden, Joyce Green; Beverly Baxter; Kellianne Becker; Andrea Colyer; Shonna Larson; Patricia Burke; Marcia Howlett; Kathleen Vincent; Carol Whitney.

Police Officer/Constable on duty: Officer Jim Halkola; Constable Dennis O'Donnell

Official Ballots Received: 800 Absentees delivered: 10

Number of Registered Voters as of Registration Deadline (May 19, 2010): 3035

Number of Ballots Cast: 524 (17.3%)

6:30a.m. – Polling place was open for inspection of voting machine. None.  
Ballot box empty.

7:00a.m. – Polls opened with zero ballots cast and 4 voters waiting.

8:15a.m. – 44 votes on machine tally

9:00a.m. – 77 votes cast; numbers so far indicate a low voter turnout

10:00a.m. – 115 votes cast

11:00a.m. – 138 votes cast

12:00p.m. – 329 voters

1:00p.m. - 200 votes cast

3:00p.m. – Checked mail and town office for absentees; none found.

4:15p.m. – 10 absentees checked in/out and put through machine; 310 voters on machine  
tally

6:00p.m. – 425 votes cast

8:00p.m. – Announced that polls were closed. No voters in line or in polling place. 524 votes on  
tabulator; number of names on the check in and check out lists were verified.

8:06p.m. – Unofficial results (based on machine counts) were read and then posted. Several people were  
in attendance including 2 reporters. All ballots removed from machine and checked for write-ins not  
counted by machine (arrow not connected).

8:20p.m. - Poll workers began counting write-in votes.

9:30p.m. – Final tally completed.

Respectfully Submitted,

Joyce E. Green  
Town Clerk

THE TOWN OF  
HUBBARDSTON, MASSACHUSETTS

*Office of the Town Clerk*

**ANNUAL TOWN ELECTION – Tuesday, JUNE 8, 2010**

**OFFICIAL RESULTS**

Number of Registered Voters=3035; Votes Cast Today= 524

**BOARD OF SELECTMEN, 3-Year Term (1 position)**

**\*\*Michael S. Stauder 416**

Write-In 4

**BOARD OF ASSESSORS, 3-Year Term (1 position)**

Write-In 23

**PLANNING BOARD, 5-Year Term (1 position)**

**\*\*Mark S. Dymek 360**

Write-In 3

**BOARD OF HEALTH, 3-Year Term (1 position)**

**\*\*Randy J. Mizereck 365**

Write-In 1

**QUABBIN REGIONAL SCHOOL DISTRICT  
COMMITTEE, 3-Year Term (1 position)**

**\*\*Mark T. Wigler 377**

Write-In 0

**MODERATOR, 3-Year Term (1 position)**

**\*\* Edward F. Leonard 345**

Write-In 2

**FINANCE COMMITTEE, 3-Year Terms (3 positions)**

**\*\*David W. Simmerer 374**

**\*\*Mark Connery (write-in) 6**

All Other Write-Ins 10

**FINANCE COMMITTEE, 2-Year Term (2 positions)**

**\*\*Christopher B. Norcross 339**

**\*\* Benjamin D. Prentiss 361**

Write-In 0

**FINANCE COMMITTEE, 1-Year Term (1 position)**

**\*\*James M. Pitney 348**

Write-In 0

**CEMETERY COMMISSION, 3-Year Term (1 position)**

Write-In 10

**CEMETERY COMMISSION, 2-Year Term (1 position)**

**\*\*Bruce A. Newcomb 358**

Write-In 2

**TRUSTEES OF PUBLIC LIB, 3-Year Terms (2 positions)**

**\*\*Judith L. McArthur 276**

**\*\*Mary W. Blanchard 252**

**Ann M. Gushue 156**

Write-In 2

**CONSTABLE, 3-Year Term (1 position)**

**\*\*Pamela H. Henning 354**

Write-In 0

**TREE WARDEN, 3-Year Term (1 position)**

**\*\*Jeffrey A. Bourque 364**

Write-In 1

**HOUSING AUTHORITY, 5-Year Term (1 position)**

Write-In 8

**PARK COMMISSIONER, 5-Year Term (1 position)**

**\*\*Kris E. Pareago 347**

Write-In 1

**PARK COMMISSIONER, 1-Year Term (1 position)**

**\*\*Sanda L. Barry 364**

Write-In 0

**BALLOT QUESTIONS**

**Question 1: Pickup Truck/Highway \$65,000**

Yes 155

No 357

**Question 2: Dump Truck/Highway \$150,400**

Yes 178

No 335

**Question 3: Capital Stabilization Fund \$36,000**

Yes 146

No 363

**Question 4: 1<sup>st</sup>Yr Road Upgrade Plan \$225,000**

Yes 225

No 291

**Question 5: Equipment/Parks \$10,000**

Yes 182

No 332

**\*\* = Elected**

*COMMONWEALTH OF MASSACHUSETTS*

**TOWN OF HUBBARDSTON  
SPECIAL STATE PRIMARY ELECTION  
September 14, 2010**

Number of Registered Voters as of Registration Deadline (August 25): 3044

Time Polls Opened: 7:00am Time Polls Closed: 8:00pm

Number of Ballots Delivered to Polling Place: Democratic-400, Republican-400, Libertarian-50

Absentee Ballots delivered: 8

Number of Ballots Cast Today: 481 (Democratic-204, Republican-276, Libertarian-1)

Number on Public Display at Opening of Polls: 0 At Close of Polls: 480

Final Number of Voters on: Check-In List: 482 Check-Out List: 482

Number of Hand-Counted Ballots (due to malfunctions, etc): 1

Number of Provisional Ballots Counted: 2

Final Number of Voters: 481

Three Provisional Ballots were given and 2 were counted through the voting machine after verification during polling hours by the RMV. The third provisional voter was found to be registered in a political designation and not able to vote in the primary. No Challenged Voters recorded.

The following election workers were present during the election: Town Clerk/Warden, Joyce Green; Beverly Baxter, Ann Gushue, Shonna Larson, Kellianne Becker, Andrea Colyer, Marcia Howlett (Warden), Kathleen Vincent, Carol Whitney, Amy Stevens. Police Officer/Constable on duty: Ryan Couture, Dennis O'Donnell, Pamela Henning.

6:40am – Ballot box was opened and verified that it was empty.

7:00am – Announced that polls are opened. Two voters waiting. Number on Public Display=0

8:00am – 33 votes cast

9:00am – 80 votes cast; 2 voters cast blank ballots and were aware that they were blank

11:10am – 8 absentee ballots checked in and out and put through tabulator

12:00noon – 169 votes cast

12:35pm – PV #914-1 Matthew McBride; voter said they registered at the RMV and had receipt from RMV. Sent an RMV inquiry to determine status.

3:00pm - Checked Post Office and clerk's office for absentee ballots; one received in mail

4:00pm – received confirmation on McBride (PV914-1) ballot opened and fed through voting machine

6:00pm – 380 votes cast

6:20pm – PV #914-2 Andrew Stachura; insisted he registered at the RMV, he thinks at the RMV when he moved in a couple months ago; sent RMV inquiry

6:35pm – 2 consecutive Republican ballots set off alarm for “last position mismatch;” 1 was accepted after inserting it upside down, other ballot would not go in any direction; it was put in front slot of machine to hand count at the end of night

*COMMONWEALTH OF MASSACHUSETTS*

**TOWN OF HUBBARDSTON  
SPECIAL STATE PRIMARY ELECTION  
September 14, 2010**

6:55pm – PV #914-3 Donald Bertrand; said he was registered as an Independent however voting list has him as “T” Interdep 3<sup>rd</sup> Party. Checked voter registration card in office; original registration in 1988 showed no party selected; however in 2003 a party change was sent through the RMV to Interdep. 3<sup>rd</sup> Party; Sent RMV inquiry.

7:40 pm - Took down Automark and returned it to Town Clerk’s office. 2 poll workers had used machine during the election, no others.

7:45 pm - received confirmation on Stachura (PV914-2); ballot opened and fed through voting machine

8:00 pm – Announced that polls are closed. No voters for last 8 minutes. Number on Public Display=480

9:15 pm – Completed tallying write-ins and proofing results. All ballots were checked for write-ins.

9:30 pm – Back at office - One outstanding Provisional Ballot was returned and confirmed that voter was indeed registered in the Interdep 3<sup>rd</sup> Party (stated on return that box for Political Designation was checked and Interdep 3<sup>rd</sup> Party was written in); therefore, PV914-3 will not be counted

10:30 pm – completed required reporting and input results into State VRIS system

Respectfully Submitted,

Joyce E. Green

Town Clerk

(Seal)

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HUBBARDSTON**

**November 2, 2010**

**STATE ELECTION**

**CLERK'S REPORT**

**WARD 0/PRECINCT 1**

Number of Registered Voters as of October 13 Deadline: 3047

Time Polls Opened: 7:00 am Time Polls Closed: 8:00pm

Ballots Delivered to Polling Place: 2509

Absentee Ballots Delivered: 62

Number on Public Display at Opening of Polls: 0 At Close of Polls: 2048

Final Number of Voters on: Check-In List: 2061 Check-Out List: 2061

Number of Hand-Counted Ballots (due to malfunctions, etc): 9

Number of Provisional Ballots Distributed: 4 Counted: 0

Final Number of Voters: 2057

Attach Provisional Ballot Roster to this Record.

No Challenged Voters recorded.

Election Notes

6:15 am; Opened ballot box; it contained no ballots. Put up exterior light at doorway.

The following election workers were present during the day: Beverly Baxter, Andrea Colyer, Lynn Wilkinson, Ann Gushue, Kellianne Becker, Shonna Larson, Town Clerk/Warden, Joyce Green; Kathleen Vincent, Marcia Howlett, Carol Whitney, and Amy Stevens. Police Officer/Constable on duty: Officer Scott Tibert, Constable Dennis O'Donnell. "I Voted Today" stickers were distributed to voters at check-out. One observer from the Ken O'Brien campaign was at the polls from 7am until 10am.

7:00 am; Polls opened with 18 voters waiting.

7:15 am.; 43 votes cast

8:00 am.; Ballot rejected as blank; voter given 2<sup>nd</sup> ballot

One ballot too wide for machine; put in front slot for hand-counting

8:15am; Rejected ballot; voter had circled names instead of connecting arrow; voter was given 2<sup>nd</sup> ballot

8:45am; 263 votes cast (plus one for hand counting)

8:50am; began processing absentee ballots

9:50am; Provisional Ballot #1 Thomas Putnam; says he registered at RMV when he got his permit

10:20am; Retrieved 4 absentee ballots from U.S.Mail and drop box

10:40am; 2 absentees were read as completely blank (voters had used pen to mark their ballots); these were put in front slot for hand-counting; 1 absentee had an over-vote; this was tallied through machine; all absentees processed that have been received to this point

12:00p.m.; 735 votes cast; checked in office on Prov Ballot 1104-1; determined that voter had attempted to register when he was underage & had been sent rejection notice on 11/24/2008

2:45p.m.; 1 additional absentee brought to Town Clerk by family member; brought over an additional 500 ballots from office

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF HUBBARDSTON**

**November 2, 2010**

**STATE ELECTION**

**CLERK'S REPORT**

**WARD 0/PRECINCT 1**

4:00 pm; Several ballots were too wide to fit into machine; voters were offered the chance to re-vote on another ballot or to have their ballots hand-counted; several chose to have their ballots hand-counted while 2 voters chose to re-vote without incident

4:15pm; Retrieved one absentee ballot from U.S. Mail

4:55pm; Provisional Ballot #2 Anthony Salgado-voter says they registered when they moved back from S.C. in August 2009- also renewed license last July online-thought they registered to vote each time

5:05pm Provisional Ballot #3 Rebecca Brewer 181 Williamsville Rd – has moved to Oakham but did not register there yet; thought she was still registered in Hubbardston

5:25pm; Received 3 more absentee ballots at the polling place

6:45pm; Began having trouble with ballots not fitting through the machine again; opened ballot box under supervision of Constable and 2 election workers and removed a sufficient amount of ballots to allow machine to function properly

7:38pm; Provisional Ballot #4 Nicholas Wykes – voter says they registered at the RMV when he got his permit (mother agreed that was probably the case)

7:55pm; removed ballots from front slot and attempted to have them counted through the machine; 12 ballots that did not go through when ballot box was too full were put through tabulator

8:00pm; Polls Closed with no voters waiting in line; 2048 on public display of tabulator

**Post-Election Notes:**

A total of 4 provisional ballots were given out throughout the day. After research was completed in the Town Clerk's office and through the RMV, none of the 4 provisional ballots were found to be eligible to be counted. The total number of voters for this election remained at 2057.

Total Cost for Election Workers: \$568.00

Constable/Police: \$202.81

Cost for Programming: \$996.51

Cost for Ballot Printing: \$0 (paid by State)

Respectfully Submitted,

Joyce E. Green, Town Clerk

(seal)





Hubbardston to enjoy the natural, scenic, historic, and aesthetic qualities of the environment as declared in Article XLIX of the Constitution of the Commonwealth of Massachusetts.

### 3. Definitions

#### Applicant:

The individual, corporation or other legal entity who makes the application for an Earth Removal Permit. Such individual, corporation or other legal entity might not be the Owner of the site, but might be operator of the Earth Removal Operation. The permit shall be issued to the Applicant. If the Applicant is not the Owner of the land, the applicant shall demonstrate that they have the legal permission of the Owner to make an application and alter the site for an Earth Removal Operation.

#### Board

The Planning Board of the Town of Hubbardston who shall act as the Permit Granting Authority (PGA)

#### Earth

All forms of soil, including, without limitation, decomposed organic matter, loam, sand, gravel, clay, peat, hard-pan, or rock.

#### Earth Removal Operation

The removal from a site, by hand or by machinery, of any earth material including but not limited to loam, sand, gravel, clay, peat, hard-pan, or rock from surface or subsurface without the aid of drilling and/or blasting, together with all activities associated with the removal, including, but not limited to, the stripping of vegetation, loam, topsoil, or sod, the digging, stockpiling, processing, moving, depositing, or transportation of earth products in any form, natural, altered or otherwise. The Earth Removal Operation includes the moving of equipment required for the operation to, from, or within the site, and all land affected by the operation (e.g. fill, or storage piles, access ways, or structures). There are two classes of earth removal activities as described below:

#### 1) Small scale earth removal:

A small scale earth removal operation is one that is for general site grading, alterations and modification where the removal is 1000 cubic yards or less, annually.

#### 2) Large scale earth removal:

A large scale earth removal operation is earth material removal of more than 1000 cubic yards of material removed from the site on an annual basis.

#### Erosion

The process by which the ground surface is worn by forces such as wind, running water, ice, abrasion, gravity, transportation, or by artificial means.

Fill

- 1) Soil, earth, sand, gravel or other earth material which is deposited, placed, pushed, pulled, or transported, and includes the conditions that result from that act.
- 2) Any act by which soil, earth, gravel or other similar material is deposited, placed, pushed, pulled, or transported.

Gravel

Loose fragments of rock or coarse aggregate resulting from natural disintegration and abrasion of rock or processing of weakly bound conglomerate.

Gross Landscape Modification

The alteration of more than 50% of any single lot or more than one acre of land, whichever is less.

Loam or Topsoil

A soil consisting of a friable mixture of varying proportions of clay, sand, silt, and organic matter. Surface soil as distinguished from subsoil.

Lot

A parcel of land under single, joint, or several ownership and separated from contiguous land by property lines and/or street lines, defined by metes and bounds, or boundary lines, and shown on a deed and/or plan recorded in the Worcester District Registry of Deeds or registered in the Land Court.

Owner

Owner of the land from which earth is sought to be removed or the person lawfully standing in the stead of such owner. Ownership must be shown on the deed to the property. Person, company or agent standing in the stead of such owner must have owner's notarized permission to do so.

Processing

The sorting or separation of earth materials into distinct categories based on particle size or type usually through the use of a screening process but not exclusively so. Processing does not include stone crushing.

Quarrying

The removal of stone (from the ground) by cutting, blasting, ripping or hammering or any other method other than collection of distinct particles (e.g., glacial erratics, boulders and similar distinct, separate stone objects).

Sand

A loose granular material resulting from the disintegration of rock, consisting of smaller granules than gravel, and larger particles than silt particles.

Sediment

Earth materials transported or deposited into any body of water, creek ravine, or other sensitive area by the movement of wind, water, ice, gravity, or by artificial means.

Sensitive Areas

1. Areas subject to the jurisdiction of either the State Wetlands Protection Act (M.G.L. Ch. 131 §40), the Hubbardston Wetlands Protection Bylaw, or both.
2. Areas delineated as Priority or Estimated Habitats for Rare Species as Defined by the Natural Heritage and Endangered Species Program (NHESP), a Division of the Department of Fisheries and Wildlife.
3. Areas designated as Watershed Protection:
  - a. Department of Environmental Protection Estimated or Defined Zones 1 and 2 to Public Water Supply Sources.
  - b. Areas delineated on the Town of Hubbardston's Aquifer Protection Favorability overlay district.
  - c. Areas subject to the Department of Conservation and Recreation (DCR), Watershed Protection per the Watershed Protection Act (350 CMR 11.00)

Sensitive Receptors

Existing structures and uses that are not compatible with Earth Removal Operations. These include: schools, libraries, senior housing facilities, hospitals, densely developed residential areas, multifamily or cluster developments and other uses by their nature, as determined by the Planning Board, that are sensitive to noise, air and traffic caused by earth removal operations.

Silt

Loose sedimentary material with rock particles usually less than 1/16 mm or less in diameter.

Site

A distinct portion of one lot, or one or more contiguous lots, under the same or different ownerships, on which an earth removal operation is conducted, or is proposed to be conducted, under an Earth Removal Permit.

Slope

An area that is more or less steep, as measured by vertical rise over a horizontal distance, expressed as a percentage or ratio. For example, a rise of one (1) foot over three (3) horizontal feet is a slope of 33%, and is expressed as a ratio of 3:1 slope

Stone Crushing

The mechanical operation which creates smaller sized stones or stone products from larger sized stones, boulders or particles typically using a crushing plant or similar machinery.

4. General Provisions

- A. All operations for the removal of earth shall be regulated in accordance with the procedures, standards and conditions contained herein.
- B. Earth removal may be permitted by a permit on a lot in the Town of Hubbardston and shall run with the land and encumber said lot.
- C. Quarrying is prohibited.
- D. No Earth Removal Operation shall be permitted adjacent to any sensitive receptor or area unless mitigation measures can be implemented, which in the opinion of the Board will serve to protect such areas. as approved by the Planning Board,.
- E. No person, firm, or corporation shall excavate in any one year more than five hundred (500) cubic yards of earth from any land in the Town without first obtaining an earth removal permit as provided in the following sections.
- F. Each operation proposed by the same applicant for a site with multiple owners shall require a separate Earth Removal Permit for each lot so affected.
- G. The Permit Granting Authority for earth removal shall be the Planning Board. The Planning Board shall have the following powers and duties relative to earth removal:
  - 1. The Planning Board shall receive, review and hold public hearings, take testimony and facts and act on all complete applications for permits to conduct earth removal.
  - 2. The Planning Board shall issue all permits for earth removal according to the provisions of this bylaw.
  - 3. The Planning Board, its agent or designee, in addition to the Building Inspector shall act to monitor compliance with issued permits and any conditions imposed thereon. The Board, its agent or designee, in addition to the Building Inspector shall, under the provisions of this Bylaw, act to issue notice of violation(s), cease and desist orders or revoke or suspend any permit for cause.
  - 4. The Planning Board shall, annually by April 15th, file with the Board of Selectmen, a report on the current activity and status of all earth removal operations in the Town.
  - 5. The Planning Board may waive strict compliance with the requirements under Section 7 Rules and Regulations, except for large scale earth removal applications. A pre-submission review with the Board is recommended for all earth removal operations.

5. Existing Operations

All earth removal operations in existence in Hubbardston on the effective date of this bylaw shall be subject to the requirements stated herein according to the following:

- A. Existing operations with permits. All earth removal permits, issued either under the provisions of the Hubbardston General Bylaws or Zoning Bylaws prior to the effective date of this bylaw, shall remain in effect until their expiration date. Permit renewal for existing permits shall follow the procedures of this bylaw and be subject to all the terms and conditions contained herein.

- B. Existing operations without permits. Within thirty (30) days of the effective date of this bylaw, each existing operation without a permit shall meet with the Planning Board to discuss a process for development of a transition plan to bring the site into compliance. The Applicant shall, in consultation with the Planning Board, property owner (if not the applicant), operator and the Town's consultants, develop such transition plan to bring the operation into compliance with the bylaw to the greatest extent possible. The transition plan shall be developed and approved within ninety (90) days of the effective date of this bylaw.

## 6. Exemptions

A permit shall not be required for the following:

- A. Removal of earth incidental to and reasonably required in connection with the construction of any building, appurtenant walk or driveway, septic system, swimming pool or other accessory uses and expansions thereto, for which all permits required by the Town of Hubbardston have been granted, provided the quantity of materials removed shall not exceed that displaced by the portion of the building or accessory use below grade;
- B. Removal of earth in the course of customary agricultural use of land;
- C. Removal of earth in compliance with the specific requirements of an approved subdivision plan; not including individual house lot development.
- D. Removal of earth in the normal use of a cemetery;
- E. Removal of earth from land in public use; the Town will, however, develop a transition plan for the earth removal operations conducted by the Town for the extraction and processing of road maintenance materials at the so-called "town pit" on Pitcherville Road.
- F. Removal of earth for the construction, maintenance and repair of existing roadways or fire ponds, including the installation of utilities and appurtenances.
- G. Removal of earth on a single lot, involving an excavation of no more than five hundred (500) cubic yards or less in one year.

The above exemptions do not apply to any activity which involves soil stripping or loam stripping or involves topographical changes which shall be considered gross landscape modifications.

## 7. Rules and Regulations

The Planning Board may establish additional rules and regulations, including fee schedules, to implement this bylaw. Changes in rules and regulations shall be made only after the Planning Board holds a public hearing thereon, such hearing to be advertised in a newspaper of general circulation in the town twice in successive weeks, the first advertisement being not less than fourteen days before the day of the hearing, and posted in the Town Office at least 14 days before the day of the hearing

8. Application and Public Hearing Process

A.      Application and Fees:

1. All applications for earth removal operations shall be in writing on a form approved by the Planning Board and shall be accompanied by a filing fee established by the Planning Board to be adequate to defray the costs incurred by the town to administer the application
2. Plans prepared and stamped by a registered surveyor or engineer shall be submitted in the quantity, format and containing the contents identified in the Rules and Regulations.
3. A. list of all abutters and abutters to the abutters within three hundred (300) feet of the property line as shown on the most recent tax list, certified by the Board of Assessors.
4. No application for an Earth Removal Permit shall be considered complete and shall not be acted upon, unless the Tax Collector of the Town of Hubbardston has certified, pursuant to MG.L. Ch 40, Section 57, that no debt is owed to the Town by the applicant and owner.
5. All costs relating to publication and mailing shall be borne by the applicant.

B.      Hearing Process:

The Planning Board shall hold a public hearing upon receipt of a complete application within sixty (60) days of the submission of all required application materials. The Planning Board shall publish notice of the hearing, including the time and place thereof and a description of the proposal sufficient for identification, in a newspaper of general circulation in the town once in each of two successive weeks, the first publication of which shall be not less than fourteen (14) days before the hearing. This notice shall be sent by registered or certified mail at least ten (10) days before the hearing to:

1. the applicant;
2. the owner of the parcel (if different from the applicant);
3. the owners of all land abutting the parcel for which a permit is sought, including land across any public or private street or way or any body of water or watercourse from such parcel, as they appear on the most recent tax list;
4. any other owners of property within three hundred (300) feet of the property lines of the parcel;
5. the Board of Selectmen (not certified mail);
6. any other Town, Regional, State or Federal agencies deemed by the Planning Board to be affected thereby; and

7. any other persons deemed by the Planning Board to be affected thereby.

C. The Planning Board may continue the public hearing process for cause, for receipt of additional information or to take testimony or receive and review additional provided information. Any continuance in the public hearing process beyond ninety (90) days from date of receipt of the project shall require the applicant's written permission. Any continuance of process shall be extended to a time and date certain, which shall be announced at the public hearing.

D. The Planning Board shall issue a decision within thirty (30) days of the closing of the public hearing. An Earth Removal Permit shall be deemed approved upon a simple majority vote of the Planning Board.

E. The Planning Board may act to issue an Earth Removal Permit with standard conditions, with special conditions or may deny the application. If an application is denied, the reasons for denial shall be included in decision.

F. A copy of the issued Earth Removal Permit or denial thereof shall be filed at the Office of the Town Clerk within five (5) business days of the Board's final action.

G. Appeals to the action of the Planning Board on any Earth Removal Permit may be taken to a court of competent jurisdiction. Such appeals shall be made within twenty (20) days of the filing of action with the Town Clerk. Notification of any appeal must be provided to the owner, applicant, and Hubbardston Planning Board.

#### 9. Conditions for all Earth Removals

A. General - The following criteria shall apply to all earth removal operations, regardless of whether a permit is required or not:

1. Unless otherwise provided as part of the permit: Hours of operation shall be between 6:30 a.m. and 4:00 p.m. Monday through Friday and 8 a.m. to 12 noon on Saturday, except hours of operation for a crusher shall be 8 a.m. to 4 p.m., Monday through Friday and 9 a.m. to noon on Saturday. No operations are allowed on Sunday and State holidays.
2. Noise from normal operations shall not exceed permissible levels as set forth in the Regulations of the Hubbardston Board of Health, Section 5: Noise Thresholds. Professional monitoring tests shall be performed by the permittee and submitted to the Planning Board and Board of Health for review.

All earth removal operations shall be conducted in such a manner to prevent the erosion of the land, siltation of waters or water bodies and prevention and control of dust and other deleterious effects of earth removal operations.

3. All Earth Removal Operations shall be permitted as set forth in Section 9.B.12, and shall include the provision for reclamation of the site, in part during operations or in whole, once excavation and earth removal activities have ceased in that part of the site. Reclamation shall include the stabilization of all surfaces by planting or other means to prevent erosion, control runoff and reduce hazards at the site. All slopes shall be graded to a maximum slope of 3:1

4. (Horizontal:vertical) and shall be planted or otherwise made stable in a manner determined acceptable to the Planning Board.
- B. Permit Requirements:
1. The limit of work shall be as described in the permit application and depicted on accompanying plans. Work outside the limit of work is expressly prohibited. Phasing limits shall be clearly depicted on submitted plans.
  2. No excavation may extend below four (4) feet above the estimated seasonal high water table as determined by a Massachusetts Department of Environmental Protection Certified Soil Evaluator, or other expert source of determination, and/or on site groundwater monitoring wells as adjusted for seasonal variations. A minimum of two monitoring wells shall be required for each phase of operations. No areas shall be excavated to cause accumulation of standing water.
  3. No permit shall be issued for a term longer than two (2) years. Permit renewal applications shall be accompanied by an operations plan for the permit period being applied for and updated site plan. Permit renewals may be granted only if the applicant has complied with all conditions of the original permit and has corrected any violations in a manner satisfactory to the Planning Board.
  4. As part of and as set forth in any such permit, the Planning Board shall impose such reasonable restrictions and conditions on the exercise of the permit as it deems to be in the public interest, including but not limited to
  5. Permits are transferable with the approval of the Planning Board after submission of an operations plan that meets all requirements of the bylaw and have provisions to transfer the applicable performance bond/surety. Permits are revocable (see Section 12: Enforcement).
  6. Any Order of Conditions established by the Town of Hubbardston Conservation Commission shall become part of the conditions for the earth removal operation.
  7. The permit holder must comply with any and all other requirements of federal, state, or local law applicable to the operation. Violations of any and all other requirements of federal, state or local law can be considered a violation of the Earth Removal Permit and be subject to the enforcement action as described in Section 12: Enforcement.
  8. The permittee shall submit an operations report to the Planning Board every six months containing details on the amount of material removed, percent of restoration completed and an estimated timeline to complete the removal operations as permitted.
  9. The permit shall not become effective until the applicant has filed the proper security and paid all required fees and review costs.
  10. Owners of discontinued, permitted earth removal sites subject to this bylaw, as originally adopted in 1985, and as amended, shall submit a letter to the Planning Board describing the status of the site and plans, if needed, for reclamation. Failure of the owner to have such a letter on file with the Town within six (6) months after written notice to the owner may cause the Town to seek a court order for permission for the Town to undertake reclamation of the site at the expense of the owner
  11. Permits for Large Scale Earth Removal shall require a bond or other surety as required by Section 11 of these bylaws.
  12. All permits shall include the provision for reclamation of the site, in part during operations or in whole, once excavation and earth removal activities have ceased in that part of the site. Reclamation shall include the stabilization of all surfaces by planting or other means to prevent erosion, control runoff and reduce hazards at the site. All slopes shall be graded to a

13. maximum slope of 2:1 (Horizontal:vertical) and shall be planted or otherwise made stable in a manner determined acceptable to the Planning Board.

C. Specific Conditions - The Planning Board shall have the authority to impose specific conditions on an Earth Removal Operation as determined necessary to meet the Purposes of the Bylaw.

1. Inspections

The Planning Board shall require a deposit for periodic inspections of permitted earth removal sites, by an agent of the town to determine compliance with permit conditions. Upon entering the site, the town's agent will identify him/herself to an employee, if one is present. During times of active operation, the Planning Board may have its agent prepare monthly compliance review reports for the Planning Board.

Expenditures from this deposit shall be made only in connection with the review and inspection of the specific project or projects for which a review fee has been or will be collected from the applicant. Failure of an applicant to pay a review fee shall be grounds for revocation of the application permit.

2. Surety and Performance Bond

The permittee shall furnish a performance bond or other security in a form satisfactory to the Treasurer and Town Counsel sufficient to insure satisfactory performance of the requirements of the permit, including all phases of the earth removal operation and restoration of the site, and any conditions imposed thereupon.

After completion of the operation, and upon receipt of the permittee's written request, the Board may grant a partial release of any security posted by the applicant. The remainder of the security shall be released one year after the operation has been completed or the permit has expired, if the town's agent certifies that:

1. the restoration has been completed in compliance with the permit,
2. the permittee has submitted an "as-built" plan approved by the agent,
3. no deterioration of the site has occurred for a period of one year. During the year following the partial release of the security, the applicant shall be responsible for repairing any damage to the site.

3. Enforcement

The provisions of this bylaw shall be enforced by the Planning Board's designated agent or the Hubbardston Building Inspector.

If, after reviewing the reports from the permittee, the Town's agent, or other source the Planning Board concludes that there has been a violation of this bylaw, it shall send a notice of the specific violation to the permittee, by registered or certified mail or by process server, to the record address and applicant, as applicable. The notice shall specify a time for compliance. If compliance is not achieved by the specified date, the following penalties shall apply:

13. Penalties

A. Penalties - Criminal Disposition. Whoever is found to have violated any provision of this bylaw may be penalized by indictment or complaint brought to the Superior Court, Housing Court, or Gardner District Court, and a penalty of \$300.00 shall be imposed for each violation. Each day on which a violation exists shall be deemed to be a separate offense, with the first day of violation to be construed as the date on which the owner and applicants, as applicable was first notified of the violation.

B. Penalties - Non-criminal Disposition. In addition to the procedures described above, the provisions of this bylaw may be enforced by the Planning Board by way of the non-criminal disposition procedure provided in the Mass General Laws, Chapter 40, Section 21.D. Each day on which a violation exists constitutes a separate offense. The penalty for each offense shall be Three Hundred Dollars (\$300.00).

C. In the event the permitting authority determines that any person, whether or not an Owner, as defined herein, is in violation of this bylaw, the person may be assessed the cost of any and all action taken to remedy the violation, including reasonable attorney's fees, as provided for by M.G.L. Ch 40, section 31.

D. The Planning Board may revoke or suspend the permit of any person, firm or corporation holding a permit under this bylaw if such person, etc. violates, disobeys, or fails to comply with any of the provisions of this bylaw. A permit may be revoked only after a hearing, the notice of which shall be the same as described in Section 8.B. Such hearing shall be held within thirty (30) days after the deadline for correction of a violation of the bylaw. A decision on revocation must be made within thirty (30) days of the closing of the hearing.

14. Severability

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof. (FinCom Takes No Action)

Second: Michael Stauder

Planning Board Chairman Vincent Ritchie, reported on the Public Hearings held regarding this bylaw and reviewed the history of other recent changes to the Earth Removal Bylaw. He stated that this version has changes suggested by a consultant to give the Planning Board more discretion to evaluate each permit and to allow more flexibility for small vs. large operations. He noted that if this article passes tonight the Planning Board will be voting on the Rules and Regulations to go along with this bylaw tomorrow night at the meeting.

Motion To Amend: Vincent Ritchie [Planning Board Chairman], to complete the unfinished sentence under Section 9 Conditions for all Earth Removals, Section (B) Permit Requirements, #4, add "... deemed to be in the public interest, including but not limited to hours of operations, days of operations, noise, dust, and other mitigation measures, and other protective measures to be utilized during earth removal operations to limit or mitigate impacts of the operation on adjacent sites, the environment, the public good or abutters." and on advice of Town Counsel to delete in its entirety Section 9(B), #10 [Owners of discontinued, permitted earth removal sites subject to this bylaw, as originally adopted in

1985, and as amended, shall submit a letter to the Planning Board describing the status of the site and plans, if needed, for reclamation. Failure of the owner to have such a letter on file with the Town within six (6) months after written notice to the owner may cause the Town to seek a court order for permission for the Town to undertake reclamation of the site at the expense of the owner.]

Second on Motion to Amend: Michael Stauder

The Moderator then read the title of each section and asked for discussion or questions from the voters.

Vote on Article 7 as Amended: Motion Carries; Majority Affirmative Vote

ARTICLE 8: Motion, Matt Castriotta, that the Town vote to amend the Hubbardston Zoning Bylaws,

Article 9 – Site Plan Approval, as follows:

To Section 9.1 Add the following new paragraph:

The site plan application shall include:

- a.) A summary description of the proposed use, its location, purpose and zoning district.
- b.) A citation to sections of these zoning bylaws which apply to the site plan.
- c.) A list of abutters in accordance with MGL Chapter 40A Section 11 and the required cost to publish hearing notices and notify abutters.

Section 9.2 Add the following subsections:

- h.) When deemed necessary by the Board the plan may be reviewed by an engineer selected by the Planning Board.
- i.) All consultants fees for legal, engineering, and other professional reviews required by the Planning Board shall be paid for by the applicant.

Section 9.7, delete the words: “And shall endorse the plan” at the end of the second sentence.

Section 9.7 Add the following as the fourth paragraph:

The Planning Board may waive or modify the requirements listed under section 9.2, 9.3, 9.4.

Add the following new section 9.8 Associate Member:

The Associate Member of the Planning Board shall sit on the Board for purposes of acting on site plan reviews and applications in the case of absence, inability to act, or conflict of interest in the part of any member of the Planning Board in the event of a vacancy on the Board.

(FinCom Takes No Action)

Second: Michael Stauder

Vincent Ritchie, Chairman of the Planning Board stated that these amendments were unanimously endorsed by the Planning Board.

Vote on Article 8: Motion Carries; Yes-103, No-0, Abstain-2

ARTICLE 9: Motion, Matt Castriotta, that the Town vote to amend the Hubbardston Zoning Bylaws, by adding as follows:

ARTICLE 20 – Use of Large-Scale Solar Photovoltaic Installations

20.1 Purpose

20.2 Definitions

20.3 General Requirements: Use of Large-Scale Solar Photovoltaic Installations

20.10 Purpose

The purpose of this bylaw is to promote the creation of new large-scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations, which standards address public safety and minimize impacts on scenic, natural and historic resources and providing adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this section shall apply to the construction, operation, and/or repair of large-scale ground-mounted solar photovoltaic installations.

20.1.1 Applicability: This section applies to large-scale ground-mounted solar photovoltaic installations proposed to be constructed after the effective date of this section. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

20.2.0 Definitions

20.2.1 As-of-Right Siting: As-of-Right Siting shall mean that development may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval. As-of-right developments are subject to site plan review by the Planning Board to determine conformance with the Town's Zoning Bylaws. Projects cannot be prohibited, but can be reasonably regulated by the Planning Board through the site plan review process.

20.2.2 Building Inspector: The inspector of buildings, building commissioner, or local inspector, or person or board designated by local ordinance or bylaw charged with the enforcement of the Town's Zoning Bylaws

20.2.3 Building Permit: A construction permit issued by the Building Inspector; the building permit evidences that the project is consistent with the state and federal building codes as well as Town's Zoning Bylaws, which include those provisions governing ground-mounted large-scale solar photovoltaic installations.

20.2.4 Designated Location: Large scale ground mounted solar photovoltaic installations may be sited as-of right in all zoning districts in the Town of Hubbardston.

20.2.5 Large-Scale Ground-Mounted Solar Photovoltaic Installation: A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a minimum nameplate capacity of 250 kW DC.

20.2.6 On-Site Solar Photovoltaic Installation: A solar photovoltaic installation that is constructed at a location where other uses of the underlying property occur.

20.2.7 Rated Nameplate Capacity: The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).

20.2.8 Site Plan Review: review by the Site Plan Review Authority to determine conformance with the Town's Zoning Bylaws.

20.2.9 Site Plan Review Authority: For purposes of this bylaw, Site Plan Review Authority refers to the Planning Board.

20.2.10 Solar Photovoltaic Array: an arrangement of solar photovoltaic panels.

20.2.11 Zoning Enforcement Authority: The person or board charged with enforcing the zoning ordinances or bylaws.

20.2.12 Lot Size: A minimum of 80,000 square feet will be required for lots to have large solar ground mounted panels facilities placed on them. Lots must conform to zoning setbacks for each district they are located in. A minimum of one contiguous acre (43,560 square feet) must be available for siting. No dwelling or other structures – except those structures that are part of the facility are allowed on designated parcel. The aggregation of parcels in order to create a parcel of sufficient size to construct a qualifying facility will be considered.

20.3.0 General Requirements: Use of Large-Scale Solar Photovoltaic Installations

The following requirements are common to all solar photovoltaic installations to be sited in designated locations.

20.3.1 Compliance with Laws, Ordinances and Regulations

The construction and operation of all large scale solar photovoltaic installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety,

construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code.

#### 20.3.2 Building Permit and Building Inspection

No large scale solar photovoltaic installation shall be constructed, installed or modified as provided in this section without first obtaining a building permit.

#### 20.3.3 Fees

20.3.3.1. The application for a building permit for a large scale solar photovoltaic installation must be accompanied by the fee required for a building permit.

20.3.3.2 The application for the Site Plan Review by the Planning Board must be accompanied by the fee required for the review.

20.3.3.3 All engineering fees, legal fees, publication fees, etc. incurred by the Planning Board during the application process and the Site Plan Review will be paid for by the applicant.

#### 20.3.4 Site Plan Review

Ground-mounted large scale solar photovoltaic installations with 250 kW or larger of rated nameplate capacity shall undergo site plan review by the Site Plan Review Authority, as set forth in this Section and Article 39 of the Zoning Bylaws prior to construction, installation or modification as provided in this section.

##### 20.3.4.1 General

All plans and maps shall be prepared, stamped and signed by a Professional Engineer licensed to practice in Massachusetts.

##### 20.3.4.2 Required Documents

Pursuant to the site plan review process, the project proponent shall provide the following documents:

- (a) A site plan showing:
  - i. Property lines and physical features, including roads, for the project site;
  - ii. Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation or structures;
  - iii. Blueprints or drawings of the solar photovoltaic installation signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures;
  - iv. One or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
  - v. Documentation of the major system components to be used, including the PV panels, mounting system, and inverter;

- vi.** Name, address, and contact information for proposed system installer;
  - vii.** Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any;
  - viii.** The name, contact information and signature of any agents representing the project proponent; and
- (b)** Documentation of actual or prospective access and control of the project site (see also Section 3.5);
  - (c)** An operation and maintenance plan (see also Section 3.6);
  - (d)** Zoning district designation for the parcel(s) of land comprising the project site (submission of a copy of a zoning map with the parcel(s) identified is suitable for this purpose);
  - (e)** Proof of liability insurance; and
  - (f)** Description of financial surety that satisfies Section 3.12.3.

The Site Plan Review Authority may waive documentary requirements as it deems appropriate.

#### 20.3.5 Site Control

The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation.

#### 20.3.6 Operation & Maintenance Plan

The project proponent shall submit a plan for the operation and maintenance of the large- scale ground-mounted solar photovoltaic installation, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation.

#### 20.3.7 Utility Notification

No large-scale ground-mounted solar photovoltaic installation shall be constructed until evidence has been given to the Site Plan Review Authority that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

#### 20.3.8 Dimension and Density Requirements

##### 20.3.8.1 Setbacks

For large - scale ground-mounted solar photovoltaic installations, front, side and rear setbacks shall be as follows:

- (a)** Front yard: The front yard depth shall be distance allowed in zoning districts.

- (b) Side yard. Each side yard shall have a depth at least 50 feet.
- (c) Rear yard. The rear yard depth shall be at least 50 feet.

**20.3.8.2 Appurtenant Structures**

All appurtenant structures to large- scale ground-mounted solar photovoltaic installations shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. All such appurtenant structures, including but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be shaded from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

**20.3.9 Design Standards**

**20.3.9.1 Lighting**

Lighting of solar photovoltaic installations shall be consistent with local, state and federal law. All lighting on the premises shall be by motion activated devices and no all night lighting will be allowed unless so allowed by Planning Board. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the solar photovoltaic installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.

**20.3.9.2 Signage**

Signs on large- scale ground-mounted solar photovoltaic installations shall comply with the Town's Zoning Bylaws, Article 17-Signs. A sign consistent with a municipality's sign bylaw shall be required to identify the owner and provide a 24-hour emergency contact phone number.

Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar photovoltaic installation.

**20.3.9.3 Utility Connections**

Reasonable efforts, as determined by the Site Plan Review Authority, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

20.3.10 Safety and Environmental Standards

20.3.10.1 Emergency Services

The large scale solar photovoltaic installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the local Fire Chief. Upon request the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

20.3.11 Land Clearing, Soil Erosion and Habitat Impacts

Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the large – scale ground-mounted solar photovoltaic installation or otherwise prescribed by applicable laws, regulations, and the Town’s Zoning Bylaws.

20.3.11 Monitoring and Maintenance

20.3.11.1 Solar Photovoltaic Installation Conditions

The large-scale ground-mounted solar photovoltaic installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Fire Chief and Emergency Medical Services. The owner or operator shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

20.3.11.2 Modifications

All material modifications to a solar photovoltaic installation made after issuance of the required building permit shall require approval by the Site Plan Review Authority.

20.3.12 Abandonment or Decommissioning

20.3.12.1 Removal Requirements

Any large-scale ground-mounted solar photovoltaic installation which has reached the end of its useful life or has reached the end of its useful life consistent with Section 3.12.2 of this bylaw shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Site Plan Review Authority by certified mail of the proposed date of discontinued operations and plans for removal. Removal shall consist of:

- (a) Physical removal of all large- scale ground-mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site.
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- (c) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Site Plan Review Authority may allow the owner or operator to leave landscaping or

(d) designated below-grade foundations in order to minimize erosion and disruption to vegetation.

(e)

20.3.12.2 Abandonment

Absent notice of a proposed date of decommissioning and removal or written notice of extenuating circumstances, the solar photovoltaic installation shall be considered abandoned when it fails to operate for more than six months without the written consent of the Site Plan Review Authority. If the owner or operator of the large- scale ground-mounted solar photovoltaic installation fails to remove the installation in accordance with the requirements of this section within 120 days of abandonment or the proposed date of decommissioning, the town may enter the property and physically remove the installation.

20.3.12.3 Financial Surety

Proponents of large-scale ground-mounted solar photovoltaic projects shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Site Plan Review Authority, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation. As a condition of approval, an applicant shall bind itself to grant the necessary license or easement to the Town to allow entry to remove the structure. The Town shall have the right, but not the obligation to remove the facility.

AND to amend the Hubbardston Zoning Bylaws, Article 9 – Site Plan Approval, section 9.1 Application and Purpose, by adding a reference to Article 20 in the last sentence;

AND, to amend Article 4.1 Uses Permitted by Right in Residential Districts, by adding as a permitted by right use: p. solar photovoltaic installations, subject to Article 20. (FinCom Takes No Action)

Second: Michael Stauder

Vincent Ritchie, Chairman of the Planning Board stated that the Planning Board endorsed this bylaw and recommends its adoption.

Vote on Article 9: Motion carries; Yes-104, No-7, Abstain-2 Seeing no further business before the meeting, the Moderator adjourned the Special Town Meeting at 7:39pm and called for a 5-minute recess prior to the start of the Annual Town Meeting.

Respectfully Submitted,

Joyce E. Green, Town Clerk

(Town Seal)

COMMONWEALTH OF MASSACHUSETTS

TOWN OF HUBBARDSTON

ANNUAL TOWN MEETING                      MINUTES                      June 1, 2010

Pursuant to the foregoing warrant, the voters of the Town of Hubbardston assembled at the Center School gymnasium to act on the articles in said warrant. Present were Moderator Edward Leonard; Board of Selectmen members Matt Castriotta (Chair), Ernest Newcomb, and Michael Stauder; Town Clerk Joyce Green; Finance Committee members Edward Blanchard(Chair), David Simmerer, Mark Connery, Benjamin Prentiss, James Pitney, and Chris Norcross; Town Administrator Debra Roussel; and representative for Town Counsel, Joel Bard.

A total of 121 registered voters were checked in by Marcia Howlett and Kellianne Becker. A quorum of 50 voters was present throughout the meeting. Two voters, Glen Gregory and Chris Norcross were selected as counters by the Moderator.

Chairman of the Board of Selectmen, Matt Castriotta, dedicated the 2009 Annual Town Report to resident Walter Ducharme and presented him with a plaque. Mr. Ducharme was given a standing ovation for his behind-the-scenes work for the betterment of the community.

Moderator Leonard called the meeting to order at 7:52pm. The following actions were taken on the articles presented in the aforesaid warrant:

**ARTICLE 1.** All necessary officers will be chosen at the Annual Town Election on Tuesday, June 8, 2010.

**ARTICLE 2.** The reports of the Town Officers and Committees will be published in the Annual Town Report.

**ARTICLE 3. Motion,** Matt Castriotta, that the Town vote **to authorize the Board of Selectmen to enter into agreements with the Commonwealth of Massachusetts Highway Department** for the construction and maintenance of public highways for the twelve month period beginning July 1, 2010. (Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Majority Affirmative Vote

**ARTICLE 4. Motion,** Matt Castriotta, that the Town vote **to accept educational grants and aid for Fiscal Year 2011**, to be expended for authorized purposes by the Montachusett Regional Vocational Technical School and the Quabbin Regional School District. (Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Unanimous Affirmative Vote

**ARTICLE 5. Motion,** Matt Castriotta, that the Town vote **to authorize the continuation of the following Holden Hospital Accounts for Fiscal Year 2011:**

a. Vehicle Replacement Assistance Account

Funded by monies received from the establishment of a \$2,500,000.00 trust fund under a settlement between Medical Center of Central Massachusetts (MCCM) and the eleven communities formerly served by Holden Hospital. This fund would be used to assist in funding the replacement of a RESCUE VEHICLE for the Town of Hubbardston. Fund would accumulate, and would supplement any town funds utilized for the purchase. Any purchases to be presented for payment from this Account, shall be preauthorized by the Board of Selectmen with voucher authorized by the Board of Selectmen.

b. Education and Training Account

Funded by monies received from the establishment of a \$2,500,000.00 trust fund under a settlement between Medical Center of Central Massachusetts (MCCM) and the eleven communities formerly served by Holden Hospital. This fund would be used to reimburse Hubbardston residents for successfully completing EMT training only after one full year of active service with the Hubbardston EMS Division of the Fire Department. Fund would also be used to reimburse EMTs for successfully completing advanced training in the same manner. Any purchases to be presented for payment from this Account, shall be preauthorized by the Board of Selectmen with voucher authorized by the Board of Selectmen.

c. Health Related Account

Funded by monies received from establishment of a \$2,500,000.00 trust fund under a settlement between Medical Center of Central Massachusetts (MCCM) and the eleven communities formerly served by Holden Hospital. This fund would be utilized for other Health related programs within the Town of Hubbardston, under the direction of the Board of Health, or other health related agencies. Funds to be withdrawn by voucher submitted by the Board of Health or other Town Health related agencies, co-signed by the Board of Selectmen.

d. Excess Investment Surplus Account

Funded by monies received from the establishment of a \$2,500,000.00 trust fund under a settlement between Medical Center of Central Massachusetts (MCCM) and the eleven communities formerly served by Holden Hospital. Any return on investment above 8% will be placed in this account which will accumulate and can be used for any special project or acquisition associated with any of the above three categories of distribution, or any other health related projects deemed compatible with the fund's design, with the approval of the Board of Selectmen. Funds may be withdrawn by voucher submitted by the Board of Selectmen.

(Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Unanimous Affirmative Vote

**ARTICLE 6. Motion,** Matt Castriotta, that the Town vote **to authorize the following Revolving Accounts for Fiscal 2011** under MGL Ch. 44 §53E ½, as shown on the following chart: (Fin Com Recommends)

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<b>Fund</b>	<b>Authorization By</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>Limit</b>
Wiring Fund	Wiring Inspector	Electrical Permit Fees and Applications	Pay inspector for inspection services and clerical wages	\$ 20,000
Gas Fund	Gas Inspector	Gas Permit Fees and Applications	Pay inspector for inspection services	\$ 3,000
Plumbing Fund	Plumbing Inspector	Plumbing Permit Fees and Applications	Pay inspector for inspection services	\$ 6,000
Recycling Fund	Board of Health	Fees collected for use of center and drop-off of recyclables	Costs associated with programs and facilities needed to recycle materials, including employee wages	\$ 5,000
Grave Fund	Cemetery Commissioners	Payments for grave openings	Payment to party hired to open grave	\$ 3,000
Haz Mat Fund	Fire Chief	Service charges for clean-up and disposal of hazardous materials	Expenditures related to clean-up and disposal of hazardous materials	\$ 3,000
Septic Fund	Board of Health	Fees for septic system plan review, agent inspections, and perc tests	Payments to septic system plan review engineers and to agents witnessing perc tests or performing inspections	\$ 20,000
Con Com Fund	Conservation Commission	Receipts from fees for site inspections and plan review	Payment to member performing site inspection and expenses relating to such inspections or plan review	\$ 3,000
Open Burn Fund	Fire Chief	Receipts for fees for open burning	Payment of expenses related to fighting brush fires in town, including payment of part-time wages, forest fire fighting equipment and other costs of fighting such fires	\$ 10,000
Late fee Dog License Fund	Town Clerk	Fees for late licensing of dogs and kennels	Payment of costs associated with the regulation of dogs, <b>including ACO capital expense.</b>	<b>\$ 10,000</b>

**Second:** Michael Stauder                      **Vote:** Motion Carries; Unanimous Affirmative Vote

**ARTICLE 7. Motion,** Matt Castriotta, that the Town vote **to raise \$6,536,790.09** to defray Town charges and expenses for the year ensuing (July 1, 2010 through June 30, 2011) and to fix the salary and compensation for all the elected officers of the Town, as provided by MGL Ch. 41 §108, as amended, and to make appropriations therefor. (Fin Com Recommends)

**Second:** Michael Stauder

Matt Castriotta, Board of Selectmen Chair, stated that we are presenting a balanced budget tonight. Edward Blanchard, Finance Committee Chair, gave an overview of the budget process and departmental challenges faced in presenting a balanced budget. He noted that the total Quabbin Regional School District budget is less than last year, however, Hubbardston's assessment has increased 4.88%. The budget presented tonight is balanced and covers the operational needs of the town but it does not allow funding for capital needs. These are being requested through debt exclusions, borrowing, and 2-1/2 overrides. The Town still owes approximately \$89,000 from December 2008 ice storm clean-up that may be offset by additional state reimbursements and any remaining balance will be funded from Free Cash.

The Line Item Budget (attached) was read line-by-line by the Moderator with questions taken on line items as requested by voters.

**Motion:** Karen Chick [Town Accountant], to **amend Line Item #300-5805 Quabbin Construction Assessment to \$112,369.68.**

**Second:** Michael Stauder

Note: The amount had been left out because the town will be receiving a reimbursement to cover that amount; however, the accountant indicated that a payment must be made from that line item first.

**Vote To Amend:** Motion Carries; Majority Affirmative Vote

**Vote on Total Operating Budget of \$6,536,790.09:** Motion Carries; Unanimous Affirmative Vote

**ARTICLE 8. Motion,** Matt Castriotta, that the Town vote **to transfer a sum not to exceed \$93,594.00** (Ninety Three Thousand Five Hundred Ninety-Four and 00/100 Dollars) from the **Ambulance Receipts Reserved Account (#28-000-5200) to the Ambulance Wage Account (#01-220-5104)** and **a sum not to exceed \$72,890.00** (Seventy Two Thousand Eight Hundred Ninety and 00/100 Dollars) to the **Ambulance Expense Account (#01-220-5201)** to cover costs of operating the ambulance service for Fiscal Year 2011, **with any unused portion from transfer reverting back to said Ambulance Receipts Reserved Account at year end.** (Fin Com Recommends)

**Second:** Michael Stauder

**Vote:** Motion Carries; Majority Affirmative Vote

**ARTICLE 9. Motion,** Matt Castriotta, that the Town vote **to transfer a sum not to exceed \$35,000.00** (Thirty-five and 00/100 Dollars) **from the Ambulance Receipts Reserved Account (#28-000-5200) to the Unemployment line item (Account #913-5100) with any unused portion from transfer reverting back to said Ambulance Receipts Reserved Account at year end.** (Fin Com Recommends)

**Second:** Michael Stauder

**Vote:** Motion Carries; Majority Affirmative Vote

**ARTICLE 10. Motion**, Matt Castriotta, that the Town vote **to transfer a sum not to exceed \$675.00** (Six Hundred Seventy-Five and 00/100 Dollars) **from the Library Dog Fund (#24-210-5200) to the Library Books and Materials Account (#610-5400).** (Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Unanimous Affirmative Vote

**ARTICLE 11. Motion**, Matt Castriotta, that the Town vote **to raise and appropriate a sum not to exceed \$500.00** (Five Hundred and 00/100 Dollars) for the care and expenses of Evergreen Cemetery, **with any unused portion to close out at year end.** (Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Majority Affirmative Vote

**ARTICLE 12. Motion**, Matt Castriotta, that the Town vote **to raise and appropriate a sum not to exceed \$2,500.00** (Two Thousand Five Hundred and 00/100 Dollars) **to the Landfill Capping and Monitoring account (#01-510-5700).** (Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Unanimous Affirmative Vote

**ARTICLE 13. Motion**, Matt Castriotta, that the Town vote **to transfer a sum not to exceed \$10,000.00** (Ten Thousand and 00/100 Dollars) **from the Town's General Stabilization Account (#000-2210-0000) and from Municipal Facilities Stabilization Account (#000-2214-0000) a sum not to exceed \$5,000.00** (Five Thousand and 00/100 Dollars) **for a total of \$15,000.00** (Fifteen Thousand and 00/100 Dollars) to refurbish the water tank at the Hubbardston Center School and provide services for town buildings related to shutoff during repair. **2/3 Vote Required** (CIPC & Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Unanimous Affirmative Vote

**ARTICLE 14. Motion**, Matt Castriotta, that the Town vote **to affirm the \$4,000,000 borrowing authorized by the Quabbin Regional School District Committee at its May 13, 2010 meeting**, for the purpose of paying costs of making extraordinary repairs to the District's Regional Middle/High School located at 800 South Street, Barre, Massachusetts, specifically the replacement of the cafeteria atrium skylight and metal panel system, including the payment of all costs incidental and related thereto, said sum to be expended at the direction of the School Building Committee. The Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District, and the total amount of the borrowing authorized by this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA. (Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Majority Affirmative Vote

**ARTICLE 15. Motion**, Matt Castriotta, that the Town vote **to raise and appropriate a sum not to exceed \$2,200.00** (Two thousand Two Hundred and 00/100 Dollars) to purchase an exterior message board to comply with new provisions of the Open Meeting Law (MGL Ch. 30A, §18-25) effective July 1, 2010, which will allow meeting notices to be posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located. (Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Unanimous Affirmative Vote

**ARTICLE 16. Motion**, Matt Castriotta, that the Town vote **to transfer from Highway Equipment & Capital Stabilization Account** (#000-2213-0000) **a sum not to exceed \$4,600.00** (Four Thousand Six Hundred and 00/100 Dollars) **and** authorize the Treasurer, with the approval of the Board of Selectmen, the authority **to borrow a sum not to exceed \$150,400.00** (One Hundred Fifty Thousand Four Hundred and 00/100 Dollars) pursuant to Chapter 44, §8(9) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor for a period of up to ten years to purchase a new or used Dump Truck for the Highway Department, said purchase to be **contingent upon a debt exclusion ballot vote**.

**2/3 Vote Required**            (CIPC & Fin Com Recommends)

**Second:** Michael Stauder

A presentation was made by Finance Committee member Jamie Pitney on the need for the 2 trucks for the Highway Department presented in Articles 16 and 17.

**Vote:** Motion Carries; Yes-68, No-10, Abstain-2

*Note: At the Annual Town Election held on June 8, 2010, the proposed debt exclusion for funding of Article 16 was presented to voters under Question #2. The ballot question failed 178-335.*

**ARTICLE 17. Motion**, Matt Castriotta, that the Town vote to authorize the Treasurer, with the approval of the Board of Selectmen, to **borrow a sum not to exceed \$65,000.00** (Sixty-Five Thousand and 00/100 Dollars) pursuant to Chapter 44, §8(9) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor for a period of up to ten years to purchase a new or used F450 (or equivalent) Pickup Truck for the Highway Department, **contingent on a Debt Exclusion ballot vote**.

**2/3 Vote Required**            (CIPC & Fin Com Recommends)

**Second:** Michael Stauder            **Vote:** Motion Carries; Yes-55, No-14, Abstain-0

*Note: At the Annual Town Election held on June 8, 2010, the proposed debt exclusion for funding of Article 17 was presented to voters under Question #1. The ballot question failed 155-357.*

**ARTICLE 18. Motion**, Matt Castriotta, that the Town vote **to transfer from Highway Department Equipment and Capital Purchase Stabilization Account** (#83-000-2213-0000) **a sum not to exceed \$7,000.00** (Seven Thousand and 00/100 Dollars) **and from funds previously appropriated to refurbish the 2004 Mack** (#01-422-5808) Article 15 of the June 2, 2009 Annual Town Meeting **a sum not to exceed \$1,029.50** (One Thousand Twenty-Nine and 50/100 Dollars), **for a total of \$8,029.50** (Eight Thousand Twenty-Nine and 50/100 Dollars) to fund the refurbishment of the 1993 Ford, sander, transmission and six snow blades. **2/3 Vote Required**    (CIPC & Fin Com Recommends)

**Second:** Michael Stauder            **Vote:** Motion Carries; Yes-68, No-1, Abstain-0

**ARTICLE 19. Motion**, Matt Castriotta, that the Town vote **to transfer from Fire Department Equipment and Capital Stabilization Account** (#000-2212-0000) **a sum not to exceed \$10,000.00** (Ten Thousand and 00/100 Dollars) for an SCBA Fill System for the Fire Department. **2/3 Vote Required**

(CIPC & Fin Com Recommends) **Second:** Michael Stauder            **Vote:** Motion Carries; Yes-68, No-1, Abstain-0

**ARTICLE 20. Motion**, Matt Castriotta, that the Town vote **to transfer from the Library Capital Costs Stabilization** (Account #000-1045-0000) **a sum not to exceed \$5,353.50** (Five Thousand Three Hundred Fifty-Three and 50/100 Dollars) to upgrade or replace the existing electric heating in the library basement offices that house the Building Inspector and Board of Health offices. **2/3 Vote Required**                      (Fin Com Recommends)  
(FinCom Reserves Action)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Yes-63, No-5, Abstain-1

**ARTICLE 21. Motion**, Matt Castriotta, that the Town vote **to transfer the balances of funds totaling the sum of \$10,936.73** (Ten Thousand Nine Hundred Thirty-Six and 73/100 Dollars) **currently held in separate special purpose targeted stabilization accounts** for capital equipment purchase for police, fire, highway, libraries and municipal facilities **to a new municipal capital stabilization account.**

**2/3 Vote Required**                      (CIPC & Fin Com Recommends)

**Second:** Michael Stauder

A new total of the current balance of funds in the separate special purpose targeted stabilization accounts was put forth by the Town Administrator in the amount of \$15,936.73. The maker and seconder of the motion approved the change without objection from the meeting.

**\*Vote on Article 21 as Amended:** Motion Carries; Yes-56, No-4, Abstain-0

*[Note: See reconsideration of Article 21 below.]*

**ARTICLE 22. Motion**, Matt Castriotta, that the Town vote **to raise and appropriate a sum not to exceed \$36,000.00** (Thirty-Six Thousand and 00/100 Dollars) to be deposited into the new municipal capital stabilization account to fund the ten year capital plan for all departments for the fiscal year beginning July 1, 2010, the full amount of the appropriation to be **contingent on a stabilization override ballot vote.**

**2/3 Vote Required**                      (CIPC & Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Yes-49, No-8, Abstain-2

*Note: At the Annual Town Election held on June 8, 2010, the proposed debt exclusion for funding of Article 22 was presented to voters under Question #3. The ballot question failed 146-363.*

**ARTICLE 23. Motion**, Matt Castriotta, that the Town vote **to appropriate and/or reserve from the Community Preservation annual revenues** in the amounts recommended by the Committee Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2011, with each item to be considered a separate appropriation:

Appropriations:

From FY 2011 estimated revenues for Committee Administrative Expenses (5%) \$3,102.74

Reserves:

From FY 2011 estimated revenues for Historic Resources Reserve (10%)                      \$6,205.74

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From FY 2011 estimated revenues for Community Housing Reserve (10%)	\$6,205.74
From FY 2011 estimated revenues for Open Space Reserve (10%)	\$6,205.74
From FY 2011 estimated revenues for Budgeted Reserve (65%)	\$40,335.56

(Fin Com Recommends)

Chairman of the Community Preservation Committee, Catherine Galbreath, gave the Annual Report for the Committee as required by law.

**Second:** Michael Stauder                      **Vote:** Motion Carries; Majority Affirmative Vote

**\*Motion to Reconsider Article 21** was made by Matt Castriotta, after recommendation by Town Accountant Karen Chick.

**Second:** Michael Stauder                      **Vote to Reconsider Article 21:** Motion carries; Unanimous Affirmative Vote

**Motion:** Matt Castriotta to amend the amount voted in Article 21 to **\$10,936.73**

**Second:** Michael Stauder                      **Vote on Amended Article 21:** Motion Carries; Unanimous Affirmative Vote

**ARTICLE 24. Motion,** Matt Castriotta, that the Town vote **to appropriate \$4,253.60** (Forty Two Hundred Fifty Three and 60/100 Dollars) **from the Community Preservation Open Space Reserve Account (#24-600-5030)** and **\$10,746.40** (Ten Thousand Seven Hundred Forty Six and 40/100 Dollars) **from the Budgeted Reserve Account (#24-600-5040)** to cover year three (of five) for the borrowing associated with the Malone Road Project approved Article 8 at the Special Town Meeting December 4, 2007. (Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Majority Affirmative Vote

**ARTICLE 25. Motion,** Matt Castriotta, that the Town vote **to appropriate \$4,253.60** (Forty Two Hundred Fifty Three and 60/100 Dollars) from the **Community Preservation Historic Reserve Account (#24-600-5010)** and **\$6,746.40** (Sixty Seven Hundred and Forty Six and 40/100 Dollars) **from the Budgeted Reserve Account (#24-600-5040)** to cover year two (of five) for the borrowing associated with the Steeple, Bell Tower, Roof and for masonry work and painting of the First Parish Unitarian Church of Hubbardston approved Article 14 of the Annual Town Meeting June 3, 2008. (Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Majority Affirmative Vote

**ARTICLE 26. Motion,** Matt Castriotta, that the Town vote **to accept local option Section 110 of Chapter 110 of the Acts of 1993**, which amends MGL Chapter 59, Section 5, Clause 22, 22A, 22B, 22C, 22D, 22E to allow Veteran's Exemption Applications to be granted to otherwise eligible persons residing in the Commonwealth for one (1) year prior to the date of the filing for exemption under the applicable clause.

(Fin Com Recommends)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Unanimous Affirmative Vote

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**ARTICLE 27. Motion,** Matt Castriotta, that the Town vote **to recognize “old cemeteries” as those that are over one hundred years of age** to include: Rural Glen, Pine Grove, Parish, Warren, Lovewell, Greenwood, Forest Hill, Clark, Mile Road, and Route 62 (a/k/a Miles or Pyramid) Cemetery, allowing old cemeteries line item appropriations to be used for the care and maintenance of these cemeteries.

(Fin Com Reserves Action)

**Second:** Michael Stauder

Representative for Town Counsel, Joel Bard, stated there could be a legal issue arising from this vote because some of the cemeteries included in the article are privately owned cemeteries and the private use of public funds is not allowed under Massachusetts state law. In his opinion, public funds could be used if the privately owned cemeteries were determined to be a historic resource. Attorney Bard recommended at a minimum that there be an agreement between the town and the owners of any private cemeteries if Town Meeting votes to approve the concept of this article.

Cemetery Commission Chairman Ernest Newcomb stated that there is Mass. General Law that allows maintenance of cemeteries that are abandoned or neglected and the Town has been taking care of them for many years. Matt Castriotta pointed out that Rural Glen Cemetery has an active association. More discussion ensued regarding Trust Funds for the cemeteries in question and whether there were sufficient funds in them to maintain the cemeteries.

Edward Blanchard, Finance Committee Chair, stated that the Finance Committee had reserved action on this article because they did not have enough information to make a recommendation.

**Motion to Table Article 27:** Edward Blanchard

**Second:** Michael Stauder

At the request of Ernest Newcomb, the Moderator asked Town Counsel for clarification on whether the vote had already been called on this article. Town Counsel stated that the motion to table would take precedence and noted a 2/3 vote is required to table.

**Vote on Motion to Table Article 27:** Motion carries; Yes-64, No-5, Abstain-0

**ARTICLE 28. Motion,** Matt Castriotta, that the Town vote **to raise and appropriate a sum not to exceed \$225,000.00** (Two Hundred Twenty-Five Thousand and 00/100 Dollars) for support of the first year of a multi-year road upgrade plan with this expenditure to be **contingent on a Capital Exclusion Ballot Question.** (CIPC Recommends) (Fin Com Offers No Opinion)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Yes-63, No-5, Abstain-0

*Note: At the Annual Town Election held on June 8, 2010, the proposed debt exclusion for funding of Article 28 was presented to voters under Question #4. The ballot question failed 225-291.*

**ARTICLE 29. Motion,** Matt Castriotta, that the Town vote **to approve the borrowing for a ten year term of a sum not to exceed \$10,000.00** (Ten Thousand and 00/100 Dollars) for the purpose of purchasing mowers, weed wackers, blowers and half of the materials needed to complete construction of a storage shed for said equipment for care of the Town Parks, Recreation Field and town office properties, **contingent on a capital exclusion ballot vote. 2/3 vote required** (CIPC Does Not Recommend) (Fin Com Offers No Opinion)

**Second:** Michael Stauder                      **Vote:** Motion Carries; Unanimous Affirmative Vote

*Note: At the Annual Town Election held on June 8, 2010, the proposed debt exclusion for funding of Article 29 was presented to voters under Question #5. The ballot question failed 182-332.*

**ARTICLE 30. Motion,** Dennis O'Donnell, that the Town vote **to allow retired full-time and part-time town employees** with benefits who have been employed by the Town for a minimum of ten years to continue to purchase health insurance through the Town at the applicable premium rate as offered to current employees. At age sixty-five the retiree (and spouse at age 65) must sign up for Medicare Part A & B.

(Fin Com Does NOT Recommend)

**Second:** Pamela Fox

Representative for Town Counsel, Joel Bard, spoke to the article that had been submitted by a Resident Petition. Attorney Bard stated that in order for the Town to give the benefits that this article is requesting, the Town would have to adopt the provisions of a least two Mass. General Laws, Chapter 32b, Section 9a and 9e. In his opinion, this article as written would be a non-binding resolution from Town Meeting to the Selectmen requesting that they look into these benefits and bring it back to Town Meeting at another time. A proposed amendment to this article was brought forth prior to the start of Town Meeting that included the acceptance of the Mass. General Laws previously referred to. In his opinion, the amendment to accept the two General Laws is outside the scope of the original article, however, that would be up to the Moderator to decide.

Moderator Leonard stated that following the advice of Town Counsel, the vote on the article tonight would be as a resolution to the Board of Selectmen to pursue further information on this subject.

Finance Committee Chairman Edward Blanchard stated that if all employees eligible in the next 5-10 years chose to retire with a family health plan, the potential cost to the Town would be \$92,000 per year. Treasurer Jim Dunbar clarified that the cost is estimated to be \$40,000 - \$92,000 per year.

**Vote:** MOTION FAILS; Yes-19, No-49, Abstain-0

**ARTICLE 31. Motion,** Ernest Newcomb, that the Town vote **to direct the Town of Hubbardston Highway Department to go to a four-day workweek from April 1 to November 1** to comply with State and Federal requests to go to four day work weeks in state and municipal departments where possible to relieve fuel consumption and pollution due to commuting. Exceptions at the discretion of Highway Superintendent for special projects or emergency circumstances. (Fin Com Offers No Opinion)

**Second:** Vincent Ritchie

Representative for Town Counsel, Joel Bard, stated that this article that was presented by Resident Petition would be a non-binding resolution and that this type of request should be dealt with through administrative/executive

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means by the Board of Selectmen; Town Meeting cannot tell Highway or any other department what hours to work.

**Vote:** MOTION FAILS; Yes-9, No-59, Abstain-0

Seeing no further business before the Meeting, the Moderator adjourned the meeting at 10:25pm.

Respectfully Submitted,

Joyce E. Green

Town Clerk

(Town Seal)

COMMONWEALTH OF MASSACHUSETTS

TOWN OF HUBBARDSTON

Special Town Meeting Minutes

November 9, 2010

**STABILIZATION: \$354,473.94**

**FREE CASH: \$258,375.00**

Pursuant to the foregoing warrant, the voters of the Town of Hubbardston assembled at the Center School cafeteria to act on the articles in said warrant. Present were Moderator Edward Leonard; Board of Selectmen, Matt Castriotta, Michael Stauder, and Ernest Newcomb; Town Clerk Joyce Green; Finance Committee members Edward Blanchard (Chair), Mark Connery, Chris Norcross, David Simmerer, Jamie Pitney, Benjamin Prentiss, and Town Administrator Debra Roussel.

A total of 93 registered voters were checked in by Marcia Howlett and Kellianne Becker. A quorum of 50 voters was present throughout the meeting. Two voters, Peter Carmosino and Barbara Hubbard, were selected as vote counters by the Moderator.

The Moderator announced that the Board of Selectmen intends to pass over Articles 4 and 7 unless there is a motion made from the floor. He also noted the presence of 2 groups with informational tables; the Hubbardston Center School Playground Committee offering information and looking for donations for a playground and the Montachusett Regional Planning Committee with information on the Community Development Building Grant.

Moderator Leonard called the meeting to order at 7:00pm. The following business was transacted:

**ARTICLE 1. Motion**, Matt Castriotta, that the Town vote to **transfer from Account #300-5807** (Out of District Tuition and Transportation) **the sum of \$5,000.00** (Five Thousand Dollars and No Cents) **to Account #543-5700** (Veteran's Benefits), **for payment of approved benefits.**

**Second:** Michael Stauder

**Vote:** Motion carries; majority affirmative vote

**ARTICLE 2. Motion**, Matt Castriotta, that the Town vote to **transfer from Account #300-5807** (Out of District Tuition and Transportation) **the sum of \$3,500.00** (Three Thousand Five Hundred Dollars and No Cents) **for website design, content development and user training** by Virtual Town Hall, a municipal web hosting and support service.

**Second:** Ernest Newcomb

**Vote:** Motion carries; majority affirmative vote

**ARTICLE 3. Motion**, Matt Castriotta, that the Town vote to **transfer from Account #300-5807** (Out of District Tuition and Transportation) **the sum of \$10,000.00** (Ten Thousand Dollars and No Cents) **to Account #122-5207** (Computer Maintenance) **for costs associated with software and computer support, hardware acquisition and installation.**

**Second:** Michael Stauder

**Vote:** Motion carries; majority affirmative vote

**ARTICLE 4. PASSED OVER**

[To see if the Town will vote to **transfer from Account #300-5807** (Out of District Tuition and Transportation) **the sum of \$15,000.00** (Fifteen Thousand Dollars and No Cents) **for engineering/design of parking at the Hubbardston Center School**, or take any other action relative thereto.]

*(Submitted by the Board of Selectmen)*

*(FinCom Does Not Recommend )*

COMMONWEALTH OF MASSACHUSETTS

TOWN OF HUBBARDSTON

Special Town Meeting Minutes

November 9, 2010

**ARTICLE 5. Motion**, Matt Castriotta, that the Town vote to **transfer from Account #300-5807** (Out of District Tuition and Transportation) **the sum of \$2,000.00** (Two Thousand Dollars and No Cents) **for acquisition and installation of a cluster mail box unit** for town departments.

**Second:** Ernest Newcomb

**Vote:** Motion carries; majority affirmative vote

**ARTICLE 6. Motion**, Matt Castriotta, that the Town vote to **transfer from Account #300-5807** (Out of District Tuition and Transportation) **the sum of \$1,403.03** (One Thousand Four Hundred Three Dollars and Three Cents), for costs associated with the 30% lump sum contribution to achieve a 15% discount **for purchase and installation of lighting equipment** as recommended by audit.

**Second:** Ernest Newcomb

**Vote:** Motion carries; majority affirmative vote

**ARTICLE 7. PASSED OVER**

[To see if the Town will vote to **transfer from Account #300-5807** (Out of District Tuition and Transportation) **the sum of \$9,156.97** (Nine Thousand One Hundred Fifty-Six Dollars and Ninety-Seven Cents) **to fund efficient removal of snow and ice on Town properties**, or take any other action relative thereto.]

*(Submitted by Board of Selectmen)*

*(FinCom to Report at STM)*

**ARTICLE 8. Motion**, Matt Castriotta, that the Town vote to **transfer from Account #01-610-5800** (New Electrical Heat/Upgrade) **the sum of \$889.00** (Eight Hundred Eighty Nine Dollars and No Cents) **to pay an unpaid bill incurred in excess of appropriation in a prior fiscal year** for needed plumbing supplies and services, as certified by the library trustees. *(9/10 Vote Required)*

**Second:** Ernest Newcomb

**Vote:** Motion carries; Yes-66, No-1, Abstain-0

**ARTICLE 9. Motion**, Matt Castriotta, that the Town vote to **transfer from funds remaining after conclusion of project from prior appropriation in Account #01-300-5810** (Hubb Center School Water Tank) **the sum of \$2,100.00** (Two Thousand One Hundred Dollars and No Cents) **to Account #01-122-5205** (Slade Building Improvements) **for purchase and installation of a dehumidifier** in the basement of the Slade Building.

**Second:** Ernest Newcomb

**Vote:** MOTION FAILS; Yes-30, No-37, Abstain-0

**ARTICLE 10. Motion**, Matt Castriotta, that the Town vote to **transfer from Account #141-5104** (Deputy Assessor Salary) **the sum of \$25,700.00** (Twenty-Five Thousand Seven Hundred Dollars and No Cents) **to Account #141-5206** (Assessors' Property Update), **for contracted Assessing Services** and **transfer from Account #141-5104** (Deputy Assessor Salary) **the sum of \$8,292.64** (Eight Thousand Two Hundred Ninety-Two Dollars and Sixty-Four Cents) and **from Account #141-5103** (Assessor's Certification) **the sum of \$500.00** (Five Hundred Dollars and No Cents) for a total of **\$8,792.64** (Eight Thousand Seven Hundred Ninety Two Dollars and Sixty-Four Cents) **to Account #141-5105** (Municipal Office Clerk II) for additional staffing in the Assessors' office.

**Second:** Michael Stauder

**Vote:** Motion carries; majority affirmative vote

COMMONWEALTH OF MASSACHUSETTS

TOWN OF HUBBARDSTON

Special Town Meeting Minutes

November 9, 2010

**ARTICLE 11. Motion,** Matt Castriotta, that the Town vote to **appropriate the residual borrowing remaining in Account #01-000-2720** (Loans Payable) **the sum of \$779.00** (Seven Hundred Seventy Nine Dollars and No Cents) **to apply to Account#01-710-5900** (Retirement of Debt Principal for Fire Truck), in accordance with Chapter 44, §20.

**Second:** Ernest Newcomb

**Vote:** Motion carries; majority affirmative vote

**ARTICLE 12. Motion,** Matt Castriotta, that the Town vote **to transfer the sum of \$4,984.57** (Four Thousand Nine Hundred Eighty-Four Dollars and Fifty-Seven Cents) which represents **the balance of funds currently held in separate special purpose targeted stabilization accounts** for capital equipment purchase for police, fire, highway, libraries and municipal facilities **into the newly created municipal capital stabilization account.**

*2/3 Vote Required*

**Second:** Ernest Newcomb

**Vote:** Motion carries; Yes-74, No-1, Abstain-1

**ARTICLE 13. Motion,** Matt Castriotta, that the Town vote to **amend** the action taken under Article 19 of the June 18, 2002 Annual Town Meeting by revising **rules established for the Senior Work-off Program**, pursuant to Chapter 59, §5K as follows: 1) by **allowing committee members to designate a representative** to serve in their stead; 2) by **increasing the program's annual limit to fifteen (15) participants, each eligible to earn up to \$750.00** (Seven Hundred Fifty and 00/100 Dollars) in property tax abatements; 3) by **limiting abatement allowance for each real estate tax bill to one**; and 4) **allowing an approved representative to provide for such services to the Town for persons physically unable**, as provided in §43 of Chapter 188 of the Acts of 2010.

**Second:** Ernest Newcomb

**Vote:** Motion carries; majority affirmative vote

**ARTICLE 14. Motion,** Matt Castriotta, that the Town vote **to rescind the action taken under Article 18 of the December 10, 2009 Special Town Meeting** "To appropriate from Account#24-600-5040 (Community Preservation Budgeted Reserve Account) the sum of **\$26,000.00** (Twenty Six Thousand Dollars and No Cents) as a match to a grant from the Massachusetts Agricultural Preservation program in the amount of \$494,000.00 (Four Hundred Ninety Four Thousand Dollars and No Cents) to purchase a permanent deed restriction on 110 acres of land owned by Sawyer's Farm Trust, said acreage being located on portions of assessors parcels 1-18, 1-20, 1-22 and 1-23."

**Second:** Ernest Newcomb

**Vote:** Motion carries; unanimous in favor

**ARTICLE 15. Motion,** Matt Castriotta, that the Town vote **to terminate all current appointments to the Community Preservation Committee** effective June 30, 2011 and instead appoint nine members to the Community Preservation Committee with the initial appointments effective July 1, 2011 to be staggered as Three appointments for One year terms, Three appointments for Two year terms and Three appointments for three year terms, all with subsequent appointments to those positions for a three year period.

**Second:** Michael Stauder

**Vote:** Motion carries; majority affirmative vote

COMMONWEALTH OF MASSACHUSETTS

TOWN OF HUBBARDSTON

Special Town Meeting Minutes

November 9, 2010

**ARTICLE 16. Motion,** Matt Castriotta, that the Town vote to **transfer from Account #300-5807** (Out of District Tuition and Transportation) **the sum of \$29,156.97** (Twenty-Nine Thousand One Hundred Fifty-Six Dollars and Ninety-Seven Cents) and the sum of **\$60,968.90** (Sixty Thousand Nine Hundred Sixty-Eight Dollars and Ninety Cents) **from Certified Free Cash** for the purpose of funding the cleanup of the December 2008 Ice Storm.

**Second:** Ernest Newcomb

**Vote:** Motion carries; majority affirmative vote

**ARTICLE 17. Motion,** Matt Castriotta, that the Town vote to **transfer from Free Cash** the sum of **\$10,000.00** (Ten Thousand Dollars and No Cents) for the purpose of funding services of an engineer/consultant to determine the feasibility of a municipal sewer and/or water system on a parcel of land on Route 68.

**Second:** Ernest Newcomb

Discussion: Bill Murray, member of Capital Improvement Planning Committee, spoke in favor of this article saying it is the starting point to a Master Plan for the town. This study will answer the critical question whether the center of town can function as a real center. Residents, businesses, and town offices on Main Street have issues with wells and septic systems. The Department of Conservation & Recreation has an interest in protecting their watershed and the results of this study could put us in line for a lot of grants from the State.

Selectmen Michael Stauder spoke in favor saying this project is not a commitment to any one parcel of land or even to any sewer system; it is a study to see what if anything is viable in the center of Town.

Funding sources for any potential system, including betterments, have not been considered at this point. The Town is applying for a grant to cover the cost of the study. Bill Murray stated that the septic system for the school, library, and Slade Building is at capacity.

Finance Committee gave their position in a handout which stated they take no position on this article as it was a late submission and they had very little information on the article. They recommended that an expense of this nature should be done in conjunction with a Town Master Plan.

**Vote:** Motion carries; majority affirmative vote

Moderator Ed Leonard recognized the Boy Scouts who came to Town Meeting to see how community government works. He explained that the people sitting up front and some in the audience work to plan for the future of the town and those attending the meeting come to vote on that plan.

Selectmen Michael Stauder asked for volunteers to serve on the Cable Committee so that meetings could be video-taped and broadcast on cable. There is money available for equipment; all that is needed are people to perform the tasks.

Meeting adjourned by the Moderator at 7:34pm.

Respectfully Submitted,

Joyce E. Green, Town Clerk

(Town Seal)

**LIST OF BYLAWS APPROVED BY THE ATTORNEY GENERAL IN 2010**

<b>Meeting Date</b>	<b>TM Warrant Article #</b>	<b>General or Zoning</b>	<b>Bylaw Ch/Sec</b>	<b>Subject/ Comments</b>	<b>Date of AG Approval Letter</b>	<b>Effective Date</b>
6/1/10 STM	6	General	Ch. XXII	Amend Chapter XXII, Regulation of Dogs, Section 3 Kennel Licenses; kennel inspection fee to be retained as general revenue (instead of going to Animal Control Officer)	9/15/10	9/16/10
6/1/10	7	General	Ch. XIX	Replace Chapter XIX Earth Removal with complete new bylaw ; allows more flexibility by Planning Board on small vs. large operations	9/15/10	9/16/10
6/1/10 STM	8	Zoning	Art. 9	Amend Article 9, Site Plan Approval; Sec 9.1 add info on what application shall include; Sec 9.2 add subsections (h) and (i); Sec 9.7 delete "And shall endorse the plan" at end of second sentence; Sec 9.7 add "The Planning Board may waive or modify the requirements listed under section 9.2,9.3,9.4; add Sec 9.8 Associate Member	9/15/10	6/1/10
6/1/10 STM	9	Zoning	Art. 20	Add Article 20 Use of Large-Scale Solar Photovoltaic Installations; Amend Article 4.1 Uses Permitted by Right in Residential Districts by adding (p) solar photovoltaic installations	9/15/10	6/1/10

**MASSACHUSETTS GENERAL LAWS/ACTS & RESOLVES/SPECIAL LEGISLATION**

**ACCEPTED BY HUBBARDSTON IN 2010**

<b>Date</b>	<b>Method of Acceptance</b>	<b>MGL/Act or Bill No.</b>	<b>Subject/ Comments</b>
6/1/10	STM, Article 26	Acts of 1993, Ch 110 – Amends Ch. 59, Sec 5	Allows Veteran's exemption applications to be granted to otherwise eligible persons residing in the Commonwealth for 1 year prior to the date of the filing for exemption under the applicable clause

Account Number	Account Name	FY2011 APPROVED
<b>General Government</b>		
114-5100	Moderator	314.68
	<b>Total Legislative</b>	<b>\$ 314.68</b>
122-5100	Selectboard Salary	3,544.08
122-5105	Town Secretary Wages	19,942.00
122-5200	Selectboard Expense	10,000.00
122-5700	Binding of Records	100.00
129-5100	Town Administrator Salary	55,000.00
129-5200	Town Administrator Expense	1,600.00
161-5100	Town Clerk Salary	32,857.03
161-5105	Town Clerk Certification	1,000.00
161-5200	Town Clerk Expenses	4,030.00
	<b>Total Executive</b>	<b>\$ 128,073.11</b>
135-5101	Town Accountant Salary	34,759.12
135-5105	Municipal Finance Clerk Wages	4,721.25
135-5201	Town Accountant Expense	1,040.00
135-5703	Annual Audit	15,000.00
	<b>Total Accountant/Auditor</b>	<b>\$ 55,520.37</b>
141-5100	Assessors' Salary	3,544.08
141-5104	Deputy Assessor Salary	33,992.64
141-5103	Assessor's Certification	500.00
141-5105	Municipal Office Clerk II	8,849.99
141-5201	Assessors' Expenses	3,776.00
141-5206	Assessors' Property Update	14,300.00
141-5400	Assessors' Maps	3,245.00
	<b>Total Assessors</b>	<b>\$ 68,207.71</b>
145-5100	Treasurer's Salary	25,393.98
145-5200	Treasurer's Expense	2,000.00
145-5704	Payroll Service	2,500.00
145-5708	Treasurer's Tax Title Expense	2,500.00
	<b>Total Treasurer</b>	<b>\$ 32,393.98</b>
146-5100	Tax Collector Salary	28,395.10
146-5105	Tax Collector Certification	1,000.00
146-5200	Tax Collector's Expenses	7,125.00
146-5708	Tax Collector Tax Title Expense	8,150.00
155-5200	Data Processing	2,700.00
	<b>Total Tax Collector</b>	<b>\$ 47,370.10</b>
151-5200	Legal Services	40,000.00
	<b>Total Town Counsel</b>	<b>\$ 40,000.00</b>
171-5100	Conservation Comm. Salaries	941.16
171-5102	Conservation Comm. Clerk Wages	2,240.40
171-5200	Conservation Comm. Expenses	1,325.00
	<b>Total Conservation Commisson</b>	<b>\$ 4,506.56</b>
122-5106	Custodial Wages	7,562.88
122-5204	Slade Building	26,000.00
	<b>Total Public Buildings/Property Maint.</b>	<b>\$ 33,562.88</b>
122-5202	Town Office Phone	7,000.00
122-5207	Computer Maintenance	25,000.00
122-5400	Copier Expense	4,500.00
	<b>Total Operations Support</b>	<b>\$ 36,500.00</b>
162-5200	Elections & Registrations	7,557.00
163-5101	Board of Registrars Wages	400.00
	<b>Total Election and Registration</b>	<b>\$ 7,957.00</b>

175-5102	Planning Board Clerk Wages	4,972.24
175-5200	Planning Board Expenses	1,000.00
175-5202	Planning Board Engineering Expense	-
175-5700	Montachusett Reg. Planning District	1,124.07
175-5204	Master Plan	-
176-5102	Board of Appeals Clerk Wages	597.00
176-5200	Board of Appeals Expense	950.00
195-5200	Town Report	1,000.00
	<b>Total Other</b>	<b>\$ 9,643.31</b>
700-5700	Reserve Fund *	29,500.00
	<b>Total General Government</b>	<b>\$ 493,549.70</b>
<b>Public Safety</b>		
210-5100	Police Chief Salary (inc. Quinn bill payment)	83,462.50
210-5102	Police Wages (inc. Quinn bill payments)	332,154.86
210-5103	Police Training Wages	10,072.80
210-5104	Police Department Clerk	14,840.80
210-5200	Police Dept. Maintenance	11,529.88
210-5201	Police Dept. Vehicle Maintenance	10,750.00
210-5403	Police Dept. Equipment & Outlay	14,325.00
210-5800	Police cruiser - lease/purchase payment	10,928.55
	<b>Total Police Department</b>	<b>\$ 488,064.39</b>
220-5100	Fire Chief Salary	60,000.00
220-5102	Fire Chief Holiday Pay	-
220-5101	Fire Department Wages	119,529.00
220-5106	Fire Department Training Wage	8,424.00
220-5200	Fire Department Maintenance	26,000.00
220-5203	Fire Department Vehicle Maint.	14,000.00
220-5404	Fire Department Equipment & Outlay	23,750.00
220-5720	Emergency Medical Service Space Rent	8,190.00
	<b>Total Fire Department</b>	<b>\$ 259,893.00</b>
299-5100	REGIONAL FEE RUTLAND	85,000.00
299-5200	Dispatch Maintenance & Equip.	11,722.24
	<b>Total Dispatch Department</b>	<b>\$ 96,722.24</b>
192-5100	Building Commissioner Salary	24,897.39
192-5102	Building Department Clerk Wages	7,403.88
192-5200	Building Department Expenses	2,612.00
519-5100	Animal Inspector Salary	802.00
519-5705	Animal Inspector Mileage	230.00
	<b>Total Inspection</b>	<b>\$ 35,945.27</b>
249-5100	Tree Warden Wages	1,160.45
249-5200	Tree Warden Outside Serv.	4,000.00
291-5100	Emergency Planning Director	204.00
291-5200	Emergency Planning Expenses	1,435.00
292-5100	Animal Control Officer/Services & Expense	10,091.00
	<b>Total Other</b>	<b>\$ 16,890.45</b>
	<b>Total Public Safety</b>	<b>\$ 897,515.35</b>
<b>Education</b>		
300-5700	School: K - 12 Operations - Quabbin	<b>\$ 3,379,482.00</b>
300-5705	School: Montachusett. Reg. Voc. Tech.	290,807.00
300-5800	Center School Construc. Assessment	-
300-5805	Quabbin Construction Assessment	112,369.68
300-5807	Out of District Tuition and Transportation	51,060.00
	<b>Total Education</b>	<b>\$ 3,833,718.68</b>

<b>Public Works</b>		
421-5100	Highway Superintendent Salary	\$62,612.08
422-5101	Highway Wages	\$159,088.58
422-5102	Highway Foreman Wages	\$47,009.60
422-5103	Highway Dept. Secretary Wages	\$9,938.10
	<b>Total Highway Wages</b>	<b>\$278,648.36</b>
422-5202	Street Signs	1,000.00
422-5205	Highway Uniforms	\$5,289.98
422-5206	Highway Bridges & Railings	\$500.00
422-5207	Highway Dept. Maintenance	\$61,000.00
422-5210	General Highway Expense	\$106,113.00
422-5400	Highway Dept. Equipment & Outlay	\$7,000.00
	<b>Total Highway Expenditures</b>	<b>\$ 180,902.98</b>
423-5101	Highway Winter Wages	\$52,873.25
423-5102	Highway Winter Outside Wages	\$7,000.00
423-5200	Highway Winter Machine Maintenance	\$12,000.00
423-5205	Plowing of Private Ways	\$3,500.00
423-5400	Highway Winter Materials	\$96,000.00
423-5402	Highway Winter Fuel	\$28,000.00
	<b>Total Highway Snow &amp; Ice</b>	<b>\$199,373.25</b>
	<b>Total Highway Department</b>	<b>\$658,924.59</b>
424-5200	Municipal Lights	4,000.00
	<b>Total Street Lighting</b>	<b>\$ 4,000.00</b>
422-5402	Town Vehicle Fuel & Pump Maintenance	\$50,000.00
	<b>Total Fuel</b>	<b>\$50,000.00</b>
491-5100	Cemetery Commission Salaries	872.00
491-5101	Cemetery Commission Clerk-Mun. Clerk I	1,173.00
491-5103	Old Cemetery Expenses	2,698.00
491-5203	Cemetery Maintenance & Improvement	2,765.00
491-5205	Evergreen Cemetery, New Lots	500.00
491-5400	Cemetery Equipment & Outlay	1,260.00
491-5700	Veterans' Graves	500.00
	<b>Total Cemeteries</b>	<b>\$ 9,768.00</b>
	<b>Total Public Works</b>	<b>\$ 722,692.59</b>
<b>Human Services</b>		
510-5100	Board of Health Salaries	1,649.72
510-5102	Board of Health Clerk Wages	10,316.80
510-5200	Board of Health Expenses	2,853.00
	<b>Total Health Services</b>	<b>\$ 14,819.52</b>
541-5100	Elderly Van Wages	28,148.40
541-5400	Elderly Van Expenses	100.00
541-5105	Council on Aging Director	2,000.00
541-5200	Council on Aging Expense	675.00
	<b>Total Special Program</b>	<b>\$ 30,923.40</b>
543-5100	Veterans' Agent Salary	999.45
543-5200	Veterans' Agent Expenses	35.00
543-5700	Veterans' Benefits	1.00
	<b>Total Veteran's Services</b>	<b>\$ 1,035.45</b>
	<b>Total Human Services</b>	<b>\$ 46,778.37</b>

<b>Culture and Recreation</b>			
610-5100	Library Wages		32,351.61
610-5200	Library Utilities & Maintenance		16,357.18
610-5400	Library Books & Materials		14,113.00
	<b>Total Library</b>		<b>\$ 62,821.79</b>
650-5200	Agricultural Commission Expense		500.00
691-5200	Historical Commission Expenses		500.00
	<b>Total Commission Expenses</b>		<b>\$ 1,000.00</b>
692-5200	Memorial Day		1,500.00
	<b>Total Celebrations</b>		<b>\$ 1,500.00</b>
699-5200	Parks Commission Services & Expense		11,870.92
	<b>Total Parks</b>		<b>\$ 11,870.92</b>
	<b>Total Culture and Recreation</b>		<b>\$ 77,192.71</b>
<b>Debt Service (see Maturing Debt delineated below)</b>			
710-5900	Retirement of Debt Principal		50,078.00
751-5900	Interest - Long Term		5,400.00
752-5900	Interest - Short Term		9,000.00
	<b>Total Debt Service</b>		<b>\$ 64,478.00</b>
<b>Unclassified</b>			
911-5100	Worcester Regional Retirement		154,046.00
912-5100	Workers Compensation		10,739.44
913-5100	Unemployment		1.00
914-5100	Ch. 32B (Health Insurance)		102,426.00
916-5100	FICA Assessment (other employee benefits)		24,512.25
945-5700	Other Insurance		109,140.00
	<b>Total Unclassified</b>		<b>\$ 400,864.69</b>
	<b>TOTAL OPERATING BUDGET</b>		<b>\$ 6,536,790.09</b>
Town Meeting Articles			
<b>Article 11</b>	Maintenance of Evergreen Cemetery		500.00
<b>Article 12</b>	Landfill Capping and Monitoring		2,500.00
<b>Article 15</b>	Exterior Message Board to comply with Open Meeting Law		2,200.00
	<b>TOTAL OPERATING BUDGET WITH ARTICLES WITHIN LEVY</b>		<b>\$ 6,541,990.09</b>
<b>Approved Contingent on Override Ballot Vote (Outside Levy)</b>			
	ATM Article 16 Dump Truck/Highway (Borrow)	150,400	
	ATM Article 17 Pickup Truck/Highway (Borrow)	65,000	
	ATM Article 22 Capital Stabilization Account (Raise & Approp)	36,000	
	ATM Article 28 1st Year of Roads Upgrade Plan (Raise & Approp)	225,000	
	ATM Article 29 Equipment/Materials for Parks (Borrow)	10,000	
	<b>TOTAL APPROPRIATION</b>	<b>\$ 486,400</b>	

FY2011		
THE FOLLOWING CHARTS ARE FOR INFORMATIONAL PURPOSES		
Ambulance Service	FY10	FY11
<b>Revenues as of 12/31 prior calendar year</b>	\$ 220,190.52	\$ 135,590.08
<b>Expenses</b>		
Art 11 ATM Chief Stipend	6,526.00	-
Art 8 ATM Wages	95,929.00	93,594.00
Art 8 ATM Expenses	73,862.00	72,890.00
N/A FY10 Ambulance loan		
	<b>\$ 176,317.00</b>	<b>\$ 166,484.00</b>
<b>Total Ambulance Revenue over Expenses</b>	\$ 43,873.52	\$ (30,893.92)
<b>Balance of Receipts Reserved For Appropriation as of 2/25/2010</b>		\$ 256,287.76
<b>Maturing Debt Detail (within line item appropriations)</b>	<b>FY10</b>	<b>FY11</b>
Fire Truck - Principal	<b>\$50,078.00</b>	<b>\$50,078.00</b>
Long Term Interest	<b>\$13,450.00</b>	<b>\$5,400.00</b>
<b>Total Maturing Debt Detail</b>	<b>\$63,528.00</b>	<b>\$55,478.00</b>