

2024 Annual Town Meeting Schedule			
Date	Event Description	Responsible Party	Notes
March 18, 2024	Opening of Warrant	Town Administrator	Warrant opens for submission of articles for inclusion in the Annual Town Meeting.
April 1, 2024	Warrant Closed	Town Administrator	Warrant closes for submission of articles for inclusion in the Annual Town Meeting.
April 16, 2024	Hybrid Public Budget and ATM Hearing (Select Board Meeting)	Town Administrator	An open forum for residents to express opinions and ask questions for the Budget and Town Meeting.
April 24, 2024	Finance Committee Meeting	Finance Committee	Meeting for the Finance Committee to discuss questions.
May 1, 2024	ATM Edition of Hubbardston Headlines (Cable Access Show)	Cable Access, TA, TC	A dedicated episode reviewing all articles to be discussed in the upcoming Town Meeting.
May 1, 2024	Information Placards Go to Town Residents	Executive Assistant	A placard is sent to each home as a reminder of Town Meeting information
May 4, 2024	Article Review Document Released	Town Administrator	An informative document detailing each article's purpose, impact, and background.
May 6, 2024	Select Board Recommendations	Select Board	Select Board provides recommendations on articles.
May 15, 2024	Warrant Signed	Town Administrator	Select Board Signs Annual Town Meeting Warrant.
May 15, 2024	Senior Center Public Forum - 10:00AM	Council on Aging	A forum focused on gathering input from seniors about specific Town Meeting articles.
May 15, 2024	Voter Registration Deadline	Town Clerk	Deadline for residents to register to vote in the Annual Town Meeting.
May 21, 2024	Final Day to Post	Town Clerk	Distribution of finalized warrant to residents, including all articles to be discussed.
May 28, 2024	RAVE Community Communications Alert (1 week before)	Town Administrator	Notify residents about the upcoming Annual Town Meeting and its agenda.
June 4, 2024	RAVE Community Communications Alert (Day of)	Town Administrator	Send a reminder to residents about the ongoing Annual Town Meeting.
June 4, 2024	Annual Town Meeting	Town Administrator & Staff	The main event - discussion, voting, and decision-making on proposed articles.