October 11, 2016

Minutes

HUBBARDSTON PLANNING BOARD
Working Meeting for Master Plan Subcommittee
Slade Building

Meeting called to order at 5:15pm by Tom Bratko, Acting Chair
Other subcommittee members present: Scott Leblanc, Kendall Daly, and Tom Robinson
Guest: Richard Heaton
Staff: Janet Baczewski

Master Plan was the only item discussed at this meeting.

Dick Heaton, of H & H Associates, LLC, and members of the Master Plan subcommittee reviewed Revision 3 of the Master Plan town-wide survey by Tom Robinson. Amendments to that version were discussed and agreed upon. Tom will generate Revision 4 with the agreed upon changes and clean up the format. Tom Bratko will load survey onto Survey Monkey. All members will review in preparation of the next meeting.

Also, Tom Robinson will generate a simple table to facilitate the design of which author will be related to which chapter of the Master Plan.

Dick Heaton will generate the latest revision of the following; kick-off meeting document with schedule dates, slide show for kick-off meeting, and notice to public, soliciting survey response.

8:40pm Motion to Adjourn was presented.
Motion: Kendall Daly **Second: Scott Leblanc** **All in favor.**

Approved Vincent Ritchie, Planning Board Chair

12/7/16
Date