



*Office of the Planning Board
7 Main Street, Unit #7
Hubbardston, Massachusetts 01452-0206
Tel. (978) 928-1400 x 209
FAX (978) 928-1402*

Town of Hubbardston
Earth Removal
Permit Application

I. Owner Information:

| | | |
|-------------------|------------|--------------------|
| Organization Name | | Contact Person |
| Street Address | | Additional Address |
| City /Town | State | Zip Code |
| Telephone Number | FAX Number | Email Address |

II. Applicant Information:

| | | |
|-------------------|------------|--------------------|
| Organization Name | | Contact Person |
| Street Address | | Additional Address |
| City /Town | State | Zip Code |
| Telephone Number | FAX Number | Email Address |

III. Location of Property: _____

Deed of Property Recorded in _____; Registry,
Book _____ Page _____ Assessor's Map _____ Lot _____

Applicant Signature: _____

Owner's Signature _____

Pursuant to the provisions of M.G.L. Chapter 40, Section 57, certification that no debt is owed to the Town of Hubbardston by the applicant or the owner of record must be obtained from the Tax Collector before this application is submitted to the Planning Board.

No Debt is Owed _____ Debt is Owed _____

Signature of Tax Collector

Date

**EARTH REMOVAL PERMIT
APPLICATION**

*Pursuant to Chapter XIX:
Town of Hubbardston General Bylaws.*

APPL No. _____

SUBMITTED _____

FEE _____

I. Owner Information

Organization Name _____ Contact Person _____

Street Address _____ Additional Address _____

City or Town _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____ Email Address _____

Other Comments _____

II. Applicant Information

Organization Name _____ Contact Person _____

Street Address _____ Additional Address _____

City or Town _____ State _____ Zip Code . _____

Telephone Number _____ Fax Number _____ Email Address _____

Other Comments _____

III. Representative Information

Organization Name _____ Contact Person _____

Street Address _____ Additional Address _____

City or Town _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____ Email Address _____

Other Comments _____

IV. Operator Information

Organization Name _____ Contact Person _____

Street Address _____ Additional Address _____

City or Town _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____ Email Address _____

Other Comments _____

V. Site Information

| | | | |
|----------------|-------------------|--------------------|-----------|
| Assessors Map | Assessors' Parcel | Deed Book | Deed Page |
| Street Address | | Additional Address | |
| City or Town | | State | Zip Code |
| Other Comments | | | |

VI. General

**Small Earth Removal Permit (less than 1,000 c.y./ year) or
Large Earth Removal Permit (more than 1,000 c.y./ year)**

| | |
|--|--|
| Plan View Area of Excavation (Square Feet) | Plan View Area of Excavation (Acres) |
| Total Volume of Excavation (cubic yards) | Max. Volume removed <i>per day</i> (cubic yards) |
| Site Benchmark/Datum Elevation and Description | |
| Bottom Elevation of Proposed Excavation | High Groundwater Elevation |
| Days of Operation | Hours of Operation |
| Requested Permit Start Date | Permit End Date (2 years from start date) |

VII. Submittal Requirements

- 1) Complete Application Form?
☐ Yes ☐ No
- 2) Filing Fee in amount described in the Fee Schedule?
☐ Yes ☐ No
- 3) Certification from Tax Collector that no debt is owed to the Town by the Applicant and Owner?
☐ Yes ☐ No
- 4) List of Abutters and those abutters to the abutters within 300' of the property line. Such list shall be certified by the Board of Assessors.
☐ Yes ☐ No
- 5) Four copies of the plan depicting the site, area of proposed alterations (limit of work), abutters, and owner?
☐ Yes ☐ No
- 6) Does the site contain wetlands?
☐ Yes ☐ No
If yes, describe how the wetlands line was determined.

- 7) Are the wetlands clearly shown on the plan?
☐ Yes ☐ No
- 8) Does the site contain a FEMA FIRM floodplain?
☐ Yes ☐ No
- 9) Is the FEMA FIRM floodplain shown on the plan?
☐ Yes ☐ No
- 10) Does the plan describe/show existing vegetation types or the type of ground cover?
☐ Yes ☐ No
- 11) Does the plan indicate surface water bodies?
☐ Yes ☐ No
- 12) Does this submittal contain an erosion and sediment control plan?
☐ Yes ☐ No
- 13) Does the plan indicate the locations of test pits, borings or other means to identify the seasonally high water table?
☐ Yes ☐ No
- 14) Have test pit or boring logs been included in this submittal?
☐ Yes ☐ No
- 15) Has data and information relative to the amount and cost of proposed restoration materials (and where the Applicant intends to get these materials) been provided?
☐ Yes ☐ No
- 16) Is any proposed excavation within 100 feet of an adjacent property line or an existing public way?
☐ Yes ☐ No
- 17) Is any excavation proposed within 100-feet of a wetland or flood plain?
☐ Yes ☐ No
- 18) Has the site been designed to prevent the accumulation of free standing water, and implemented appropriate stormwater controls?
☐ Yes ☐ No
- 19) Is any part of the proposed excavation within 4 feet of the annual high water table, as determined by test pits, soil borings and groundwater monitoring wells?
☐ Yes ☐ No
- 20) Has a permanent monument been erected onsite and elevation information provided?
☐ Yes ☐ No

21) Will all topsoil and subsoil be stripped from the operation area, stockpiled, seeded and maintained for future use in restoring disturbed areas?

☐ Yes

☐ No

22) Are any proposed buildings, or structures screened from public view?

☐ Yes

☐ No

23) Does the total area of gravel removal operation(s) on the site exceed 10 acres in area?

☐ Yes

☐ No

24) Have proposed trucking routes been specified in this submittal?

☐ Yes

☐ No

25) Has a dust control plan been stipulated in this submittal?

☐ Yes

☐ No

26) Have access roads been aligned properly to screen the operation from public view?

☐ Yes

☐ No

27) Are warning signs (Trucks Entering) to be posted on existing roads at the site entrance location?

☐ Yes

☐ No

28) Are the property boundaries clearly marked in the field?

☐ Yes

☐ No



**TOWN OF HUBBARDSTON
EARTH REMOVAL
PERMIT APPLICATION FORM**

*Pursuant to Chapter XIX: of the Town of
Hubbardston's General Bylaws.*



VIII. SIGNATURES

I hereby certify under the penalties of perjury that the foregoing Earth Removal Application and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Planning Board will place notification of this Submittal in a local newspaper at the expense of the applicant in accordance with the requirements of the Public Meeting and Notification requirements.

I further certify under penalties of perjury that a current list of all abutters and other relevant parties of interest were provided to the Planning Board office with current mailing addresses. These parties will be notified by the Hubbardston Planning Board pursuant to the requirements of the Earth Removal General Bylaws.

Signature of Applicant

Date

Signature of Property Owner (if different)

Date

Signature of Representative (if any)

Date

PERMIT APPLICATION FORM

*Pursuant to Chapter XIX: of the Town of
Hubbardston's General Bylaws.*

SUBMITTED _____

FEE _____

1. Permit Fee MUST accompany the application. Check or Money Order should be made payable to the "Town of Hubbardston."
2. The Applicant shall be responsible for the payment of any and all legal advertisement fees required by the Hubbardston Planning Board. Payment MUST be made prior to or at the public hearing for the application. -
3. Pursuant to Section 8 of the Earth Removal Rules and Regulations, the Applicant is responsible for the payment of any and all review engineering or other consultant review fees as deemed necessary by the Permit Granting Authority to provide professional review and inspections of the site and operations. -
4. The Applicant is responsible for the provision of a Surety and Performance Bond, prior to the initiation of the any Earth Removal, pursuant to Section 9 of the Earth Removal Rules and Regulations.

Application Fees:

Two Year Earth Removal Permit

Small: Fee: \$1,000

Large: Fee: \$2,000



TOWN OF HUBBARDSTON
EARTH REMOVAL PERMIT
APPLICATION FORM *Pursuant to*
Chapter XIX: of the Town of Hubbardston's
General Bylaws.

OFFICE USE ONLY

APPL No _ _ _ _ _

SUBMITTED _____

FEE _____

List of Requested Waivers to the Rules and Regulations of the Town of
Hubbardston Planning Board for Earth Removal Permits:

Dear Board Members:

I request the waivers to the plan requirements in the Rules and Regulations for Earth
Removal, as listed below along with the reasons for such request.

Signature of Petitioner/Agent

1. Waiver of requirement#_

because _____

2. Waiver of requirement#_

because _____

3. Waiver of requirement#_

because _____

4. Waiver of requirement#_

because _____

5. Waiver of requirement#_

because _____

Use additional pages or separate sheets if additional waivers are requested.